

# EATON BISHOP PARISH COUNCIL

## Minutes of the Parish Council Meeting of Eaton Bishop Parish Council held at Eaton Bishop Village Hall on Thursday 12<sup>th</sup> June 2019 from 7.30 pm

### Present:

Cllr Leon Wolverson (Chair)  
Cllr Becky Wall  
Cllr Matthew Johnson (Vice Chair)  
Cllr Alan Tydeman  
Cllr David Richards  
Cllr Beth Cross

### In attendance:

Present were Parish Clerk Alison Wright, Ward Cllr David Hitchiner, PCSO Fiona Witcher (for part) Lengthsman Paul Wright and five members of the public.

### Open Session:

A member of the public asked about the provision of the parish freighter for rubbish disposal. This would be on the July 2019 Agenda for discussion.

### 1.0 Apologies for Absence

The Chair welcomed everyone to the meeting. There were no apologies.

### 2.0 Declarations of Interest

There were two declarations made. These were Cllr Richards in regard to stock grazing proposals on Honeymoon Common and Cllr Wall in relation to the Planning Application 191541 for Hillcrest.

### 3.0 Minutes of previous meeting held on 13<sup>th</sup> May 2019

The Minutes of the Annual Parish Council and Annual Statutory Meetings, held on the 13<sup>th</sup> May 2019, were signed as true and correct records of the meetings.

### 4.0 To receive reports from:

Ward Councillor, PCSO West Mercia Police, Locality Steward, Tree Warden, Footpath Officer.

The **Ward Cllr** gave an update on the alliance making up the leadership team for the Herefordshire Council. This was formed from a coalition of members from the Independents, "It's Our County" and Green. The new councillors were undergoing training with five compulsory modules to be completed. The Ward Cllr advised about student/other accommodation to be built on the old Rockfield site. In regard to traffic mirrors, a number had been taken down and the policy was that they will not be allowed.

A leaflet regarding provision of footpath equipment and information would be forthcoming.

The **PCSO West Mercia Police** Bulletins sent. PCSO Fiona Witcher advised that there had been some local vandalism plus incidents in neighbouring villages. A rock had been thrown at a car in Clehonger. A grit bin by New Barns had been turned over, emptied and the bin thrown over a hedge. Gates had been opened and animals let out. Rubbish had been strewn everywhere at the Vallets and the post box at Ruckhall had been knocked to the ground.

The PCSO advised that traffic for the Stoney Street car boot site was being monitored and that the police were aware of previously reported congestion at the location. The PCSO left the meeting at 7.38 pm.

The **Locality Steward** was not present. Bulletins had been circulated. A parish tour would be arranged and a review undertaken of overhanging trees and hedges.

The **Tree Warden** advised that there was no further update.

The **Footpath Officer** – position vacant. There had been an e mail concerning remedial works required at stiles at Sunnybank and Honeymoon. Both were wobbly and the footplate was split on the Sunnybank stile. Lengthsman would undertake the repairs. Also to be fixed stile for Matthews Farm. Cophill steps were in hand.

## **5.0 Finance and Policies**

5.1) To note bank balances

The bank balances were noted as: Business Account £24444.95\* and Treasurer's Account £1988.24, as at the meeting date.

\*Contained within the Business Account total are the following amounts:

1) **The Cooks Charity** Deposit of £1984.51

2) **RPA Grant Funding** for the Commons Projects - balance £4419.73

3) **Defibrillator Fund** balance £457.41. This included amount of £100 received at the meeting. £15 was also received for bean sticks.

5.2) To resolve to accept payments, as per listing.

### **The following payments were approved:**

Mrs A Wright (June £257.44, mileage £21.38, parking £0.50)	£279.32
HM Revenue & Customs (Tax)	£64.40
Longfield Services (bins and disposal x2)	£110.00
Allied Westminster (Village Hall Insurance)	£1502.41
<b>Total</b>	<b>£1956.13</b>

**Resolved:** that the payments were passed for payment: Unanimous.

5.3) To sign and approve Annual Governance Statement 2018 – 2019

The Annual Governance Statement was presented, approved and signed

5.4) To sign and approve Accounting Statement 2018 – 2019

The Accounting Statement was presented, approved and signed

5.5) To sign exemption form for External Audit

The Exemption Statement was presented, approved and signed

## **6.0 Update on defibrillator, defib training and notice boards**

Cllr Cross updated the meeting regarding the defibrillator training. DBS checking was in progress and a numbers list of contacts would be set up once completed. Further training in resuscitation techniques would be arranged and the provision of a third defibrillator, this time for Lower Eaton, was being planned. The service was described as being a vital one for the community. Cllr Johnson would train Cllr Wall and any other who had missed the original training opportunity. He said that he would be happy to take the training to other venues if required.

Notice Boards – the existing ones had either fallen down or were rotten. There was no notice board requirement for the Lane Head area - according to research carried out. Three notice boards would be

required; one for Honey Moor, one at Ruckhall these both on posts and one wall mounted one at the Village Hall. The boards would be of metal construction with magnetic boards and magnets to put notices up. They were guaranteed for five years and can be stove enamelled in a choice of colours or anodised aluminium finish. Enamelled are slightly dearer. 2 x boards to hold 6 x A4 sheets of paper were required for Honey Moor and Ruckhall plus one board to hold 8 x A4 sheets of paper at the Village Hall. A header showing Eaton Bishop Parish Council would be on the Village Hall board and plain for the other two boards. Green stove enamelled appeared to be the choice of finish preferred at the meeting. Costs were given as £1185 for all three boards in coloured finish and £1075.00 for aluminium finish. Cllr Tydeman was thanked for all of his work on researching the options and would ask for a firm quotation to be supplied, for final consideration, before purchase.

