

EATON BISHOP PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Eaton Bishop Parish Council held via Zoom Platform, due to Covid 19 Pandemic, on Wednesday 15th July 2020 from 7.30 pm

Present at the Zoom meeting:

Cllr Becky Wall BEM (in the Chair)
Cllr Rupert Chatwin
Cllr David Richards
Cllr James Ball

In attendance:

Present were Parish Clerk Alison Wright, Ward Cllr David Hitchiner and one member of the public.

The meeting commenced at 7.30 pm. The Chair (Cllr Becky Wall BEM) welcomed everyone to the meeting.

1.0 Open Session – public questions:

There was no public input.

2.0 Apologies for Absence

There were apologies from Cllr Alan Tydeman. Cllr Beth Cross had tendered her resignation form the Parish Council.

3.0 Declarations of Interest

Cllr David Richards declared an interest in relation to the commons.

4.0 Minutes of previous meeting held on 15th June 2020

The Minutes of the Parish Council Meeting, held on the 15th June 2020, were approved as a true and correct record of the meeting.

5.0 To receive reports from:

Ward Councillor

The **Ward Cllr** updated the meeting about Herefordshire Council matters. This included information about a press release where Covid 19 had affected a number of workers (over 100) at a Herefordshire farm. The people were being encouraged to stay at the farm and food, warmth and other needs were being met by Herefordshire Council to incentivise this. There were no actual powers to keep the workers on site. Questions were being asked About why there was not more being done at national level. In California there is a \$500 fine for being outside without a mask. Car parking charges were currently being waived. These normally generate around £5 million revenue for the council per annum. Park and Ride schemes were being looked at as part of a long term strategy.

6.0 Finance and Policies

6.1) To note bank balances

The bank balances were noted as: Business Account £22286.63* and Treasurer's Account £5416.98, as at the meeting date.

*Contained within the Business Account total are the following amounts:

1) The Cooks Charity Deposit of £2144.51

2) RPA Grant Funding for the Commons Projects - balance £4339.23

3) Defibrillator Fund balance £457.41.

To resolve to accept payments, as per listing

The following payments were approved:

Resolved: that the payments were passed for payment: Unanimous.

Mrs A Wright (Clerk's salary paid in accordance with contract)	
HM Revenue & Customs (Tax)	£128.60
Longfield Services (Lengthsman/bins)	£110.00
Mowing Honorarium	£200.00

6.2) To sign and approve Annual Governance Statement 2019 – 2020

The Annual Governance Statement for 2019 – 2020 was approved by the Parish Council and signed by the Chair and Clerk as appropriate.

6.3) To sign and approve Accounting Statement 2019 – 2020 and Exemption Certificate

The Accounting Statement for 2019 – 2020 and Exemption Certificate were approved by the Parish Council and signed by the Chair and Clerk as appropriate.

Accounting papers would be sent to the Auditor as required and displayed on the website.

6.4) To consider requirement for grant funding for extended Zoom coverage

The proposal to apply for grant funding to extend Zoom coverage was discussed and then proposed by Cllr Chatwin, seconded by Cllr Wall and carried. Cllr Chatwin would assist the Clerk with the application etc.

7.0 Village Matters

Honeymoon Common and Little Marsh Common – updates

All was well on the commons. Cllr Richards had sent a proposal for Stewardship of the Commons. There would be consideration regarding councillor status/remuneration. The Parish Council is the Commons Managing Committee. There would need to be a clear management plan covering all aspects of maintaining the commons. An existing plan for Little Marsh Common had been adhered to over the past few years with great success. The other two commons did not have similar plans so to instigate this would bring them all in line. The covering of costs would be a help. A plan for resources, time, petrol and diesel were being looked into. The Commons should ultimately be handed back in a similar state to when they were received. Commoners would need to be consulted. The plan could be mapped with the RPA to tap into grant funding as may be available. It was resolved that Caroline Hanks would be asked to provide a quotation for the cost of drawing up an Independent Management Plan as appropriate.

Village Hall matters – a new hiring agreement had been instigated for users of the hall incorporating new regulations for Covid 19.

Telecommunications pole at Ruckhall

Cllr Wall BEM advised that the pole had now been moved into the appropriate residents' field.

8.0 Smart Water – to update re signage installation

The Smart Water signage had been ordered and Cllr Wall BEM was liaising regarding the installation.

9.0 Planning

There was one planning application for discussion.

9.1) Planning application 201644 – Land south west of Westfields Farm - Steel portal frame unit to replace previous timber framed unit (recently demolished on grounds of safety)

The Parish Council discussed the application and resolved to comment as follows:
The Parish Council are in support of the proposals, which fit in with the NDP, with the following additional comments:

- 1) That flooding in the area is not exacerbated by the construction of the building
- 2) That rainwater recycling is undertaken
- 3) That board cladding is used throughout to improve appearance within the landscape.

9.2) To consider contact arrangements for PSGA Aerial Photography

The PC had been approached by the company and it was agreed that the facility had been utilised during the Neighbourhood Plan and was not required at present. The contact details would be changed to those of the Clerk.

11.0 Parish Roads and Footpaths

11.1) To note any defects to be reported to Balfour Beatty.

Brooky Cottage Arboretum – path needed clearing and then new stile could be fitted.

Ruckhall Lane – fly tipping

Bridge concerns at Ruckhall (cottage side)

11.2) To put forward work for the Lengthsman:

Routine plus as advised

12.0 Information Sheet and Correspondence

12.1) To note Information and Correspondence sheet including

Herefordshire Council Various, as circulated and including:

Reminder survey to inform planning for future support to community groups

Affordable Housing in Herefordshire - We would like to hear your views

Covid Reopening 19 June 2020

DISCRETIONARY GRANT - EMAIL TO BUSINESSES, for your information

Letter of thanks from HM Lord-Lieutenant

Survey to inform planning for future support to community groups

Emergency Active Travel Measures in Hereford

HALC

HALC Information Corner & attachments

HALC Coronavirus Issue 3

Invitation to Zoom Session - 'Global Problems, Global Solutions' workshop 16-7-20

13.0 Matters to be raised on the Agenda for the next meeting

All the usual items would be on the Agenda. Also Commons, co-option of councillor.

14.0 Confirmation of the date of the next Meeting

The next Ordinary Parish Council Meeting will be held on Wednesday 9th September 2020, from 7.30pm, via Zoom Platform unless otherwise advised.

The meeting closed at 8.55 pm

Signed:

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Chairman

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Date

Visit the Eaton Bishop Parish Website at: www.eatonbishoppc.btck.co.uk