

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Parish Clerk Mrs. C M Raw, West Leas Farm, Galphay, Ripon HG4 3PB
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Minutes of the Parish Council held in the annex room of the Mechanics Institute, Kirkby Malzeard on Monday November 28 at 7.15 pm.

Present: Councillors Hurford, Mountain, Jackson, Mass, Broadley, Lobley and Peacock together with 14 members of the public.

The Clerk was not able to be present due to family illness and the Minutes were taken by Cllr Mountain.

1 Apologies – None.

2 The minutes of the previous meeting on October 26 were confirmed as a true record. Proposed Cllr Broadley, Seconded Cllr Mass. Signed by Chair Cllr Hurford.

3 Matters arising from previous minutes – Cllr Hurford reported that no reply had yet been received from Wensleydale Dairy about Love Lane. He will attempt again to obtain a response.

4 Declaration of interest for any item on the Agenda – none.

5 Correspondence

a) Parish Council were asked to provide a response to Harrogate Borough Council's Draft Local Plan. Councillors gave their initial thoughts with concerns expressed about the location of the two allocated housing sites at the western end of Kirkby Malzeard and the problems these would potentially create in respect of the sewers and traffic flow on Main Street. The positioning of the development limit around the village was also queried. Cllr Hurford asked for final thoughts from all councillors to be forwarded to him, and he will produce a draft response to be finalised at the next meeting.

b) E-mail received from Alec Lutton of 'Defibs Ripon' who fund raises to provide defibrillators. He was under the impression that there was no defibrillator in Kirkby Malzeard whereas there are already two – one at the Doctors Surgery and one available with the trained First Response volunteers on 24/7 basis. He has been informed of this. It was agreed that

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greater steps should be taken to promote the presence of the First Responders (who are contacted automatically when a 999 call is made) and encourage people to join this group.

c) Minerals and Waste local plan consultation document received. This has been circulated to Councillors who will discuss at next meeting.

6 Planning.

a) 16/03669/FUL - Decision Dallow Hall Barns, Dallow, Grantley - retrospective application for change of use from ancillary residential accommodation and office to two holiday lets – Passed by Harrogate BC.

b) 16/01478/FUL - Henry Jenkins public house, Main Street. A group of residents requested that the Parish Council reconsider their support for the recent planning application 16/01478/FUL. Chair Hurford explained that under Council rules the decision could not be reversed within six months of the original decision, unless four councillors made a written request to do so, which had not occurred. A lengthy discussion took place after the end of this meeting in which the concerns of residents in favour of saving the Henry Jenkins were heard. The issue will be put on the agenda for the next meeting to assess the up to date situation regarding this application at that time, and enable further discussion.

c) 16/04311/KIOSK and 16/04315/KIOSK - Harrogate BC have asked BT to reconsider their proposal to remove the phone kiosks in both Kirkby Malzeard and Laverton. A final decision on this matter has not yet been made.

d) 16/04103/PNG – Decision – Mowbray Park Farm, Ripon Road, Kirkby Malzeard – Harrogate BC have decided that Prior Notification is not required.

e) 16/01974/OUT – Decision – Land on Galphay Road, Kirkby Malzeard – erection of two dwellings with access considered – Passed by Harrogate BC.

f) 16/04602/FUL – New Application - Bagwith House, Ringbeck Road, Kirkby Malzeard – application for the erection of a single storey extension and conversion of domestic stores to form additional living accommodation – discussed by council and agreed that we had ‘No Objections’.

g) 16/03527/FUL – Decision -Waterford House, Longswales Lane, Kirkby Malzeard – erection of agricultural building – Passed by Harrogate BC.

h) 16/02444/FUL – Decision – Bowes House, Dallow, Grantley – alterations – Passed by Harrogate BC.

i) 16/04618/FUL – New Application – 3 Dallow Cottages, Dallow, Grantley – erection of first floor extension – discussed by council and agreed that we had ‘No Objections’.

j) 16/02114/FUL – New Application – Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard – change of use of agricultural land to domestic use including formation of new driveway and parking area, and formation of new access – decision by council deferred as this had just been received and was not on the agenda. It will be discussed at the next meeting on December 19 and a decision made then.

k) 16/03701/FUL – Decision – Greystone Barn, Kirkby Moor Road, Kirkby Malzeard – erection of two storey extension – Refused by Harrogate BC.

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l) 16/04048/FUL – Decision – Limley House, Main Street, Kirkby Malzeard – replacement of rear extension – Passed by Harrogate BC.

m) 16/03048/FUL – New Application – conversion of barn to form dwelling, Grid Ref SE230732 Laverton – this was deferred at the last meeting as not on original agenda – considered by councillors in the interim and it was agreed that we ‘Support’. Harrogate BC have been informed.

