

# **EATON BISHOP PARISH COUNCIL**

## **Minutes of the Parish Council Meeting of Eaton Bishop Parish Council held at Eaton Bishop Village Hall on Wednesday 14<sup>th</sup> March 2018**

### **Present:**

Cllr. Ray Christopher (Chair)  
Cllr Caroline Hanks  
Cllr. David Richards  
Cllr. Alan Tydeman  
Cllr. Matt Johnson

### **In attendance:**

Present were Parish Clerk Alison Wright, Ward Cllr Steve Williams and five members of the public

### **Open Session:**

The Parish Council heard about the options for team building training from HR Professional Mr Chatwin. The needs of the Parish Council would be taken into account and the program tailored to suit the changing needs of the parish council, as more responsibilities were taken on. There would be a new line up of councillors, following May 2018, and it was agreed that the options would be considered for after that date. The Parish Council thanked Mr Chatwin very much for presenting his ideas and giving up his time to come and talk to the councillors.

Mr Chatwin left the meeting at 7.48 pm.

Mr Price enquired as to whether the mowing of the playing area etc. should continue and the Parish Council confirmed and thanked him for this work to be continued. Cllr Christopher would meet with Welsh Water to discuss access arrangements for the field now that the new pedestrian gate had been fitted. The possibility of using planings to level the "boggy" area near the cesspit would be investigated by Cllr Christopher.

### **1.0 Apologies for Absence**

The Chair welcomed everyone to the meeting. There were apologies received from Cllr. Becky Wall and Cllr. Leon Wolverson.

### **2.0 Declarations of Interest**

There were two declarations made. These were Cllr Richards in regard to stock grazing proposals on Honeymoon Common and Cllr Christopher in regard to possible re-ordering works at the Eaton Bishop Church.

### **3.0 Minutes of previous meeting**

The Minutes of the Meeting, held on the 14<sup>th</sup> February 2018, were signed as a true and correct record of the meeting.

### **4.0 To receive reports from:**

Ward Councillor, PCSO West Mercia Police, Locality Steward, Tree Warden.

The **Ward Cllr** updated the meeting and advised that there was still no news on mirrors or on road lining proposals from Ray Wallace, Highways Engineer.

Tony Johnson, Leader of the Herefordshire Council, had resigned and Jonathan Lester was the newly appointed leader. Cllr Durkin was still the Cabinet Member for Highways and would be visiting the Eaton Bishop Parish Council Meeting in April.

The welfare of the sheep on the road at Ruckhall Lane had been investigated and no case for action in

this particular situation was found. There had been action taken, at another location, where the sheep had been found to have inadequate dry land to live on. If sheep were seen out on the road the police should be advised.

The **PCSO West Mercia Police** was not present. Bulletins had been circulated.

The **Locality Steward** was not present. Bulletins had been circulated.

The **Tree Warden** updated the meeting that, following written consent from the resident, the overhang of the holly trees, as advised at the February Meeting, had been cut back and the bus plus other vehicles could now pass unimpeded.

## **5.0 Finance**

### **5.1) To note bank balances**

The bank balances were noted as: Business Account £15251.93\* and Treasurer's Account £2755.31, as at the meeting date.

\*Contained within the Business Account total are the following amounts:

**1) The Cooks Charity** Deposit of £2124.51

**2) RPA Grant Funding** for the Commons Projects - balance £3542.03

### **5.2) To resolve to accept payments, as per listing.**

**The following payments were approved:**

Mrs A Wright (salary Mar £251.10, mileage £13.95)	£265.05
HM Revenue & Customs (Tax)	£63.00
HALC Subscription 2018 -2019	£393.44
John Smith Charity (contribution from Cooks)	£140.00
PIP Printing (Annual Parish Meeting leaflets)	£67.72
<b>Total</b>	<b>£929.21</b>

**Resolved:** that the payments were passed for payment: Unanimous.

## **6.0 Planning Matters**

To consider applications as detailed:

To confirm any response to application no. and site address: Planning Consultation - 180303 – Riverside Cottage, Eaton Bishop, Herefordshire HR2 9QE: Proposed change of use of Riverside Cottage from holiday let to separate single dwelling .

