MINUTES OF THE PARISH MEETING
MONDAY 2nd NOVEMBER 2015
HELD IN THE HANBURY MEMORIAL HALL AT 7.30PM

Present

Councillors T Iball (Chair), K Ward, S Skeet, Mrs J Hendon, Mrs J Harris, Miss E Gregson and Councillor S Smith (ESBC)

89/15 Apologies

No apologies were received.

90/15 Minutes of Previous Meeting

The minutes of the meeting of 7th September 2015 were approved and signed.

The meeting scheduled for October 2015 was cancelled due to insufficient Councillors being available to make the meeting quorate.

It is with great sadness that The Chairman advised the Councillors that our colleague, Mr Michael Trigg, passed away recently. The Councillors and the Clerk took a few moments to remember Councillor Trigg, who had served on the Parish Council for 18 years.

91/15 Chairman’s Information

1. SPCA – Bulletins, 22nd October and 29th October 2015

Councillor Iball advised the Councillors that NALC has recently promoted the case for Parish Councils to be given a “third party” right of appeal in the planning process, both in its manifesto and its new “Devo Local” policy paper.
A comprehensive review is underway of the future management of Staffordshire’s countryside parks and green spaces. The next phase of this is the public consultation which will take place from early November.

Councillor Skeet is monitoring the developments in this process on behalf of the Parish Council.

Councillor Iball also reported back on “Devolution Deals”, which are agreements to devolve powers and spending on public services away from Whitehall departments to local areas. They are a “bottom up” process to allow areas to drive their own economic growth and the transformation of public services. Much of the existing work on these “Deals” is being undertaken by East Staffordshire Borough Council, so Councillor Iball is awaiting details of how the Parish Council may be affected/involved, if at all.

2. ESBC – East Staffordshire Local Plan 2012-2031, Inspectors report

Councillor Iball advised the Councillors that the Inspectors Report into the Soundness of the East Staffordshire Local Plan has been received, following examination hearings.

The Inspectors Report and the Appendix can be viewed online at:

www.eaststaffsbc.gov.uk/planning/planning-policy/core-strategy/new-local-plan/examination


Councillor Iball advised the Councillors that this Competition would be running again in 2016, and asked if any Councillor wished to volunteer to take the entry for Hanbury forward. The Chairman noted that since he stopped running the competition entry around 10 years ago, Hanbury had not been entered into the competition, due to no other Councillor being prepared to volunteer to run it.

No volunteers were forthcoming.

4. Ironman – Update

Councillor Iball advised the Councillor that following the success of the IRONMAN 70.3 Staffordshire 2015, the event would be running again in 2016. The Council has received correspondence from IRONMAN asking for volunteers to help co-ordinate the event, on the days leading up to the race, and on race day itself.

The information will be displayed on the noticeboards.
92/15 Reports

No reports were received or discussed.

93/15 County Roads

A letter has been received from the Hanbury Memorial Hall Committee, exploring the possibility of installing a road sign at the junction of Hanbury Hill and Anslow Road, showing the way to the Memorial Hall. The Hall Committee felt this would assist visitors to the village, who often cruise around or ask for directions. Where there are large parties or weddings at the Hall, the organisers frequently produce their own temporary signs.

A Andrew has contacted Staffordshire Highways, and they have responded with details of the process that needs to be followed to apply for a permanent sign to be installed, the survey that must be undertaken, and the costs associated with it.

All this information has been passed onto the Hanbury Memorial Hall Committee for their attention and action, should they wish to progress this matter.

94/15 Parish Amenities

Playing field: -

Councillor Iball and A Andrew reported that the Annual Inspection of the Playing Field has been undertaken, and the inspectors had recommended some remedial work was undertaken on the equipment and the installation. None of the recommendations are urgent or major, and such the work required will be deferred until the better weather in the spring.

Public footpaths: -

Councillor Hendon presented a “proof” copy of the new footpath booklet to the meeting, which Councillor Iball and the Parochial Church Council will review. Following this, a print run will be undertaken.

The Common: -

Further to minute 91/15 above, the Common falls under the “green spaces” category within the review being undertaken. Councillor Skeet will be meeting with Laurence Oates from Staffordshire Wildlife to review the options, and will advise the outcome of the review when it is completed.

St Werburgh’s Churchyard: -

A local Parishioner has written to the PCC regarding two conifer trees in the Churchyard, suggesting that they are too tall and need felling. The Parish Council retain the responsibility for the churchyard, and as such will need to assess three quotes for the appropriate work.
Councillor Iball has discussed the matter at length with Judy Ireland and Chris Barnes from the PCC, considering the implications of felling these trees, including disturbance of graves, and they have assured Councillor Iball that they have systems in place, including permission being granted from the Diocese prior to any work being carried out.

The next PCC meeting is not due to be held until mid January, so further discussions will take place then. Judy Ireland also advised that an inspection by an arborealist in 2008 had recommended some other work on two more smaller trees should be carried out, but this would be arranged by the PCC using local volunteers.

With Mrs Guess stepping down from the Parish Council in May 2015, the Council has not had its second representative on the Townlands Charity committee since then. As such Councillor Harris will become the second representative, with Councillor Ward remaining as the first representative.

