

EASTON PARISH COUNCIL

The Annual General Meeting was advertised and held in St Peter's Church on 9th May 2019. The meeting was opened by Mr Michael Baker at 8.00pm with three members of the public present

Apologies: no apologies for absence all Parish Council members present. Michael Baker, MBE, Richard Burton, Stephen Thomason, Philip Trussell and Clive Wood.

Declaration of financial or personal interest: to receive members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. None made.

Election of chair nominations were requested for the chair for the ensuing year. Mr Thomas proposed and Mr Wood seconded Mr Michael Baker. A vote taken unanimously approved this.

Minutes: the minutes of the last Annual General Meeting held on 10th May 2018 were read. Following proposal of approval made by Clive Wood and seconded by Michael Baker, the minutes were signed as a correct record.

Matters arising: none

Accounts year end 31st March 2019

Annual Governance & Accountability Return 2018/2019 presented

In accordance with the regulations the

- a. Certificate of Exemption was approved and signed
- b. Internal Audit has been carried out and the Audit Report has been signed by the internal auditor
- c. section 1 Annual Governance Statement was read, approved and signed by the chair and the clerk
- d. section 2 Accounting Statements signed by responsible financial officer, as required, before being presented, approved and signed by the chair

Confirmation Financial Regulations
Standing Orders
Code of Conduct

Matters for next meeting none

The chairman thanked everyone for attending and closed the meeting at 8.20pm