

# **EATON BISHOP PARISH COUNCIL**

## **Minutes of the Parish Council Meeting of Eaton Bishop Parish Council held at Eaton Bishop Village Hall on Wednesday 8<sup>th</sup> November 2017**

### **Present:**

Cllr. Ray Christopher (Chair)  
Cllr. Leon Wolverson (Vice-Chair)  
Cllr. Matt Johnson  
Cllr. David Richards  
Cllr. Alan Tydeman  
Cllr. Caroline Hanks

### **In attendance:**

Present were Parish Clerk Alison Wright, Ward Cllr Steve Williams and five members of the public.

### **Open Session:**

The new Chair of the Eaton Bishop Village Hall Management Committee, Chrissy Attwell, was present. Chrissy explained that the Hall Committee had new members and extra people on the committee and would be seeking to work with the Parish Council, link up and raise awareness of what is happening in the Village Hall.  
The Open Session closed at 7.35pm.

### **1.0 Apologies for Absence**

There were no apologies received.

### **2.0 Declarations of Interest**

There were no declarations made.

### **3.0 Minutes of previous meeting**

The Minutes of the Meeting, held on the 11<sup>th</sup> October 2017, were signed as a true and correct record of the meeting.

### **4.0 To receive reports from:**

Ward Councillor, PCSO West Mercia Police, Locality Steward, Tree Warden.

The **Ward Cllr** updated the meeting regarding a consultation on the Madley to Bridge Sollars Road with a view to HGV restriction in terms of weight limit for the bridge.  
He had contacted Ray Wallace about the traffic mirror policy and nothing had been published, so far, as regards new directives.  
He updated on recent planning applications (172514 and 172516) at Lane Head had been approved.  
The Tuck Mill and Westfields Farm applications were awaiting determination.  
The newly formed Madley Parish Council was being chaired by David Williamson and clerked, currently, by Lynda Wilcox from HALC.  
The Ward Cllr reminded the meeting about "Test it Tuesday" for the checking and testing of fire alarms on a weekly basis.

The **PCSO West Mercia Police** was not present. Bulletins had been circulated.

The **Locality Steward** was not present. Bulletins had been circulated.

The **Tree Warden** updated the meeting regarding the “all weather” dog fouling signs which had been placed, largely on finger posts, at strategic points. The cost of the signs was £18.40 and a receipt would be presented for reimbursement at a future meeting. He had advised the resident whose tree was suffering from Chalara (Ash die back) regarding the issues of the disease.

## **5.0 Finance**

### 5.1) To note bank balances

The bank balances were noted as: Business Account £20,249.25 and Treasurers Account £1079.90, as at the meeting date.

### 5.2) To resolve to accept payments, as per listing

#### **The following payments were approved:**

Mrs A Wright (salary Nov £251.30, mileage £9.45)	£260.75
The Post Office Ltd (Tax)	£62.80
Grant Thornton UK LLP (Audit)	£120.00
Herefordshire Council (Commoners Register)	£26.00
<b>Total</b>	<b>£469.55</b>

**Resolved:** that the payments were passed for payment: Unanimous.

### 5.3) To discuss budget and precept for 2018 – 2019

Cllr Wolverson and the Clerk would liaise on presentation of the monthly finance figures. The precept was resolved at £12,900.00.

## **6.0 Planning Matters**

To consider applications as detailed:

New applications had been advised and were discussed at the meeting with the comments being made to Planning as advised:

**APPLICATION NO & SITE ADDRESS:** 173683 – Tuck Mill Cottage, Eaton Bishop, Hereford, Herefordshire HR2 9QQ

**DESCRIPTION:** Proposed extension in place of timber structures

**APPLICANT(S):** Mr D Capps

**GRID REF:** OS 345611, 239242

**APPLICATION TYPE:** Full Householder

The Parish Council discussed the application, 173683, and resolved that there were no objections.

Also for consideration and comment was application:

**APPLICATION NO & SITE ADDRESS:** 173483 – The Coach House, Lower Eaton, Eaton Bishop, Hereford, Herefordshire HR2 9QE

**DESCRIPTION:** Proposed replacement of 3 no inappropriate timber windows/doors together with new brick arched lintels over. Internal insulation and dry lining of very exposed end living room

**APPLICANT(S):** Dr Warner

**GRID REF:** OS 344785, 240254

**APPLICATION TYPE:** Listed Building Consent

The Eaton Bishop Parish Council considered the application, 173483, and resolved to support the application.

## **7.0 Traffic visibility mirrors - revisited**

### 7.1) To discuss any update re policy of mirror usage to assist visibility at junctions etc.

This matter was still awaiting the revised policy.

## **8.0 Village Matters**

**Honeymoor Common and Little Marsh Common** – update re projects and proposals for grazing. A letter, detailing the proposals for grazing on Honeymoor, had been sent to all of the commoners. There had been no objection to the grazing, only an enquiry as to how the animals would be contained on the common, how delivered and how taken from the common. Also there was the question of gates and access. The gates and access would be assessed and the common made secure for livestock. The ditch would be reworked in the spring of 2018. The existing gate/barrier would not be removed. Stout posts were now situated on the Madley Road. The plan would be to graze the left hand side (coming from Eaton Bishop to the Madley Road) first as an environmental project. The trees would be crown raised and the overgrowth would be cleared with a flail mower. The stock would be contained by means of an electric fence. The placement of stock would likely be in 2018 - 2019. The pollarding of trees by a contractor on behalf of Western Power had not been sufficient as the branches were still in contact with power lines. This would be addressed. The Commons were the subject of a 25 year lease, from 2012, with the Church Commissioner. A further working party was to be arranged for Littlemarsh Common.