### **7.0 To discuss proposals for the Cooks Charity Field**

The field had been vacated, rubbish was gone and chicken waste removed. Two offers to lease the field had been received. One proposal was in writing and the other verbal. The merits of the proposals were considered and it was resolved to offer the tenancy to Matthew Cobb for an initial four year term. The rental sum would be supplemented by a program of upgrading of the perimeter fencing, gates and restoration of the habitat to a traditional meadow. A one month interim agreement would be put in place for an immediate start. The formal Tenancy Agreement would be modelled and made ready during the one month term.

### **8.0 Planning Matters**

Two applications had been received for discussion:

**APPLICATION NO & SITE ADDRESS:** Planning Consultation - 191541 - Hillcrest, Cophill Road, Eaton Bishop, Hereford, Herefordshire HR2 9QU

**DESCRIPTION:** Outline for three or four bedroom dwelling on a plot of land currently part of Hillcrest's garden

**GRID REF:** OS 344894, 239396

**APPLICATION TYPE:** Outline

The Parish Council considered the proposals in application 191541 and commented as follows: "Having considered the proposed plot, which is long and narrow in shape with a fall from top to bottom in height of some eight metres, there are no actual objections to the proposals but there are some questions regarding the access, width of gateway and potential splay. There are also some concerns regarding an additional building footprint at the location in terms of matters relating to drainage and potential issues relating to this. There could be a possible alternative access to the plot across the retained area coming out at the Hillcrest access point rather than the narrow access submitted. This alternative may also help to address some of the concerns regarding drainage issues from natural springs. The lack of any indication of the exact position of the house and access concerns along with surface water drainage issues give some concern."

**APPLICATION NO & SITE ADDRESS:** Planning Consultation - 191723 - Inchfield, Eaton Bishop, Hereford, Herefordshire HR2 9QX

**DESCRIPTION:** Proposed extension to rear/side of property and removal of garage

**GRID REF:** OS 345029, 239471

**APPLICATION TYPE:** Full Householder

The Parish Council considered the proposals in application 191723 and commented that there were no objections.

### **9.0 Traffic visibility mirrors - revisited**

9.1) To discuss any update re policy of mirror usage to assist visibility at junctions etc.

No mirrors are to be permitted. This item would be removed from the Agenda for future meetings.

## **10.0 Village Matters**

**Honeymoon Common and Little Marsh Common** – updates – Cllr Richards asked if the mowing of Honeymoon could be carried out at the end of July due to ground nesting birds being present. The verge at the roadside was okay but the cutting carried out by Balfour Beatty had pushed the grass down rather than cutting it leaving it in a “mess”. Cllr Richards went on to explain the findings of the

Hereford Wildlife Trust who had visited to look at the pond by the roadside on 31<sup>st</sup> May 2019. Unfortunately the pond was infested with crassula, a fast growing invasive weed. This can be spread by ducks etc. so the pond cannot be renovated. Pesticide foam is a short term fix. The Hereford Wildlife Trust will provide a report and will try to assist but it looks like there is nothing that can be done.

The grazing sign and section 38 form had been completed and signed for the temporary fencing on Honeymoon.

No further update for Little Marsh.

**Village Hall** matters – the Village Hall Committee has a new Chair, Dr Tim Coleman. He had outlined plans to modernise the constitution and to work with the Parish Council.

**Pumping Station – to receive any update** – the asbestos removal would take time but the National Trust was liaising with Welsh Water to progress things.

**Other Matters** – The Chair and Vice Chair had been to see the owner of Westfields Farm concerning the roadway across Honeymoon and had laid new scalplings. The Chair had sent a message to the residents, who had raised the issue, and was awaiting a reply as at the date of the meeting.

Pulley Avenue – the two dilapidated sheds that had been previously reported. The Chair had spoken to Herefordshire Housing who had stated that the land the sheds are on was not their property. Further enquiries were ongoing.

Caravans at Mountain View Farm – following an enquiry from a member of the public findings were that the vans were subject to the 28 residency ruling and would be going by 19<sup>th</sup> June 2019.

## **11.0 Parish Roads and Footpaths**

11.1) To note any defects to be reported to Balfour Beatty:

The Locality Steward had been out marking up defects. The pothole had been repaired in Pulley Avenue.

11.2) To put forward work for the Lengthsman:

The Lengthsman would be liaising regarding footpath repairs. The path at the “Dingle”, which had been previously discussed, was not an official public right of way and the Church Commissioners were the owners with the Parish Council as tenant.

## **12.0 Information Sheet and Correspondence**

12.1) To note Information and Correspondence sheet including:

Further information on traveller sites

Road Closure program

## **13.0 Matters to be raised on the Agenda for the next meeting**

All the usual items would be on the Agenda. Also - to consider the provision of a parish freighter for rubbish disposal.

## **14.0 Confirmation of the date of the next Meeting**

The next Ordinary Parish Council Meeting will be held on Wednesday 10<sup>th</sup> July 2019, from 7.30pm, in the Eaton Bishop Village Hall.

*The meeting closed at 9.15 pm*

Signed:

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Chairman

10th July 2019  
Date

Visit the Eaton Bishop Parish Website at: [www.eatonbishoppcc.btck.co.uk](http://www.eatonbishoppcc.btck.co.uk)