

# DRAYCOTT IN THE CLAY PARISH COUNCIL

## Minutes of Parish Council Meeting held on 14 July 2016

Apologies: Vice Chairman Cllr Mark Flavell and Cllr Sue Fulford  
Mr Andrew Griffiths MP

Present: Chairman Cllr Ken Rudman  
Cllrs Caroline Hulse, Barbara Marshall, Nigel Powlson and Arthur Renshaw  
Parish Clerk Mrs Rita Hill  
Borough Cllr Stephen Smith, Crown Ward  
PCSO Zoe Evans (part)  
2 Members of the Public (1 part)

Minutes of the last Parish Council meeting were agreed as read. Proposed by Cllr Barbara Marshall. Seconded by Cllr Nigel Powlson. All in favour.

### **Register of Members' Interests Forms**

Carried over from June meeting:

Cllr Sue Fulford to hand her completed form to the Parish Clerk. **Action – Cllr Sue Fulford.**

### **Policies, Procedures and other related documents**

Carried over from May meeting:

Cllrs agreed last year to review all documents every two years unless changes were notified. Chairman advised that SPCA had sent through updates to the Model Financial Regulations. **Action – Vice Chairman to review.**

### **Declaration of Interests**

The declaration made by Cllr Caroline Hulse at the April 2016 Parish Council meeting was ongoing.

Cllr Arthur Renshaw said that he may have to declare an interest later on in the meeting.

### **Matters Arising**

**Minutes.** Following advice from SPCA Cllrs discussed again the matter of displaying the draft / unapproved minutes of meetings and agreed to publish these minutes once every Cllr had responded to the Parish Clerk within a defined timescale. **Action – Cllrs.** These minutes would be uploaded to the website. Proposed by Chairman. Seconded by Cllr Barbara Marshall. All in favour. **Action – Parish Clerk.**

A Parishioner had enquired about the Annual Parish Minutes and even though the advice from SPCA was that the draft of these minutes did not have to be uploaded until May 2017, Cllrs agreed to publish these in draft / unapproved format. Proposed by Chairman. Seconded by Cllr Barbara Marshall. All in favour. **Action – Parish Clerk.**

**Police Matters.** Cllr Nigel Powlson raised that there had been quite a number of incidents / burglaries within the village recently. PCSO Zoe Evans responded saying that the police were patrolling the village in unmarked vehicles.

PCSO Zoe Evans left the meeting room.

**RBS Bank Mandate.** As RBS has advised that the forms need to be re-submitted Cllrs re-agreed what was minuted at the Parish Council meeting on 10 September 2015 ‘Cllrs agreed to remove Mr Robert Hardwick and Mr Nicholas Preston from the account and add Cllr Caroline Hulse and Cllr Nigel Powlson to the account’. Forms relating to these changes were completed and signed. **Action – Parish Clerk, Cllrs Caroline Hulse and Nigel Powlson.**

**The Green, Pipehay Lane.** Chairman read out the response received via Mr Andrew Griffiths MP from Mr John Henderson CE at SCC. Chairman responded saying that the Parish Council could not afford to purchase the land from ESBC and maintain it. Member of the Public commented that they did not think that the residents could afford to purchase the land and maintain it either. Cllr Stephen Smith raised that he had spoken to Mr Michael Hovers, ESBC about the matter. Cllr Caroline Hulse commented that it was disappointing but appreciated that it affected a small number of residents on the estate so would be a large sum of money for them to find. Chairman responded saying that the Parish Council was also frustrated about the situation. Cllrs considered that the matter was now closed.

**Mr Andrew Griffiths MP.** To attend the Parish Council meeting on 10 November.

Carried over from May meeting:

Vice Chairman to enquire with Mr Andrew Griffiths MP if he was still prepared to support the Parish Council with regard to HGV's. **Action – Vice Chairman.**

**Ancient monument well / fountain, Pipehay Lane.** A polite reminder to be sent to Savills. **Action – Parish Clerk.**

Member of Public entered the meeting room.

### **Accounts for Payment**

BT Payment Services Ltd, Parish telephone line	£ 91.92
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The above account was paid by Direct Debit on 26 June 2016. Payment proposed by Cllr Barbara Marshall and seconded Cllr Caroline Hulse. All in favour.

Mrs R Hill, Parish Clerk salary July 2016 and expenses	£ 436.79
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Mrs R Hill, Parish Clerk salary August 2016	£ 359.74
Staffordshire Pension Fund, re pension (July payment)	£ 126.12
Staffordshire Pension Fund, re pension (August payment)	£ 126.12
Mr T R Lee, Maintenance works to play equipment	£ 30.00
Zurich Municipal, Annual renewal of local council policy	£1,468.80
Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 640216	£ 179.10

All of the above accounts were proposed for payment by Cllr Barbara Marshall and seconded by Cllr Nigel Powlson. All in favour. **Action - Parish Clerk to action the payments.**

Chairman distributed the current receipts / payments accounts for 2016 / 2017.

**Zurich insurance.** Chairman advised that the revised documents have been received and everything was in order.

Parish Clerk left the meeting room.