7 Finance

- a) Clerk to be reimbursed for expenditure on printer ink £64.56 – approved.
- b) Precept request for 2017/18 discussed – new precept figure to be £9680 being an increase of 4.7% on this year’s amount to cover additional projected expenditure. Agreed – proposed by Cllr Mountain and seconded by Cllr Jackson.
- c) Society of Local Council Clerks subscription of £88 – approved.
- d) Commuted Sums update – 1) Cllr Mountain confirmed that the council was making an application on behalf of the Kirkby in Bloom group for a sum of £298.60 towards the cost of siting of an existing bench facing south overlooking The Green, together with some half tubs to replace existing tubs at the western end of the village. Neighbours would be consulted before application made. Approved by council. 2) It was also confirmed that Highside Playing Fields Association had applied for sums of £352.80 and £396.49 towards the cost of two benches to be sited in front of the pavilion. Approved by council.
- e) Payment of invoice from DTMS (Parish Caretakers) for £226.80 – approved following discussion about the work carried out.
- f) Invoice from RK and JM Ward for tree report £250 + VAT – approved.

8 Grass cutting contract. A 5% increase on the cost of carrying out the grass cutting contract for the next three years for verges in Kirkby Malzeard and Laverton villages was agreed. A letter confirming an extension to the existing contract on the revised terms to be sent by Clerk.

9 Cllr Hurford will attend a Community Lead Housing Workshop at Hutton Rudby on November 29 to fact find, in case any such development can be utilised within this parish.

10 Tree inspection report for insurance purposes. Cllr Mountain confirmed that the report from RK and JM Ward covering the condition of trees at Lamberts Quarry and Laverton Quarry South, was now available and this was circulated to councillors for their views. The ownership of some of the trees at Lamberts Quarry is to be confirmed before any work is undertaken as these may belong to neighbours.

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11 Civil Defence Emergency Planning. Cllr Mountain circulated a draft document detailing procedures for dealing with the aftermath of an emergency within the community, for councillors to consider. Parish council to liaise with Mechanics Institute representatives and set up committee.

12 Standing Orders. The council's 'Standing Orders' which outline the rules of the council require updating due to changes in legislation. The first draft of a revised document prepared by Cllr Mountain was circulated to the councillors and clerk for discussion at the next meeting.

13 Highways Department liaison meeting on December 1. This was attended by Cllrs Mountain and Jackson. Highways explained that they are going to improve the means by which Parish councils can contact them with problems in the New Year. They do however only have limited funds to repair potholes and have to prioritise which they deal with. This is recognised by the council but it was agreed that all defects will continue to be reported and pressure will continue to be put on them to action repairs in this parish.

14 Parish noticeboards. The council will use an internal display within the Mechanics Institute snooker room for notices, to replace the defunct noticeboard on the outside of the building which is to be removed. Council will confirm this with the Mechanics committee and arrange for the display unit to be installed. Quotes have been obtained for a new noticeboard at Laverton but these were considered excessive being in the region of £1500. Any local joiners interested in tendering for the work should contact the council.

15 Issue already covered in item 11 above.

16 Cllr Hurford offered his resignation as Chairman and was thanked by the councillors for the work which he had undertaken in this role. Cllr Broadley proposed that the Vice-Chairman Cllr Mountain take over as Chairman and this was seconded by Cllr Hurford. This was approved by the other councillors. It was then proposed by Cllr Mass that Cllr Hurford become the Vice-Chairman which was seconded by Cllr Jackson and approved by other councillors. These roles will commence at the end of this meeting.

17 The Clerk, Catherine Raw, who has held the post since 1999 offered her resignation due to other commitments, although she indicated that she would continue until Spring if required. It was agreed that the council would start the process to find a new Clerk, and Cllrs Mountain, Hurford, Mass and Jackson will form a committee to deal with this.

18 Any Other Business.

- a) It was reported that the litter bin next to the Highside Playing Field pavilion had been vandalised and required replacing. The Clerk will contact Harrogate BC and ask

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them to attend to this. They are also be asked to ensure that this bin and the one near the tennis courts are emptied regularly.

- b) The Highside Playing Field Association committee have asked for a meeting with the council to discuss future funding of the Children's Play area. Cllrs Mountain and Hurford will arrange a meeting and report back.
- c) Cllr Mass reported that requests had been made for a sign giving directions to the Playing Fields to be placed on the eastern side of the junction between Main Street and The Green to match that on the western side. The Clerk will contact the appropriate authority about this.
- d) Cllr Lobley asked that the Highways Department be requested again to attend to the reinstatement of missing road-signs in the Dallowgill area which was reported to them last year as nothing had so far being done. The Clerk will contact them about this.

19 Date of next meeting. This was confirmed as December 19 at the Mechanics Institute commencing at 7.15pm.

The meeting ended at 9.02pm.

The original copy of these minutes were signed as a true record by the Chairman at the meeting on December 19.

Signed.....Date.....