

EATON BISHOP PARISH COUNCIL.
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 13th April 2016

Attendance: Parish Council - Mr R Christopher (Chairman), Mr L Wolverson (Vice Chairman),
16/29 Mrs C Hanks, Ms. R Robinson, Mr A Tydeman (Parish Tree Warden) and Cllr.S.Williams
Apologies for absence – Mr. M. Johnson, Ms Mick, Mr D Richards, PCSO Fiona Witcher
In attendance for the Public Question Time - 2 members of the public,
Declarations of interest – NDP Item - Interest was declared by Mr L Wolverson, (non-pecuniary)
and Ms R Robinson, (pecuniary).

Public Question Time

16/30 a. Cllr Williams congratulated the Parish on the progress of the NDP and said that the importance of having an approved NDP should not be underestimated.
b. Mr. P Bristow questioned the accuracy and results of the preliminary report of the NDP. The system and objectives were explained. Mr Bristow was assured that, once the Comment Forms had been received from parishioners following the public meeting on 2nd April (the cut-off date being 23rd April) the NDP Steering Group and the professional assessors, Kirkwells, would reconsider the recommendations based on the public response before putting it to the Parish Council again.

Minutes: No comments had caused amendments to the Draft Minutes of the Meeting of the Parish Council
16/31 held on 9th March, which had been circulated and displayed, so they were taken as read and approved and signed.

Matters arising

16/32 a. **Neighbourhood Plan.** Mr. Wolverson, Chair of the NDP Steering Group updated the PC (see attached report)
b. **Littlemarsh Common.** Mrs Hanks reported that the Ash and Willow trees which needed attention had been dealt with by Mr. Cobb. The Chairman thanked Mrs Hanks and her volunteers for all the work they had completed.
c. **Parish Council Changes.** The procedure for the replacement of the Parish Clerk continued and the probable candidate had been invited to attend the next PC meeting. In the meantime the PClerk would obtain details of the formal contract as the new Clerk was fully qualified and would be entitled to salary and probably pension.
d. **Parish Tree Warden.** Mr Tydeman queried whether the Parish intended to formally recognize the official Birthday of Her Majesty the Queen on 21st June. The consensus was that a tree could be planted and the location, type and cost would be looked into.

Planning. No new applications had been received.

16/33

Finance a, The following invoices were agreed and cheques signed for payment:-

16/34 i. NDP – Mr Wolverson – Draft Plan -printing/leaflets and cartridges - £271.81.
ii. NDP – Mr Sutherland-Hawes – cartridges and paper - £57.53
iii. Cobb's Tree and Estate Services = Littlemarsh tree surgery - £220.00
b.. D Addis – Playing Field and Ruckhall – Mr Addis had been contacted regarding cutting the grass in Ruckhall, having declined to quote for the playing field, and he had decided not to quote for Ruckhall either.
c. The Annual Governance Statement (Section 1 of the Annual Audit) was checked and signed.
There being no other business the meeting closed.

**Date of next meeting:- Wednesday 11th May 2016 following
The Annual Parish Meeting which will start @ 7.30pm**

Neighbourhood Plan Steering Group update to the PC 13th April 2016

Eaton Bishop Parish Council Neighbourhood Development Plan [NDP]- Steering Group April Report

Following completion of the draft NDP for Eaton Bishop the draft plan has been printed and has also been made available on two websites www.eatonbishoppcc.btch.co.uk & www.eatonbishop.org along with other documents and the facility to comment on the plan before April 23d 2016. Printed copies are available to those without Internet access along with comment forms. A copy of the draft plan has been submitted to Herefordshire County Council for comment prior to the formal consultation process.

An informal consultation event was held on April 2nd in the Village Hall when around 80 Parishioners attended. A short presentation was followed by a very constructive question and answer session. Parishioners have been encouraged to take part in the consultation process by sending in their comments, be they critical or supportive of the draft plan. Whilst there was some concerns expressed on traffic access and drainage there was also a lot of comments in support of the draft NDP and appreciation of the work done by the Steering Group on the plan to date.

Following the informal consultation period the Steering Group will meet along with Louise Kirkup of Kirkwells and discuss the comments and agree amendments to the draft plan. These comments and suggestions from members of the public along with any guidance given by Herefordshire County Council and others will be considered against the need to prepare a plan that is in general conformity with the Herefordshire County Council Local Plan, and this is where we will have tough decisions to make.

The Steering Group will submit a revised plan to the Parish Council for approval and this will then be the basis for the formal consultation period of six weeks and then onward with the process leading to examination. Timescales are very difficult to predict but we would hope to proceed with the next stage of the process in June and hopefully complete the process before the end of the year

Your Golden Valley Safer Neighbourhood Team are:

PS 1954 Nick Green (Based at Ledbury), PC 2514 Tom Milton, PCSO 6173 Fiona Witcher
and PCSO 6433 Lucy Morris

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