

# **EATON BISHOP PARISH COUNCIL**

## **Minutes of the Parish Council Meeting of Eaton Bishop Parish Council held at Eaton Bishop Village Hall on Wednesday 13<sup>th</sup> June 2018**

### **Present:**

Cllr. Leon Wolverson (Chair)  
Cllr. Caroline Hanks  
Cllr. David Richards  
Cllr. Alan Tydeman  
Cllr. Matt Johnson  
Cllr. Becky Wall

### **In attendance:**

Present were Parish Clerk Alison Wright, Ward Cllr Steve Williams, Lengthsman Paul Wright and PCSO Pete Knight.

### **Open Session:**

There were no matters raised.

#### **1.0 Apologies for Absence**

The Chair welcomed everyone to the meeting. There were no apologies.

#### **2.0 Declarations of Interest**

There was one declaration made. This was Cllr Richards in regard to stock grazing proposals on Honeymoon Common.

#### **3.0 Minutes of previous meeting**

The Minutes of the Annual Parish and Annual Statutory Meetings, held on the 9<sup>th</sup> May 2018, were signed as a true and correct record of the meetings.

#### **4.0 To receive reports from:**

Ward Councillor, PCSO West Mercia Police, Locality Steward, Tree Warden, Footpath Officer.

The **Ward Cllr** updated the meeting and apologised for missing the May 2018 Meeting. He had attended the 28<sup>th</sup> April Coffee Event and Parish Meeting and had been very impressed with the morning and some delicious duck eggs. The Ward Cllr had not been able to make further contact with the Highways Engineer and there was no update on the traffic mirror policy.

The **PCSO West Mercia Police** PCSO Pete Knight was resent. He gave an update on local crime and was pleased to report that a relatively low incidence of crime had been reported recently. A conviction had been secured and a fine for a local fly-tipping episode. Methods of detection are becoming more sophisticated and agencies are working together to crack down on fly-tipping and prosecute where possible. The relocation to the Fire Headquarters in Peterchurch was working well and mobile working using local Wi-Fi connections was also proving successful. In terms of crime prevention the "Stop that Thief" initiative was being run in conjunction with the NFU. Beam alarms, lighting, cameras etc. were available on a "not for profit" basis. Property marking was still a free service too for items of value such as chain saws etc.

The diversion sign at Ruckhall was commented as not linking up with any other signage and so required removal. This would be followed up.

Speeding traffic between Clehonger and Madley with overtaking involved was commented and it was

again noted that double white lines were required on appropriate stretches of the route. The Sunday Stony Street car boot queue was noted and the PCSO advised that a compromise had been agreed with the organiser to help alleviate the build up of cars on the highway prior to the start time.

The **Locality Steward** was not present. Bulletins had been circulated. Works had been carried out on Ruckhall Lane and road edges, mostly along the Clehonger stretch. A parish tour had taken place and the defects identified had been logged by the Locality Steward. The holes and defects were all highlighted and four entire stretches of road were identified as requiring total resurfacing. Blocked gullies were noted and a stone wall for safety reasons. There were not guarantees on time scales for the rectifying of issues.

The **Tree Warden** role was vacant. An advert would be on the website and local parish magazine. Councillors would explore any local interest in the role.

#### **The Footpath Officer**

### **5.0 Finance**

#### **5.1) To note bank balances**

The bank balances were noted as: Business Account £18362.19\* and Treasurer's Account £4615.67, as at the meeting date.

\*Contained within the Business Account total are the following amounts:

**1) The Cooks Charity** Deposit of £2124.51

**2) RPA Grant Funding** for the Commons Projects - balance £4350.23

**5.2) To resolve to accept payments, as per listing.**

#### **The following payments were approved:**

Mrs A Wright (salary June £263.42, mileage £18.90, parking £0.50, stamps £6.96)	£289.78
HM Revenue & Customs (Tax)	£65.80
Longfield Services (gate, bins lengthsman)	£164.00
Cobbs Tree and Estate Services (gate, bins, lengthsman)	£120.00
Glasdon U.K. Limited (dog waste bin)	£250.53
Allied Westminster (VH Insurance)	£1669.58
<b>Total</b>	<b>£2559.69</b>

**Resolved:** that the payments were passed for payment: Unanimous.

**5.3) To approve part one of Annual Accounting Statement**

The Annual Governance Statement 2017 – 2018 was approved and signed

**5.4) To approve part two of Annual Accounting Statement and sign forms**

The Accounting Statement 2017 – 2018 was approved and signed.

