

STETCHWORTH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 19th January 2016 at 7.30 pm, The Ellesmere Centre, Stetchworth

Present: Cllr Whymer (Chair) Cllrs Breen, Puddick, Saunders and Taylor. Also present District Councillor Morris

- 190116/001 **To receive and approve apologies for absence**
Apologies for absence had been received from Cllrs Bell and France.
- 190116/002 **To receive declarations of Interest**
A declaration of interest was received from Cllr Whymer in respect of item no. 190116/008.5 Finance St Peter's Church donation request.
- 190116/003 **Open Forum**
No matters were raised during the Open Forum.
- 190116/004 **The Ellesmere Centre**
004.1 Ellesmere Centre Report
Cllr Whymer informed Council that the Trustees were due to meet the following evening. The Christmas Party, attended by the older and youngest members of the community had been a success.
- 190116/005 **To approve the Minutes of 15th December 2015**
The minutes of the meeting held on 15th December 2015 were approved and signed as a true and correct record.
- 190116/006 **Matters arising**
The Clerk reported that confirmation had been received from the bank that the recent changes to the Mandate had been implemented. A quote has been received for the work to the fence panels on the MUGA. However the contractor thought that it would be possible for the original panels to be pushed back and capped without replacing them. The Clerk to try and obtain a second quotation. Hayden's have come back with a quote of £321.13 to inspect the tree in the closed churchyard which requires attention. Council agreed that it may be better to go out directly to tree contractors who will carry out the necessary work required, not just give recommendations on the condition of the tree. The Clerk to obtain quotations. A street light is out in the High Street near to the former British Legion Site. The Clerk to report.
- 190116/007 **County and District Councillor Reports**
There was no District or County Reports at this stage.
- 190116/008 **Finance**
Council agreed that following discussion the Clerk's salary should be increased from £3300 pa to £3600 pa.
- 008.1 Payments To approve accounts for payment
The following payments were approved and cheques signed accordingly.
Proposed – Cllr Whymer, Seconded – Cllr Taylor
- Y Rix Salary £275.00 DDR
The Ellesmere Centre Room Hire £25.00 (December 2015)
S Rowland – Repairs to gate (Play Area £35.00)
Cambridgeshire ACRE Membership £54.00
- 008.2 Receipts
No receipts had been received since the previous meeting.
- 008.3 Quarterly Finance Report
Council noted the attached Quarterly Finance Report presented by the Clerk.
- 008.4 Precept/Budget 2016/2017
An estimate of £14500.00 had been submitted to ECDC for the 2016/2017 precept.
Council agreed following a proposal by Cllr Whymer and seconded by Cllr Breen that the Council should confirm to ECDC that the final precept figure for 2016/2017 should be £14500.00.
- 008.5 St Peter's Church donation request
Cllr Taylor chaired the meeting for the duration of this item. A letter asking the Council to consider a donation towards insurance costs had been received from St Peter's Church. Cllr Taylor proposed that a donation of £550.00 should be made. The proposal was seconded by Cllr Puddick. The donation of £550.00 was approved by Council

District Councillor Morris arrived at 7.50 pm. He detailed the meetings that he had recently attended. ECDC has set up a Local Authority Trading Company. Spirus, a local company has taken over the

the District Council's PR and marketing. The next Parish Forum will be on 22nd February. Dave White ECDC and Rebecca Avery, Police and Crime Commissioners Office should be in attendance. Brinkley and Burrough Green have also been invited to attend. An alternative for coach parking in Ely if the Barton Road car park is developed for housing may be available. Two bi-elections are due to take place in the district.

190116/009 **Planning**

- 009.1 To receive Planning Application decisions:
There were no Planning Application decisions to note.
- 009.2 To consider recent Planning Applications:
There were no Planning Applications to consider.

190116/010 **Correspondence**

- 010.1 ECDC/CCC Users surveys for Total Transport Pilot
Council noted that surveys for the Total Transport Pilot for the north of the district are being carried out. The surveys do not relate to any service provided in the south of the district.
- 010.2 CAPALC Royal Garden Party Nomination
Nominations to attend the Royal Garden Party on 19th May 2016 had been requested by CAPALC. Council agreed that Cllr Whymer should be nominated.
- 010.3 ECDC Parish Conference on the Local Plan
A Parish Conference on the new Local Plan is being held on 18th February 2016. There will be two sessions, one at 2pm, the other at 6pm. Councillors have been invited to attend. The ECDC Chairman's Civic Reception is to be held on Friday 11th March 2016. Cllrs Breen and Saunders should be able to attend the Parish Forum on 22nd February 2016.

190116/011 **Other Business**

- 011.1 Future Meeting Dates
The following meeting dates were approved:
Wednesday 24th February 2016, Tuesday 15th March 2016, Tuesday 19th April 2016, Tuesday 17th May 2016, Tuesday 21st June 2016 and Tuesday 19th July 2016.

Cllr Whymer informed Council that she had received a request from a football team to use the Recreation Ground. Council agreed to the use of the field on the understanding that the team marked the pitches and accepted the existing quality of the ground and grass cutting. Last year a lot of arisings were left on the field after cutting. Hopefully this will improve. Council may need to ask if the field could be cut shorter this season,

- 190116/012 **Risk Assessments** - Council agreed that there was no need to carry out a further risk assessment for any item discussed during the meeting of 19th January 2016

190116/013 **Date of the next meeting**

The next meeting will be held on 24th February 2016.

The meeting closed at 8.27 pm.

Signed

Dated