**2016 – 2018 National Salary Award.** Chairman went through the details and put to Cllrs that the Parish Clerk be awarded the new pay scale listed in Annex 2 to be applied from 1 April 2016. Proposed Cllr Barbara Marshall. Seconded Cllr Nigel Powlson. All in favour.

Parish Clerk re-entered the meeting room.

### **Submission of the Annual Return for the year ended 31 March 2016**

Grant Thornton has acknowledged receipt of the documents. Mr John Wood wished to thank Cllrs for their kind gift of appreciation.

### **General Correspondence**

**WASP Funding.** Claim has been submitted.

**Staffordshire Pension Fund re Local Government Pension Scheme Administration – i-Connect.** Form has been submitted.

**Prison Liaison Meeting, 16 June.** Chairman thanked Cllr Caroline Hulse for her notes from the meeting. The new Director from 1 August 2016 is Mr John Hewitson.

**ESBC re Public Space Protection Order.** Form has been submitted regarding the Public Space Protection Order and a revised form has been submitted regarding the Dog Control Orders for the Parish.

### **Planning Applications and Related Matters**

**P/2016/00062: Continued use of land as an equestrian livery yard and retention of a laminitis paddock and fencing. Pipehay Farm, Pipehay Lane, Draycott in the Clay.** Cllrs went through the draft letter and agreed to it being submitted with an

additional point regarding confirmation that the rights of way was being investigated by SCC. **Action – Parish Clerk.**

**P/2016/00711: Retention of 14 floodlights to existing ménage. Pipehay farm, Pipehay Lane, Draycott in the Clay.** Cllrs agreed to send a response saying, concerned about the effect of the lights on wildlife and nearby residents, light pollution and if permitted that conditions were made, in that, the lights cannot be raised in height; that the brightness / power of the lights were not made brighter; that lights were not erected on the two remaining sides and times of their use were limited to that stated within the planning application. **Action – Parish Clerk.**

**ESBC re Town and Country Planning Act 1990 – Appeal Under Section 78 – Written Representation, Proposed residential development, The Lont, Stubby Lane, Draycott in the Clay.** Response has been submitted.

**ESBC re Electronic Consultations on Planning Applications.** To commence from 18 July 2016.

**P/2016/00642: Erection of a single storey front extension and rear canopy and retention of single storey rear extension to house gas cylinders (Amended Scheme). The Orchard, Morton Farm Barns, Moreton Lane, Draycott in the Clay.** Having received no representations from parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

**P/2016/00759: Conversion of first floor of garage / forge to living accommodation. Yew Tree Farm, 64 Stubby Lane, Draycott in the Clay.** Planning application has since been withdrawn.

**P/2016/00208: Partial demolition and alterations of existing single storey building to accommodate the relocation of the HGV pump island, installation of 2 underground diesel storage tanks, a septic tank, a forecourt interceptor & replace and install new foul and storm water drainage along with erection of a 2.5 metre high acoustic fence (Amended Plans). Sudbury Filling Station, Station Road, Draycott in the Clay.** Cllrs noted that previous points made regarding entrance, exit and site markings / signs have been addressed and were now shown on the revised drawings and along with the erection of a 2.5 metre high acoustic fence – this was most appreciated. Previous comments made on 20 April 2016 still remain.

**P/2016/00536: Erection of a general purpose agricultural building (Additional Information and Revised Plans Received). The Swan, Main Road, Draycott in the Clay.** Cllrs discussed the points made in the agent's letter, especially with regard to the picturesque view; still states adjoining farming land; the newly erected fence and possible implications of the rights of way (**Action – Parish Clerk to contact SCC on this matter**); that the agent's client asked for the kissing gate to be moved; concern about slow moving vehicles using the entrance / exit onto the A515 in a poor visibility area of the A515. With regard to the point about dances the Parish Council never said or inferred that the building would be used for such purposes but wanted protection against anything other than agricultural use. The Parish Council has never made any reference to animals and flies. The information about any implications relating to the

agent's client regarding his other land / properties or repercussions of loss of land was not relevant to this particular site, as this site was not part of any existing farm. Having said all of this, the Parish Council believes that the agent's client was doing an excellent job, The Swan was a focal point and an asset to the village. Previous comments made on 26 May 2016 still remain.

**P/2016/00858: Application for a Certificate of Lawfulness for the continued occupation without complying with agricultural occupancy condition 2 of planning permission OU/05743/005/PO dated 5<sup>th</sup> July 1989. Grange Farm, Main Road, Draycott in the Clay.** Having received no representations from parishioners, it was agreed that the Parish Council has no comment to make on this application.  
**Action – Parish Clerk.**

### Circulars Received

ESBC re Register of Electors – Notice of Alteration. Noted.  
Staffordshire Space – Free activities for 11-17 year olds. Noted.