The Parish Council discussed the proposals in Application no. 180303 and determined that there were no objections.

To confirm response to application no. and site address: Planning Consultation - 180551 – York House, Eaton Bishop, HR2 9QE: Proposed agricultural building.

The Parish Council discussed the proposals in Application no. 180551 and determined that there were no objections.

## **7.0 Traffic visibility mirrors - revisited**

7.1) To discuss any update re policy of mirror usage to assist visibility at junctions etc.  
This matter was still awaiting the revised policy. The situation was again updated by the Ward Cllr during his report.

## **8.0 Village Matters**

**Honeymoon Common and Little Marsh Common** – update re projects and proposals for grazing. Further claims for grant funding would be signed and submitted. A working party would take place at Little Marsh on the 18/03/18 from 10 am for a burning of debris.

Honeymoon clearance was progressing well and the ditch and culvert there were working. Permission to remove trees had been obtained. Oak was staying.

A payment of £120.00 was received for timber sales. Further piles of timber would be marked up. Cllrs Hanks and Richards would be attending the Natural England Awards Luncheon on 28/03/18.

**Ruckhall Lane** issues update. This was updated in the Ward Cllrs report. The hedges required cutting back.

**Village Hall matters** including consideration plus response to correspondence received regarding the future of the Village Hall and Church

A letter had been received from a resident of the Village outlining proposals for the possible disposal of the Village Hall and use of funds raised to re-order the Church as a parish community building. It was noted that this was an idea and that it would be presented to the Parochial Church Council (PCC) also. The Parish Council discussed the content of the letter and would advise the author that they did not have the authority to instigate the consideration of the disposal of the community asset known as the Village Hall.

It was agreed that Cllr Johnson would be a link person between the Parish Council and the Village Hall Committee, communicating also with the PCC. This would be in order to link up ideas and keep information flowing between the various committees.

## **Annual Parish Meeting - planning ahead**

The meeting on the 28<sup>th</sup> April would be for two hours from 10 am to 12 noon. Cllr Wolverson was leading on this. There would be setting up on the evening of the 27<sup>th</sup> April. The event would move to an annual (or more often) one going forward.

## **Dog mess and bins**

The Parish Council reviewed the information on bins available and it was resolved that two suitable bins would be purchased for installation and trial of effectiveness. The lengthsman would install and empty the bins. One to be by gate on Honeymoon and one on the lane (exact spots to be decided).

## **9.0 Parish Roads and Footpaths**

9.1) To note any defects to be reported to Balfour Beatty: potholes on road past Comet Inn towards Canon Bridge.

9.2) To put forward work for the Lengthsman

Lengthsman would install dog bins etc. Clerk would be chasing up ditch crossing for Little Marsh and the kissing gate for Woodlands.

## **10.0 Information Sheet and Correspondence**

10.1) To note Information and Correspondence sheet. The contents of the sheet were noted and included information about the Litter Pledge and more about the GDPR Data Regulations form HALC.

## **11.0 To discuss opportunity for training and team building**



Options would be considered when the new team was formed, after May 2018.

**12.0 Matters to be raised on the Agenda for the next meeting**

All the usual items would be on the Agenda. Also on the Agenda: GDPR Data Protection Policy changes and compliance.

**13.0 Confirmation of the date of the next Meeting**

The next ordinary meeting would be held on Thursday April 12<sup>th</sup> 2018 from 7.30pm in The Eaton Bishop Village Hall.

*The meeting closed at 9.36pm*

Signed:

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Chairman

Date

*12<sup>th</sup> April 2018*

Visit the Eaton Bishop Parish Website at: [www.eatonbishoppcc.btck.co.uk](http://www.eatonbishoppcc.btck.co.uk)