

Present: Leon Wolverson, John Sutherland-Hawes, Tim Coleman, Jules Hudson, Ray Christopher, Erika Lyons.

Apologies received from, Laura Norris, Astrid Mick, David Richards

The Minutes of the previous meeting held on 22<sup>nd</sup> July were approved.

The Chairman updated the meeting that the Grant application has been successful and the final stage of verification and due diligence will be completed the next day.

A recent planning application to build a house in the Eaton Bishop was noted.

A discussion was held on all aspects of preparing a plan and the work to be done by the group. The three main settlement areas of the Parish, Eaton Bishop Village, Ruckhall and Lower Eaton were discussed in terms of suitability for development. It was agreed to seek clarification regarding building outside of the settlement boundaries as is suggested in other Parish plans. It was agreed that until this point is clarified it is very difficult to proceed.

Design and materials were discussed and it was agreed that any development should not look like a suburb of Hereford but should have it's own Village style identity. It was agreed to find examples by way of pictures of suitable building styles perhaps in the form of more affordable two bedroom houses for starter homes and retirement properties to use as a starting point for formulating policies.

It was also agreed that the group members individually consider policies and objectives in other local Parish plans and report back with their views in order to collate the information to further inform Kirkwells of our objectives.

Various documents to assist in the process were distributed to the group, including maps, site criteria assessment, and example policies that had been used elsewhere.

The next meeting is on September 17<sup>th</sup> in the Village Hall and it was agreed that the group concentrate on producing the following.

- 1 A Vision
- 2 Our Objectives
- 3 An overview of policies for the Parish and any particular issues that affect our Parish.

It was suggested that the group look at the draft plans of other Parishes that Kirkwells are working for within Herefordshire.

Louise agreed to forward a document on site assessment criteria.

As the holiday season is upon us it was further agreed that the next meeting with Kirkwells would be on 17<sup>th</sup> September when the grant was finalised and the Steering Group had provided the required information.

The Steering Group will meet again on 11<sup>th</sup> August to progress matters.

Meeting Closed