Minutes of the Ordinary Meeting of the Council held at the Community Pavilion, Llys Ben, Northop Hall on Tuesday 13 June 2017 at 7.00pm


In attendance: Stephen C Harms, Clerk.

1. Apologies for absence
Apologies were received from Cllrs Graham Cook, Hilary Astbury and John Lamb

2. Declarations of Interest
Councillor Richardson and Tait declared personal interests relating to any discussions about the Pavilion.

3. Ten minute public participation session in accordance with Standing Orders
No members of the public were present.

4. Visitor – PCSO Stephanie Jones of North Wales Police
The Chairman welcomed PCSO Stephanie Jones to the meeting, who advised she had already met members of the Council and the community at the recent Northop Hall Presbyterian Church. PCSO Jones confirmed that she would attend meetings of the Community Council when available, or would forward a report if unavailable. Details of her contact number were provided, business cards would follow in due course.

The PCSO advised there had been reports of thefts from vehicles in the area of late, including 1 in Northop Hall, but it would appear that the vehicles had been unsecured. There had also been an incident of Anti Social behaviour at the Travelodge, and an incident of speeding along St Mary’s Drive.

The PCSO advised that Village Road is to be included on the Arrive Alive monitoring schedule following the speed survey carried out by her predecessor. Councillors confirmed we have included the cost of speeding signs in our 2017/18 budget, and funds are available. The PCSO will check on this matter.

Members advised there was an issue of parking on Llys Ben at school opening and closing times, with the road often blocked. The PCSO advised that the police were only able to ‘enforce’ obstructions, but would visit the area at the identified times. The PCSO suggested an item regarding parking could be included in the school newsletter asking parents to park more appropriately, or make use of the Pavilion car park.

Councillor Gibson queried the role of the PCSO, and was advised that they have lesser powers than police officers, but can be used when crimes are discovered. Any information on crimes can be forwarded to PCSO’s, whose remit was to tackle ‘lower level crime’, anti social behaviour, damage to property of less than £500, and community rapport.

There being no further questions, the Chairman thanked the PCSO for her attendance.

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5. To Approve the Minutes of the Ordinary Meeting of the 9 May 2017.

Councillor Robinson pointed out there were no details of the discussions regarding the website included in the minutes. In addition, Councillor Jones pointed out that the pot-holes on St Marys Drive were also not included.

Subject to the above corrections, the minutes were approved.

6. Matters Arising from Last Meeting.

Councillor Robinson asked whether Members had decided on the format for the up-dated website, which had been requested some time ago. Councillor Golledge asked whether the links to various websites for consideration could be re-issued, and responses would be returned within 7 days.

The topic of the new extension route for the A55/A494 was raised following the publication of a further possibility, the Green Route, raised by Northop Community Council. Members discussed this however re-iterated their preference for the 'Red Route'.

7. Grants Sub-Committee.

The Chairman gave a short summary of the background relating to the Cenotaph refurbishment for those new to the Council. Cllr Thew confirmed she had secured 2 benches and £3500 from Flintshire County Council towards the costs of landscaping the War Memorial site. The proposed landscape design was circulated which incorporated the design the Horticultural College students had suggested but with an increased paved area as suggested previously by Community Councillors and agreed by the sub-Committee. Councillor Robinson commented that the design put forward looked like a large paved area, and suggested tapered sides, showing it narrowing at the War Memorial structure, may be more pleasing to the eye. After some discussion, it was proposed that the Flintshire CC design should be accepted;

Resolved:

Flintshire County Council should be contacted to confirm the landscaping work to commence by their approved contractor as a matter of urgency subject to agreement of the Heritage Lottery Fund.

Councillors also agreed unanimously that the quotation provided by Blackwell's for the restoration of the stonework should be accepted, and we should look at an early commencement of this work subject to agreement of the Heritage Lottery Fund.

The Clerk was requested to contact the Heritage Lottery Fund for their agreement to allow the commencement of landscaping and stone-masonry works on site.

8. Risk Assessment Up-date.

Details of the litter picking risk assessment had been sent to the Council's insurers, who had confirmed that providing the Council arranged the litter picking events, insurance cover would be included at no further cost.

Signed...........................................................................

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www.northophallcc.org.uk
The Clerk confirmed that the insurers had confirmed that cover was not provided for 'internal' disputes, as the costs of potential actions would prevent affordable cover.