**95/15 Planning Matters**

There have been THREE planning applications for consideration for the period 8th September to 2nd November 2015.

- Conversion of storeroom to form additional living accommodation to include alterations to rear elevation and retention of a Calor Gas tank in the garden, Thatches Cottage, Fauld Lane, Coton-in-the-Clay
- Listed building application for minor repairs and alterations including conversion of an outhouse to form additional living accommodation and formation of a new connecting door between existing and proposed parts of the ground floor residential accommodation. Installation of multi-fuel stove, rebuild brick panel on North elevation and lay floor, Thatches Cottage, Fauld Lane, Coton-in-the-Clay
- Outline application for the erection of four dwellings with associated garaging with all matters reserved, proposed residential developed site, The Old Blacksmiths Shop, Anslow Road, Hanbury.

**96/15 Correspondence**

- Planning Permission granted for Kingstanding Hall, Burton Road.
- Planning Permission granted for Thatches Cottage, Fauld Lane, Coton-in-the-Clay
- Draycott Agricultural Show – letter received thanking the Council for its assistance with the show
- Duchy of Lancaster newsletter – Summer 2015

**97/15 Representatives for Remembrance Day and Fauld Service**

The Parish Council will be represented by Councillor T Iball at the service of Remembrance on Sunday 8th November.

The Borough Council will be represented by Councillor S Smith at the Fauld Memorial Service on Sunday 29th November.
Memorial wreaths for both services have been arranged by A Andrew.

98/15 Defibrillator

A Andrew reported that after much work and negotiation with the British Heart Foundation and the West Midlands Ambulance Service it is very disappointing to report that the Parish Council has had its request for a free defibrillator turned down.

However, A Andrew has continued to lobby West Midlands Ambulance service on behalf of the Council and the Parishioners, and has been offered a fully boxed/secured defibrillator at a substantially discounted price. A Andrew has completed a grant application proforma to SCC through the auspices of Councillor Bob Fraser, and will also be applying to the WASP fund through Councillor S Smith at ESBC.

The training for volunteers on the defibrillator will still go ahead at The Cock Inn on Monday 9th November.

A Andrew will continue to keep the Councillors up to date with progress on the training and the grant applications.

99/15 Parish Council Website

A Andrew has almost completed the new Parish Council Website, and Councillor Iball has sent off the grant application via the SPCA to cover the additional “one-off” costs of time spent developing the web site, and the cost of a new printer.

Councillor Iball will also uplift the Clerk’s hours by an additional two hours per month once the process has been agreed.

100/15 Review of Parish Precept for 2016-2017

Councillor Iball advised the Councillors that spending by the Council this year has been very close to the budgeted figures, and details of the current spend were distributed to the Councillors. The figure has included considerable spending on Playing Field repairs, but a grant received in 2014/15 was banked to finance these repairs during the current financial year.

The precept for 2016/17 needs to be fixed and agreed by December 2015, and Councillors should be aware of the “tree liability” cost, which could be in the region of £1200, but will not be known accurately until January 2016 at the earliest.

Councillor Iball proposed an extra £300 on the precept per annum for the next four years, representing a rise of 4%, which will be needed to cover the costs identified above alone. The Council has funds in hand of around £8000, approximately one year’s precept, which is a healthy cash position, but this and more could be wiped out immediately if the much vaunted repairs to the Churchyard Wall become a reality. In this event it may be prudent to consider passing the Churchyard contract (which includes the Wall as the most significant
and costly potential liability) to East Staffordshire Borough Council, as the work that may be required would be far beyond the budget and capability of the Parish Council. Councillor Iball requested that the Councillors give this matter some thought prior to the next meeting.

101/15 Matters for the Next Meeting

- Precept Review for 2016/17.
- Councillor vacancy, and appointment of a Vice Chairman, including signatory for cheques/financial documents.
- Councillor Skeet – dates for site meeting with Staffordshire Wildlife

102/15 Date of Next Meeting

The next meeting will take place on Tuesday 8th December 2015, at Hanbury Memorial Hall, commencing at 7.30 pm.

PART II

103/15 Accounts for payment

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clerks salary and Expenses for 01-07-15 to 30-09-15</td>
<td>£662.70</td>
</tr>
<tr>
<td>SPFA Subscription for 2015/2016</td>
<td>£15.00</td>
</tr>
<tr>
<td>Bloomin’ gardens &amp; landscapes Ltd - Annual Grounds Maintenance for Churchyard, Playing Field and Village Green</td>
<td>£2,322.00</td>
</tr>
<tr>
<td>Play Inspection Company – Annual Inspection, 2015</td>
<td>£71.94</td>
</tr>
<tr>
<td>Treemendous Estate Care – Lengthsman Periods 1 and 2, 2015</td>
<td>£331.50</td>
</tr>
<tr>
<td>A Andrew – Printer Cartridges</td>
<td>£67.48</td>
</tr>
<tr>
<td>Royal British Legion – Poppy Wreath</td>
<td>£18.50</td>
</tr>
</tbody>
</table>

TOTAL: £2811.42

The meeting closed at: 20.45