### Highway / Traffic Matters

**Hortons' Estate Limited re Permissive route and hedge, Stubby Lane.** Chairman to contact Mr Richard Norgrove. **Action – Chairman.**

**Parish Councils carrying out highways repairs e.g. Instarmac.** Diary note to be made for November 2016. **Action – Parish Clerk.**

**Problems with the drain opposite Lyndhurst and HGVs spraying water on to the adjoining property of The Cedars.** Carried over from June meeting:

Mr Graham Hunt advised that he would chase the matter up. **Action – Mr Graham Hunt.**

**Increase in HGVs using Stubby Lane (B5017).** On-going issue.

**Proposed A515 Weight Restriction south of Draycott in the Clay / Better signage at Six Roads End.** Carried over from June meeting:

Chairman advised that the report was out and await feedback from the Vice Chairman. **Action – Vice Chairman.**

**A50, Balfour Beatty.** Correspondence was sent to Mr Matthew Nance following the meeting held on 31 May 2016, but no response has been received regarding suggested signage at the entrance to Marchington Industrial Estate. Information has been received advising that the Chapel was willing to open its car park during road closures – Cllrs noted their appreciation of this. It was noted that when the A50 was closed recently that some drivers had not taken this offer up.

**A50, Diversion using B5017.** Cllr Stephen Smith said that he had re-contacted SCC regarding the setting up of a date for Mr Steve Burrows, Assistant Director for Highways, SCC to drive with the Chairmen of Draycott in the Clay and Marchington Parish Councils the route from Uttoxeter to Sudbury.

**Owners of Petrol Filling Station, petition.** Carried over from May meeting:  
Vice Chairman to enquire if the Parish Council could provide any further assistance. **Action – Vice Chairman.**

**Extraordinary Parish Council meeting on 18 July 2016 with County Cllr Philip Atkins.** Cllr Stephen Smith offered to attend.

**Overhanging bushes along Moreton Lane.** Cllr Stephen Smith advised he was still investigating. Cllrs agreed as the situation was becoming more serious that SCC Highway was informed. **Action – Parish Clerk.**

**Ironman, Sunday 12 June 2016.** Cllr Caroline Hulse commented that there needs to be a 'sharp left' sign coming down Draycott Cliff into Stubby Lane as some cyclists came off their bikes and into the spectators. **Action – Parish Clerk.** It was also noted that another cycling event was being held on the A50 on the same day.

**SCC re temporary road traffic closure, Fauld Lane, Fauld, 20 July 2016.** Noted.

**SCC re temporary road traffic closure, Toby's Hill, Draycott in the Clay, 16 August 2016.** Noted.

**School bus stop near to The Stores.** A Parishioner has raised concerns via Cllr Barbara Marshall. Cllrs discussed the matter and agreed to send another letter advising that the Parish Council does not make decisions relating to school bus stops. **Action – Parish Clerk.**

Member of the Public left the meeting room.

### **Village Facilities, Maintenance and Landscaping**

**Weekly inspection reports.** Inspection reports received – no new issues raised.

**Old waste bins.** Would anyone like some waste bins? **Action – Cllr Barbara Marshall to enquire at The Swan and Parish Clerk to contact ESBC.**

**Noticeboards.** Carried over from the May meeting:  
Parish Clerk to draft an advisory notice. **Action – Parish Clerk.**

**Alterations to gate, footpath 8(a).** Works have been carried out – thanks of appreciation to be sent. **Action – Parish Clerk.**

**Renovation of slide embankment.** Donations collected via The Stores and The Swan totalled £232.69 – thank you. Chairman and Cllr Barbara Marshall looked into other areas of funding but they had either expired or opened at a later date. Chairman added that he had approached Waitrose – but was not successful. He had also approached Kuehne & Nagel – waiting further information. Cllr Stephen Smith offered to look into the CCF again. **Action – Cllr Stephen Smith.**

**Defibrillator.** Cllr Stephen Smith offered to put £1,000.00 from his 2017 - 2018 CCF to this project.

### **Village Hall Update**

Cllr Arthur Renshaw declared an interest and took no further part in the discussions or decisions.

**Fire Alarm.** A quote for £3,000.00 + VAT has been received from ESREM. Cllrs agreed to place the order with ESREM. Proposed by Cllr Barbara Marshall. Seconded by Cllr Nigel Powlson. All in favour. **Action – Parish Clerk to place order and advise the Village Hall Committee.**

**Official opening of refurbished kitchen.** Chairman and Cllr Arthur Renshaw attended the event. Letter of thanks to be sent to the Village Hall Committee. **Action – Parish Clerk.**

**Parish Council equipment at the Village Hall.** Cllr Nigel Powlson enquired if Cllr Arthur Renshaw would be willing to meet Mr Eric Wagstaff. **Action – Cllrs Nigel Powlson and Arthur Renshaw.**

### **Any Other Business**

Cllr Stephen Smith raised a couple items of correspondence - Western Power Distribution and ESBC regarding summer holiday activities.

Chairman gave his apologies for the September meeting.

**As no other business arose the open meeting closed 9.30p.m.**

**Date of extraordinary meeting: Monday 18 July 2016, 7.30pm, Village Hall.**

**Date of the next monthly meeting: Thursday 8 September 2016, 7.30 pm, Village Hall.**

**Signed**                      *Signature removed*                      **Date** 8 September 2016

**Vice Chairman**

### **2016 – Dates of Parish Council meetings:**

**13 October**

**10 November**

**8 December**

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>