

# EATON BISHOP PARISH COUNCIL.

## MINUTES OF THE MEETING OF THE PARISH COUNCIL

HELD ON 9th December 2015

Attendance: Mr R Christopher (Chairman), Mr L Wolverson (Vice Chairman), Mr D Richards, Mrs C Hanks  
15/65 Ms Mick. And Cllr. S Williams  
Apologies for absence – Mr A Tydeman, Parish Tree Warden  
In attendance - Cllr. J Johnson PCSO Morris and one member of the public.  
There were no declarations of interest.

Minutes: The Minutes of the Meeting of the Parish Council on 11<sup>th</sup> November 2015 had been  
15/66 circulated and displayed and were taken as read, approved and signed.

### Matters arising

15/67 a. **Neighbourhood Plan.** Mr. Wolverson, Chair of the NDP Steering Group updated the PC as follows:  
i. Call for Sites. Over a dozen Site Submission Forms have been requested; others may have been downloaded from the Village Website. All site submissions must be returned by 31<sup>st</sup> December 2015. Assessment by Kirkwells will commence early in January.  
ii. Version 2 of the draft plan has been extensively edited and re-written and the Steering Group will be meeting on 14<sup>th</sup> December to discuss the amended draft before it is passed back to Kirkwells. Kirkwells will include the results of the Call for Site in the Housing section of the plan before we undertake a second public consultation exercise anticipated to be in February or March.  
b. **Littlemarsh Common.** Mrs Hanks reminded the PC the next working party will be on 16<sup>th</sup> of January when helpers will be welcome.  
c. **Honeymoon Common.** The Chairman congratulated Mr Helme on a good job cutting the Common.  
d. **Parish Council Membership.**  
i. The Electoral Office were preparing the paperwork to replace the two current vacancies on the PC.  
ii. With all the changes going on with development and regulation the Chairman said that he thought it prudent to think ahead regarding the position of Chairman and in turn the Clerk. The Chairman was thinking in terms of standing down in two years' time; and in view of that it seemed prudent for the Clerk's post to change a year before to ensure an efficient handover using the year 2016/17 to introduce a prospective Clerk prior to the post changing at the beginning of the 2017/18 year. HALC advised that a qualified Clerk, and hence salaried unlike the present incumbent, was needed, this would have a financial implication which would have to be taken into consideration in deciding on the Precept. (Minute 15/69 below).

Planning. a. Permission for the following Planning Application had been granted with conditions.  
15/68 P153094 – Westfields Farm – Demolition and rebuild

Finance a. A Kirkwells invoice for the NDP for £1,800.00 was agreed and signed.  
15/69 b. The Precept for 2016/2017 was discussed in detail. Two major new factors were covered in particular the impact of the Parish taking on full responsibility for the new Lengthsman scheme which entailed an element of shared funding with Balfour Beatty and also the introduction of a new, salaried, Clerk. In the latter case the basic starting salary for a Clerk was £8.61 per hour and the mandatory 3 introductory courses would cost £300. An estimated overall cost between £2,000 and £2,500 per annum  
A Clerk already qualified would mean an increased hourly rate. The appointment would also have PAYE implications and, potentially, Employee Pension input. Taking these factors into consideration and the general increase in costs it was agreed that a precept of £8,500 for the year 2016/2017 was appropriate.

### Other Business:

15/70 a. The Tree Warden – Mr Tydeman has confirmed that Miss Emily Warner, who was currently studying appropriate subjects, would be assisting him in the coming year.  
b. The Village Hall Committee Chair was arranging for a defibrillator to be available at the Village Hall.  
c. The use of the Village website to spread information should be considered.

**Date of next meeting :- Wednesday 13<sup>th</sup> January 2016 @ 7.30pm**  
**Your Golden Valley Safer Neighbourhood Team are:**

PS 1954 Nick Green (Based at Ledbury), PC 2514 Tom Milton, PCSO 6173 Fiona Witcher  
and PCSO 6433 Lucy Morris

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