STEEPLE MORDEN PARISH COUNCIL

**Minutes of the Parish Council Planning Meeting held in the Cricket Pavilion on Monday 12th August 2019 at 7.30pm**

Present: Councillors J Clayton (Chairman), G Belson, S Traverse-Healy, C Upchurch, J Courtney, S Wheatley, A Drew

District Cllr Williams

In attendance: The Clerk with one member of the public

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| **1.** | **APOLOGIES FOR ABSENCE AND DECLARATIONS UNDER THE CODE OF CONDUCT**  Apologies were received from Cllr Badger and Cllr Austin.  The Chairman declared a Pecuniary interest under Item 3.1 as the applicant. |  |
| **2.** | COMMENTS AND OBSERVATIONS FROM PARISHIONERS AND MEMBERS OF THE PUBLIC 2.1 Tree Planting  The Council was asked in light of the Global warming issue if a tree planting project could be initiated in the village to encourage more parishioners to plant trees.  Cllr Drew updated the resident on the tree policy she was putting together and that she was to attend a tree management course. Cllr Williams advised that South Cambridgeshire District Council were in the process of putting together a roadmap for the District to connect where trees were planted and where they could have an effect on listed buildings. It was noted that the process for a Tree Protection Order was on the SCDC website.  Councillors agreed that this would be discussed at the Parish Council meeting on the 2nd September 2019. In the meantime the resident was asked to identify areas within the village where trees could be planted. |  |
| **3**. | **TO AGREE A RESPONSE TO THE FOLLOWING PLANNING APPLICATION**  3.1 Planning Ref S/1729/19/FL  Wyndmere, Ashwell Road –Erection of commercial building, compound and hard standing area  The Chairman left the meeting while the application was discussed. Cllr Belson took the Chair.  It was noted that the proposed building was within a commercial area already. A discussion took place on the height of the proposed building and the size of vehicles arriving and leaving the site. Weight restrictions on traffic in villages was also discussed and it was agreed to continue the discussion as an agenda item at the next Parish Council meeting.  It was then agreed to recommend Support for the application with comments  ***Recommendation Support***  ***Additional landscaping requested to include trees and shrubs to be included***  ***A condition that the building height is no higher than the existing ridge height or eight metres***  ***Concerns over the size of vehicles arriving and leaving the site***  3.2 Planning Ref S/2064/19/FL  39 Bogs Gap Lane –Change of use and conversion of existing dwelling house into two dwellings  Councillors agreed that their only concern was parking. The applicants should be encouraged to maximise on site parking for both properties.  ***Recommendation Support subject to a condition of no on street parking***.  3.3 Planning ref S/2560/19/FL  6 Shingay Road –Conversion of loft space over garage, with balcony and external staircase  The possibility of the property being separated into two was discussed. If this happened there would then be issues with car parking. Cllr Traverse-Healy proposed that a condition be requested to ensure that the conversion remained as part of the main house. This was agreed.  ***Recommendation Support with a condition that the conversion remained part of the house and could only be sold in future as part of the whole property.*** |  |
| **4.** | **OTHER PLANNING ISSUES**  4.1 Planning Ref S/2356/19/FL  The Clerk advised that a planning application had been received for land and buildings at 62 and 64 Station Road. This would be on the agenda for discussion at the Parish Council meeting on the 2nd September 2019. |  |
| **5.** | **COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK**  5.1 Village Website  The website hosting company had advised that they would no longer be in a position to host the website from the 31st August 2019 and the Parish Council was urged to make other arrangements. The Clerk, with the agreement of the Chairman, had arranged for the information held on the website to be copied across to the btck community website used for the Parish Council accounts. She advised that most information had now been transferred across. Arrangements had been made for the btck site to be hosted by easyspace and the domain name of steeplemorden.org would eventually be transferred.  This site would be sufficient to hold the required Parish Council information until the new website was developed. |  |

There was no further business and the Chairman declared the meeting closed at 7.55 pm.

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Chairman Date