**Water Pumping Station** – on hold for a six month review.

**Ruckhall Lane** issues update. The Locality Steward had met with Cllrs Christopher and Wolverson. The issue of dumped tarmac in gateways was being raised with Cllr Barry Durkin. The Ward Cllr would invite the Leader of the Council, Tony Johnson, to a future Eaton Bishop Parish Council Meeting so that he may be asked questions about the activities of Balfour Beatty operatives etc.

**Cooks Charity Field** – the tenancy agreement would be chased up with the solicitor following an amendment to the witnessing of signatures.

**Village Hall** matters – these were discussed under the open session with the introduction of the new Chair of the Eaton Bishop Village Hall Management Committee.

**Playing Field Gate** and Welsh Water access – the Lengthsman to quote to fit pedestrian gate and large gate to be kept locked.

**Ruckhall Kiosk 250410.** Clerk would check status with BT.

## **9.0 Parish Roads and Footpaths**

9.1) To note any defects to be reported to Balfour Beatty. As ongoing To put forward work for the Lengthsman - the Lengthsman would be undertaking seasonal works. The Lengthsman would meet with the Footpath Officer, and the residents affected, regarding the reinstatement of Footpath EB24 and linking with Footpath EB18.

Also Lengthsman would chase up the footbridge/ditch crossing for Littlemarsh. The crossing needs to allow the brush cutter machine across.

To remove the redundant stake on Honeymoor.

## **10.0 Information Sheet and Correspondence**

10.1) To note Information and Correspondence sheet. The contents of the sheet were noted and included:

*“Dear Parish/Town Clerk*

*At the recent Code of Conduct meetings for Parish and Town clerks the Monitoring Officer (Claire Ward) was asked a number of questions regarding dispensations and the process for awarding dispensations.*

*In response to these questions I am now attaching the latest guidance on this topic on behalf of the Monitoring Officer.*

*With Kind Regards*

*Anthony”*

*“Dear Parish/Town Clerk*

*Earlier this year Herefordshire Council was awarded £509,000 for Community Led Housing schemes. On the 19<sup>th</sup> May 2017 we had an information event promoting the fund.*

*This email is an update to this event providing guidance on how your parish can access this funding.*

*I would be grateful if you could discuss the funding stream at your next parish council meeting and if your councillors feel that they could benefit from the funding please contact me to discuss further.*

*Kind regards*

*Tina*

*Tina Wood  
Housing Development Officer  
Strategic Housing |Adult and Wellbeing Directorate  
Herefordshire Council  
Plough Lane  
Hereford, HR4 0LE  
Tel: 01432 261975”*

*“Planning is already underway for the 2018 Herefordshire Walking Festival which runs from 16th to 24th June, 2018. Now in its 17th year, the Walking Festival highlights all aspects of the county— landscape, architecture, heritage, art, food and farming, village and market town.*

*This year we would like to give parishes an opportunity to show off their villages, local paths and sites of interest to people who come from all over the country and abroad to enjoy the beautiful scenery and unique villages of Herefordshire and to introduce Herefordshire residents to more of their own beautiful county. We are looking for Parish Path officers to either put together and lead walks around their local area or to identify local people in the parish who would be interested in leading a walk.*

*The walks can be anywhere from 1 to 15 miles and would ideally have a theme such as local history, food, flora, fauna, churches, etc. All walks leaders will require the services of a fellow helper who can act as a backmarker and either hold a current first aid/heart start certificate or attend our free Heart Start training session.*

*This is an opportunity to show visitors why Herefordshire is regarded as one of the beautiful counties in England and the key role local parishes have in preserving its unique charm.*

*Have a look at last year’s programme on [www.walkingfestival.com](http://www.walkingfestival.com) and email Lisa Richardson on [herefordshire.walking@yahoo.com](mailto:herefordshire.walking@yahoo.com)”*

*“Re: Invite to a celebration event for parishes with adopted NDP*

*As you will be aware, you are part of an increasing number of parish councils who have an adopted neighbourhood development plan within the county.*

*Herefordshire has the most adopted NDPs in England, currently at 29, and this number is*

*anticipated to continue to rise throughout next year. We would like to take this opportunity to thank you for contributing to this success and hope that you are seeing the benefits of producing a neighbourhood development plan for your area.*

*With this in mind, we will be holding a celebration event for those parishes with adopted NDPs which will be hosted by the Cabinet member Cllr Philip Price together with the Herefordshire Council's Neighbourhood Planning Team.*

*We would like to invite a representative from either your parish council or NDP steering group to this event (max of 2 people per adopted NDP).*

*Date: 1 December*

*Venue: Hereford/Leominster room, Plough Lane*

*Time: 2 - 4pm*

*Limited to: 2 people per NDP*

*The event will consist of an address by Cllr Price and I; sharing some success stories and refreshments. We would also like a group photograph with the parish representatives, so please could they bring along a printed copy of your NDP.*

*We hope that your NDP will be represented at this event and to help with the preparations please could you forward the names of those who will be representing your parish by the 24 November 2017 at the latest.*

*If you have any queries, please don't hesitate to contact us.*

*Yours sincerely,  
SJBanks"*

**11.0 Matters to be raised on the Agenda for the next meeting**

All the usual items would be on the Agenda. Also on the agenda – Co-option of councillor and Annual Parish Meeting

**12.0 Confirmation of the date of the next Meeting**

The next ordinary meeting would be held on Wednesday December 13<sup>th</sup> from 7.30pm in The Eaton Bishop Village Hall.

***The meeting closed at 9.55pm***

Signed:

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Chairman Date

Visit the Eaton Bishop Parish Website at: [www.eatonbishoppcc.btck.co.uk](http://www.eatonbishoppcc.btck.co.uk)