EATON BISHOP PARISH COUNCIL

Minutes of the Parish Council Meeting of Eaton Bishop Parish Council held at Eaton Bishop Village Hall on Wednesday 14th October 2019 from 7.30 pm

Present:

Cllr Leon Wolverson (Chair)
Cllr Becky Wall
Cllr Alan Tydeman
Cllr David Richards (came at end of meeting – apologies received)
Cllr James Ball
Cllr Beth Cross

In attendance:
Present were Parish Clerk Alison Wright, Ward Cllr David Hitchiner (for end part), Lengthsman Paul Wright (from 8.37 pm) and two members of the public.

Open Session:

1.0 Apologies for Absence
The Chair welcomed everyone to the meeting. There were apologies received from Cllr Matthew Johnson and Cllr David Richards (who was in attendance at end of the meeting).

2.0 Declarations of Interest
There were two declarations of interest made. These were for Cllr Wolverson in respect of planning consultation 193289 Ruckhall Mill and Cllr Wall in respect of planning consultation 193154 Yew Tree Farm. Both councillors left the Hall during the discussion of their planning applications.

3.0 Minutes of previous meeting held on 11th September 2019
The Minutes of the Parish Council Meeting, held on the 11th September 2019, were signed as true and correct record of the meeting.

4.0 To receive reports from:
Ward Councillor, PCSO West Mercia Police, Locality Steward, Tree Warden, Footpath Officer.

The **Ward Cllr** arrived at the end of the meeting and no report was given, due to time constraints.
The **PCSO West Mercia Police** Bulletins sent.
The **Locality Steward** was not present. Bulletins had been circulated.
The **Tree Warden** had sent his apologies.
The **Footpath Officer –** the position was being reported corporately. Works as commissioned had been completed.

5.0 Finance and Policies
5.1) To note bank balances
The bank balances were noted as: Business Account £20668.48* and Treasurer's Account £2161.40, as at the meeting date.

*Contained within the Business Account total are the following amounts:

1) **The Cooks Charity** Deposit of £2284.51

2) RPA Grant Funding for the Commons Projects - balance £4519.61

3) Defibrillator Fund balance £457.41.

5.2) To resolve to accept payments, as per listing.

The following payments were approved:

Resolved: that the payments were passed for payment: Unanimous. It was agreed that an ex councillor may sign in the absence of sufficient signatories if required.

Mrs A Wright (Clerk's salary paid in accordance with contract)	
HM Revenue & Customs (Tax)	£80.60
Longfield Services (bins x 2 Footpath works and materials)	£297.50
Mr M Cobb (Footpath works)	£105.00

5.3) To give consideration to precept for 2020 – 2021 and budget
The budget and precept were discussed. The reserves were considered and it was resolved to hold the precept request for 2020 – 2021 at the same figure as the previous year at £13250.00.
The Clerk would submit the precept request to the Herefordshire Council Finance Team.

5.4) To update regarding bank signatory status
The previous mandate change request had expired. New mandate paperwork would be requested and Cllrs Tydeman, Wall, and Ball would be added to the existing signatories.

5.5) To appoint minute taker in absence of Clerk for November 2019 Meeting
The Parish Council appointed ex chair of the Council, Ray Christopher, as minute taker for the evening. A "Thank you" was recorded to Ray for doing this.

6.0 Update on defibrillator and defib training
Cllr Cross updated the meeting regarding the DBS checking of volunteers, for the Numbers Listing, and the training. Cllr Ball had also volunteered for the list and training. A rota of availability for call-out was being assembled. Further training would be ongoing and would be advertised ahead of the date to maximise attendance. Cllr Cross had registered the kiosk defibrillator with the Circuit and would speak to the Village Hall Committee about registering the hall defibrillator also. There was still a wish to locate a further defibrillator in the Lower Eaton area (fund raising required). The possibility of a notice board there would also be revisited.

7.0 Update on Cooks Charity Field and tenancy
The new tenant was making progress with the management of the field.

8.0 Planning Matters
New applications had been received for discussion:
APPLICATION NO & SITE ADDRESS: Planning Consultation - 193383 - Dutch Barn, Lane Head Farm, Eaton Bishop, Herefordshire
DESCRIPTION: Proposed conversion of existing Dutch Barn to form a new dwelling.
GRID REF: OS 344636, 239963
APPLICATION TYPE: Planning Permission

The Eaton Bishop Parish Council considered the application 193383 and resolved that they wished to OBJECT to the granting of planning permission for the following reasons:
The whole planned building is black which is contrary to the Eaton Bishop Neighbourhood Development Plan which says at Policy EB5 Number 7: "Redevelopment, alteration or extension of

historic farmsteads and agricultural buildings within the parish should be sensitive to their distinctive character, materials and form." There are also concerns regarding drainage at the site.