The Clerk was requested to check with the legal department of Flintshire County Council whether the potential legal dispute should be included as a 'risk' and to also ask One Voice Wales for advice on this matter.

9. Clerk's Report and Consideration of Action Log
The Clerk had no additional items to report at this time.
The Action Log was to be up-dated with all completed items removed.

The Clerk provided Members with a copy of the up-dated budget monitoring report.

The Clerk provided Members with a copy of the questions asked on the Annual Return Governance Statement, and referred to question 7, which asked whether 'we have considered whether any litigation...would have a financial impact on the Council'. Members discussed this matter but agreed to leave the matter in abeyance pending One Voice Wales advice.
The Annual Return was subsequently signed by the Chairman.

Members discussed the provision of defibrillator equipment for the village which had been presented to the Council at the May meeting. The questions of how many, where and the costs were raised and it was proposed that we should provide two sets. Following a vote, it was

Resolved:
The Council would provide funding for two sets of equipment for the village.

Discussions then progressed to locations for the equipment, and it was agreed that sites by the Methodist Church and near the Top Monkey public house would be preferable.

Councillor Richardson would proceed on this matter.

The Flintshire County Council consultation on dog fouling was ongoing until the end of June. The first of the litter picking events had been held on the previous Saturday which had been a success. The Chairman expressed thanks to Councillors Price and Thew for all their efforts on this matter. Councillor Price advised Members that additional equipment and 'high-viz' clothing was required. The next events would take place on the 8th July and 12th August.

The Model Local Resolution Protocol from One Voice Wales had been received, which Councillor Richardson proposed that the Council should now adopt.

Resolved:
The Model Local Resolution Protocol from One Voice Wales should be adopted.

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15. ICO Registration.

The Clerk had progressed the registration with the Information Commissioner, and a cheque for registration was included in this month's amounts payable.

16. Community Transport - Consultation Event

Councillors expressed disappointment with the information provided by Flintshire County Council as approximately 50 residents had turned up at the scheduled consultation event to be given 2 timetable options on the proposed transport routes with no details of connecting services. Residents expressed their thoughts on the proposals. The Chairman advised he would draft a letter to forward to Flintshire County Council expressing the disappointment of the Council.

17. Correspondence Received.

Copies of the schedule of correspondence received since the last meeting were distributed with the agenda papers.

Members expressed interest in the Tree Charter, and requested the Clerk obtain further information on this matter.


No Planning Applications had been received for consideration at this meeting.


Members advised that the pot-holes at the junction of St Marys Drive and Village Road reported to Street-scene following the previous meeting had been repaired, however the repair has now failed and needs further attention.


Councillor Richardson reported on the meeting he had attended with Councillor Cook and the Clerk, at the Alltami depot with Darrell Jones, Street-lighting Team Leader. The 6 lights now transferred to Flintshire County Council's responsibility were identified and the outstanding invoice could now be paid. Paperwork for these streetlights would then be sent to the Council. It was confirmed that Northop Hall Community Council was now responsible for the maintenance and energy costs of 31 streetlights.

21. Report from any Meeting or Training Attended by Members.

Councillor Thew advised she had attended defibrillator training and confirmed further events were being scheduled.

Signed.................................................................

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www.northophilcc.org.uk
22. **Items Relating to Footpaths & Stiles.**

No matters were reported relating to footpaths or stiles.

23. **Accounts for Payment.**

Members discussed the payments to be made. Members advised that the payment due to Northop Hall Pavilion would be made on request.

**Resolved:**

The payments scheduled should be authorised.

**Motion Carried.**

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24. **The Meeting Closed at 9.36pm.**

Signed:..............................................................................................
SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH NORTHOP HALL COMMUNITY COUNCIL’S CODE OF CONDUCT

Extraordinary Meeting of the Council held at the Community Pavilion, Llys Ben, Northop Hall on Tuesday 13 June 2017 at 7.00pm

<table>
<thead>
<tr>
<th>Member</th>
<th>Item</th>
<th>Agenda No Refers</th>
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<tbody>
<tr>
<td>Councillor Tait</td>
<td>Personal interest was declared in relation to Pavilion matters.</td>
<td></td>
</tr>
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<td>Councillor Richardson</td>
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Signed....................................................................

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