PARISH OF STEEPLE MORDEN

**Notice of Parish Council Meeting**

**I hereby give notice that Steeple Morden Parish Council will meet remotely**

**On Thursday 28th May 2020 at 7.00pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

***All meetings of the Parish Council are open to parishioners and the public who may listen to but not take part in the discussion of the Council’s business.***

***Anyone wishing to raise a matter for consideration by the Council should write to the Clerk at the address below. Any letter received by the day before a Parish Council meeting is reported to that meeting. If information is readily available and/or the matter is on the agenda the Council may decide its action right away. If not then the item will be dealt with at the next meeting.***

Sally Walmesley, Clerk

22/5/20

**BUSINESS TO BE TRANSACTED**

**7.00 PM REMOTE PARISH COUNCIL MEETING**

1. **Coronavirus Act 2020**
   1. To amend Standing Orders to allow remote attendance at meetings
2. **Co-option of Councillor**

**3. Apologies for absence, declarations under the code of conduct and requests for dispensations**

**4. County and District Councillors’ reports**

**5. Comments and observations from parishioners and members of the public**

**To members of the Public:**

You are invited to remotely attend the meeting for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend please send an email to the Parish Clerk; the Clerk will give you access details. If you also wish as a remote attendee to make any comments or raise any questions about an item on the Agenda please include the text of your comments and questions in the email or letter to the Clerk in advance of the meeting.

**6. To approve the minutes of**

6.1 The Parish Council Meeting held on the 9TH March 2020

**7. Matters arising and carried forward from last meetings FOR URGENT ACTION**

**8. Finances**

8.1 To receive the financial statement and to approve the payment of bills

8.2 Annual Audit 2019/20

8.2.1 Internal Audit

8.2.2 Agreement of Annual Return 2019/20

8.2.3 Agreement of Governance Statement

8.2.4 Agreement of Accounting Statement

**9. Traffic**

9.1 LHI Applications 2021/22 –Application for 40mph buffer zones

**10. Planning/Tree work Applications**

10.1 Planning Applications

10.1.1 Planning Ref 20/02132/FUL

27 Hay Street –Replacement Dwelling

10.1.2 Planning Ref 20/01907/S73

22 North Brook End –Variation of condition 2 (approved plans) of listed building consent S/1261/15/LB

10.2 Comments on Draft Section 106 Agreement - S/1887/18/OL at Station Road

**11. Coronavirus Volunteer Group update**

**12. To consider correspondence received including;**

**13. Councillors' items for information and requiring the urgent attention of the Clerk**

**14. Date of next meeting -13th July 2020**