APPLICATION NO & SITE ADDRESS: Planning Consultation - 193289 - Ruckhall Mill, Ruckhall Lane, Eaton Bishop, Herefordshire, HR2 9QL
DESCRIPTION: A recreation of Ruckhall Mill comprising the full replacement of the existing dwelling to form a level access 'lifetime home'
GRID REF: OS 345171, 238944
APPLICATION TYPE: Planning Permission

The Eaton Bishop Parish Council considered the proposals in application 193289 and, having looked at the reasons for the plans to rebuild on the existing footprint, commented in support of the application.

APPLICATION NO & SITE ADDRESS: Planning Consultation - 193154 - Yew Tree Farm, Eaton Bishop, Hereford, Herefordshire HR2 9QX
DESCRIPTION: Application for approval of reserved matters following outline approval 172461 (Proposed construction of two dwellings)
AGRID REF: OS 344851, 239478
APPLICATION TYPE: Approval of Reserved Matters

The Eaton Bishop Parish Council considered the reserved matters application 193154 and resolved to comment that they were strongly in support of the plans for the following reasons:
The Eaton Bishop NDP identifies the site at the farm for two houses in Ruckhall. The proposals comply with NDP Policy EB3 in terms of type of housing. The proposals also comply with Policy EB4 point 2 in that they "preserve or enhance character of Parish". The proposals also comply with NDP Policy EB5 point 3 "Good design with traditional materials and Policy EB5 point 6 "New houses should be built to be capable of adaptation to suit the physical needs of people with impaired mobility and wheelchair users."

9.0 Public Rights of Way – to receive update paperwork on path EB17 (part)
The paperwork relating to amendments to path EB17 were noted.

There had been a message received from Cllr Richards regarding the possible installation of a kissing gate on his land. He had advised that he would prefer to stay with a stile at the location. The possible installation of a couple of additional rails under the stile would be mentioned to him by Cllr Wolverson.
The issue of the importance of picking up dog waste, when out walking, was noted due to cattle welfare etc.

10.0 Village Matters
Honeymoor Common and **Little Marsh Common** – updates
Little Marsh - Cllr Wolverson would meet with representatives on the Common to discuss felling licence arrangements.

There was a discussion about Ruckhall Common and the suggestion of placing plastic verge markers to prevent contractor vehicles etc. going onto the common. The verge markers would be part funded by the resident whose suggestion it was and part by the parish council. The Parish Council would order 10 markers (to cover the front face). A sign warning to keep off the grass could be re-used from Honeymoor - where it was currently placed.
The Lengthsman came into the meeting at 8.37 pm.

Village Hall matters – Cllr Cross would liaise with the Village Hall regarding the registration of the

hall defibrillator with the national circuit listing.

To discuss possible Smart Water demonstration at future meeting or other event
A resident updated the meeting about efforts being made to encourage take up of the smart water property marking in Lower Eaton. The Clerk briefly outlined the Police Demonstration and offer principles. A demonstration would be organised and details of the offer considered.

Horse riding caution signs – to discuss
Cllr Wolverson would discuss the viability of horse riding caution signs and the location of placement, if agreed, (Lane Head area) with the Locality Steward.

Hedges adjacent to Honeymoor – visibility issues
Cllr Wolverson would discuss the hedge trimming and visibility with the residents.

11.0 Parish Roads and Footpaths
11.1) To note any defects to be reported to Balfour Beatty: ongoing issues at Vallets Farm, water lying on the road. The Locality Steward was dealing with this (ditching required).

11.2) To put forward work for the Lengthsman: grips and gullies as seasonal.

12.0 Information Sheet and Correspondence
12.1) To note Information and Correspondence sheet including:

- Election expenses forms reminder – nil breakdown return required as well as the summary sheet.
- Public Vote for Herefordshire's Official Flag - Message to Parish Council's
- Children & Young People's Showcase
- Remittance Advice : 18/09/2019 Parish Precept
- Public Green Spaces Grant
- Fastershire Community Meeting
- Powerpoint slides from parish summit held on 20/10/19

13.0 Matters to be raised on the Agenda for the next meeting
All the usual items would be on the Agenda.

14.0 Core Strategy and possible impact to Neighbourhood Plan – Meeting with HC to discuss
Cllrs Wolverson, Tydeman, Cross and Ball would attend.

15.0 Confirmation of the date of the next Meeting

The next Ordinary Parish Council Meeting will be held on Wednesday 13th November 2019, from 7.30pm, in the Eaton Bishop Village Hall. Apologies were received in advance from the Clerk Alison Wright for the November Meeting.

The meeting closed at 9.08 pm

Signed:

..... 13th Nov. 2019
Chairman Date

Visit the Eaton Bishop Parish Website at: www.eatonbishoppc.btck.co.uk