**5.5) To adopt Standing Orders 2018 (as amended)**

The Standing Orders 2018 had been reviewed and were approved by the Parish Council

**5.6) Churchyard mowing – consideration of donation**

The request was considered and a donation of £300.00 towards the upkeep of the churchyard was approved.

### **6.0 Planning Matters**

To consider applications as detailed: No new applications for consideration.



One Appeal advised:

**Application Reference & Site Address:** 171662 - Land off, Madley Road, Clehonger, Herefordshire, HR2 9TE

**Description of development:** Application for approval of details reserved by condition 18 attached to planning permission 141964

**Appellant's name:** Gladman Developments Ltd Appeal reference: APP/W1850/W/17/3191991

**Appeal start date:** 5 June 2018

**Website:** <https://www.herefordshire.gov.uk>

I refer to the above details. An appeal has been made to the Secretary of State against the decision by Herefordshire Council for Planning Conditions. The appeal will be determined on the basis of a hearing and a site visit by an Inspector. We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal. If you wish to make comments, or modify/withdraw your previous representation, you can do so on the Planning Portal at <https://acp.planninginspectorate.gov.uk> or by emailing [west1@pins.gsi.gov.uk](mailto:west1@pins.gsi.gov.uk). If you do not have access to the internet, you can send three copies to: Ms Pauline Dun - Room 3P, The Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN. All representations must be received by 10 July 2018.

It was agreed that Eaton Bishop Parish Council would support Clehonger Parish Council in their position regarding the appeal as noted. Cllr Wolverson would attend the Clehonger Parish Council Meeting to help inform the situation. Eaton Bishop PC would then respond accordingly.

#### **7.0 Traffic visibility mirrors - revisited**

7.1) To discuss any update re policy of mirror usage to assist visibility at junctions etc.  
This matter was still awaiting the revised policy.

#### **8.0 Village Matters**

**Honeymoon Common and Little Marsh Common** – Honeymoon - update was given regarding local flora and fauna including vetches. A footbridge had been placed, bridge to be moved and another key obtained for access. The Lengthsman would repair the notice board and relocate it to a more viewable place.

**Ruckhall Lane** issues – update and actions as advised plus hedges at the Vallets Farm had been reviewed and a lump that had fallen off had been safely recovered by the Locality Steward.

**Village Hall** matters – Treasure Hunt coming up on 24<sup>th</sup> June at 2.00pm from the Eaton Bishop Village Hall. Maximum of 12 cars would be allowed to participate. Proceeds would be in aid of the Village Hall.

**Dog bins x 1 – decision re location** The newly placed bins were proving to be well used. A thank you would be sent to Tracking the News for all those picking up after their pets and using the facilities. The site of the third bin would be confirmed (possibly on junction going towards the church).

#### **Removal of Welsh Water Pumping Station (Tuck Lane)**

This would be revisited and contact reopened to pursue the situation. There were a large number of installations countrywide to be attended to. Relevant information had been received from the previous chair.

#### **Standing traffic on Madley Road during car boot Sundays**

This was discussed during the PCSO Report.

#### **9.0 Parish Roads and Footpaths**

9.1) To note any defects to be reported to Balfour Beatty: ongoing as advised.

9.2) To put forward work for the Lengthsman and sign contract for 2018 - 2019  
The works were agreed and the contract was signed.

#### **10.0 Information Sheet and Correspondence**

10.1) To note Information and Correspondence sheet. The contents of the sheet were noted and included action updates.

**11.0 To discuss possible use of the Ruckhall Kiosk as a defibrillator house**

Cllr Tydeman had been working with a local resident who had kindly agreed to lead on the project and see things through. Grant funding was being explored. The Parish Council needed to agree that the kiosk would be used to house a defibrillator. The proposal was made by Cllr Tydeman, seconded by Cllr Hanks and carried unanimously. The situation regarding the upkeep of the defibrillator at the Village Hall would also be checked on.

**12.0 Matters to be raised on the Agenda for the next meeting**

All the usual items would be on the Agenda. Also on the Agenda: defibrillator kiosk and the Cooks Charity Field

**13.0 Confirmation of the date of the next Meeting**

The next ordinary meeting would be held on Wednesday July 11<sup>th</sup> 2018 from 7.30pm in the Eaton Bishop Village Hall.

*The meeting closed at 9.21 pm*

Signed:

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Chairman Date

*11<sup>th</sup> July 2018*

Visit the Eaton Bishop Parish Website at: [www.eatonbishoppcc.btck.co.uk](http://www.eatonbishoppcc.btck.co.uk)