

Village Hall - Hire Agreement

This agreement is made on the date (1) and between the Committee (2) and the Hirer (3) named below who must be over 25 years, whereby in consideration of the sum(s) mentioned in (4) as follows:-

The Committee agree to permit the Hirer to use the premises (5) for the purpose (6) and the period(s) (7) all described below:-

1	Date	
2	Committee	Hambridge and Westport Recreation Trust
3	Hirer <ul style="list-style-type: none"> • Name • Address • Tel No 	
4	Hiring Fee Less Deposit Balance Payable (prior to or on date of event)	£ £ £
5	Premises Equipment	Whole of Hall Committee Room Stage Crockery – please advise number/type. We have a supply of dinner plates, side plates and pudding bowls for hire. Please note when hiring crockery all damages must be paid for.
6	Purpose of Hiring	
7	Period of Hiring	From: To:

Please note –

There is no Public Liability insurance cover in place under our policy to cover the event you are organising. We strongly recommend that you take out your own Public Liability Insurance to meet any claims.

All alcohol must be supplied by the Recreation Trust. No outside Bars are allowed.

On Saturdays the Bar shutters will close at 23:30 hours. Functions must conclude at midnight with a further period of 30 minutes being permitted to clear away and vacate the premises.

The Hirer

Agrees with the Committee to observe and perform the provisions and stipulations contained or referred to in the HWRT Standard Conditions of Hire for the time being in force as annexed hereto (an understanding of acceptance of which the hirer acknowledges)

Signed: Mandy Brister (Authorised Representative)

Date:

Signed:Hirer as named in (3) Aged 25 years or above)

Date: