



Horsham District Neighbourhood Watch Association

Monday 13th February 2017 19:15 Beeson House, Lintot Square, Southwater.

Present

Andrew Moffat- Chair, Michael Neale- Vice Chair, Arthur Carden- Secretary, M&E, Steve Guzy- Treasurer, M&E Nicky Fuller- Minutes Secretary, Diane Morrison – Webmaster M&E, Tony George-JNHW, Marc Bryant- Media and Events Sub Com, Diana Ellis M&E, Martin Bruton, Pauline Kentell, Barrie and Trisha Lane, Carol Boniface- Pulborough, Chris Morris-Tennyson Close, Jackie Reader-Ashurst Close.

Police

Insp Steve Chalcraft, Sgt Adam Ferries, Helen Bubloz

Apologies

Brian Jacobs M&E Ken Broomfield, John Wright, Derek Pratt, Penny Groome- Holbrook West, Robert Palmer- Storrington (south) Ben Fawkes- Storrington (north), Thakeham, Mike Taylor -Riverside, Ian Johnson-Billingshurst

Chairman's remarks to the committee:

Welcome to new police members and Nicky Fuller (NF)

Police Matters

Insp Steve Chalcraft (SC) Sgt Adam Ferries (AF) Helen Bubloz (HB)

Changes have come because of funding cuts. They look to continue good relationships.

Arthur Cardan (AC) has requested a staff schedule- SC will send.

Lots of burglaries in area. Police rely on the residents to report any suspicious activity.

Andrew Moffatt (AM) advised SC that NHW are here to help the police so please call him and any other committee members for any reason. There are approx 700 co-ordinators with a reach of about 15-20,000 people so a good way of sending out communications.

AF is Martin Drabbles replacement- was a response policeman.

Currently the force is recording a 10% increase in crime.



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Horsham is up 44% but anti-social behaviour is down so this is good.

Generally, the crimes are burglaries: jewellery, money and other small valuable items rather than larger items.

Press releases re burglaries will be on bulletins. It depends where an investigation is in its process as to whether it goes on the bulletin.

AC stressed the importance of the bulletins to help keep the morale of the NHW SC's up. He also requested that anything of interest for bulletins be passed to HB.

HB stressed that there is a lot of information on social media that is rumour rather than factual. She stressed to NHW to pass on any reports from residents with as much detail as possible including names as this may be helpful.

BT- Free blocking service or a box- True Call can block nuisance calls. AM said this may be of some help to our members.

Various committee members talked about 101 and 999. HB advised that 101 is a number that is being looked at with regards to even more improvement.

Police need to have a meeting with the people in their new positions before they can advise NHW where we can be of help.

AC offered to produce a list of events after the meeting has taken place.

Events and Media Sub-Committee

Sparks in the Park- Will attend but dates not confirmed. [Provisional date given after meeting – 9th July.](#)

Operation Tulip- Priority as can help the police. AF asked how many volunteers needed? [Date given after meeting of the 8th April 2017](#) (Volunteers needed at this high profile event, photo will make the papers so best smile please)

Operation Tinsel – Also a priority.

Other events need to be the responsibility of the Area Coordinators.

If there are others such as Bennetts Farm, then we need volunteers.
[We now have a date for the Bennetts Farm event of 10th June 1- 4pm](#)

Cootes Farm Fair: Gazebo and stand will be there again. However, some help will be needed from within the ward

Experience tells NHW that where we have been at events in previously years the public come and find us for advice & support.

Always need to consider events even if we don't attend with the Gazebo.



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working together we can beat crime.

Annual parish meeting on the 27th April in Upper Beeding, Pauline Kentell (PK) asked AM to attend and speak. AM agreed but asked for e-mail reminder in good time.

Gazebo is going to be stored in the police station. Marc Bryant (MB) and AF to coordinate. [\(As of Feb 23rd- now moved to police station.\)](#)

Assumption made that everyone around the table will help at Operation Tulip [\(8th April\)](#). AC asked to spread the word for much needed volunteers.

ID's

Need to confirm who will have the ID name badges. Area co ordinaters should definitely have them. Anyone who is going to have one needs to send photo ID to MB.

AC will send information to the ACs and SCs for the Alert system

Coordinators need to come to a briefing to understanding how the Alert system works. There is an issue when updating schemes because we are losing SCs. MB is communicating with over 500 members within his admin area's and is finding that when updating schemes details are done the coordinator's get an automated message and some of the longstanding SC's make contact and want to stand down after years of service.

The other problem is that some coordinators are not keeping up-to-date records of their member's details. This needs to change so the details can be passed on and therefore schemes do not end when the SC stands down.

The Biggest problem is lack of e-mail contacts. Previously all communication has been door to door.

There was a discussion as to clarifying the confidentiality of member's data regarding the Data Protection Act. [After the meeting MB has spoken to Sussex Chair John Wright who Clarified that coordinators hold member's details for NHW, but the SC is responsible for keeping the data safe and private in line with the Data Protection Act. The data can be given to a new street coordinator or area coordinator so the scheme members remain part of NHW scheme.](#)

Suggestion in the area magazine, all about Horsham (AAH), was to include an article about NHW to encourage volunteers and see any additional benefits it may bring.

AM- We use The County Times to promote.

MB- Two Parish Magazines- get better profile locally.

Martin Bruton (MBn)- Photograph taken for press releases and Facebook- Horsham Community Page

Alert Training - MB and AC to draft notice for Alert mailing

Approval of the minutes of the meeting held on 14th November 2016. Minutes (as amended per PK request) agreed -proposed PK second MB.



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JAG and Federation reports

None received and to take forward other than social media.

AC suggests we report anything of interest and bring forward to the committee.

MN- Nothing significant but Sussex Federation have approximately £42,000 in account and may be willing fund AGM costs. Maybe expand and offer refreshments- conversation to have in the summer. Steven Guzy (SG) -Drop note to John Wright to request past AGM expenses. Approximately £60- have all invoices.

Discussion of Selected Matters

JNHW. Tony George (TG)- Current activity – Leechpool- Junior Citizen Event needs volunteers. Paula Morgan is hoping to attend but needs to be released from her employment.

Need more exposure with JNHW. TG does all of it. Have lost 2 more members. TG said we could do with about 6 volunteers per day for Junior Citizen.

Volunteers- Ideal for a retired teacher or the like. Suggestion to send an e mail to members to see if anyone comes forward. Suggestion to contact schools and ask for parent helpers who may have DBS checks.

Leechpool Thursday 23rd March 9am- potential date.

Police presence at any of the junior events is much appreciated and helps children really appreciate that NHW is worthwhile.

Giveaways - 2,500 Wristbands: basic design.

General NHW- 500 Credit card sleeves. These are silver with logo/ generic e mail and website. See how we go with these as could prove to be popular.

Stickers- The more we buy the cheaper it is.

There is money in the budget – Please put receipts into SG.

Book marks- How many are needed?

Date of next meeting

22nd May 2017- New Venue - Southwater Sports Centre, Pevensey Road 7:15pm

Any other business

Ashington Village Hall booked for Monday 3rd September 2018

The Capitol booked for Monday 4th September 2017

District Commander invited via SC for Monday 4th September.



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AC Get togethers – A get together with speaker around the District. Small number 8-10 people. AC thinks it will get coordinators more involved. AC called for a volunteer to run one of these get together as a trial. AM and CB agreed to try one for the Pulborough area. CB thought one of the schools might offer a room. Can invited from the Alert System - start small and extend radius dependent on numbers. AC will send out invitations.

Tweets- AC suggested MB works with HB to communicate information, all info is on Police website but AC thinks if we localize and send we might get it out there to more people.

AM has suggested MB doesn't take on too much more but he is working on this to see if it's viable.

Overlap on the borders needs to be more efficient. HB will communicate anything she thinks overlaps.

NHW can help police with leaflet drops. MB and AC to communicate with the ACs.

MBn, as Chair of Horsham District Older Peoples Forum 60+, mentioned a Public meeting 10.30am – 1.00pm Friday 3rd March. Questions can be put to the MP attending. Also, it is a good opportunity to consult older people.

Vetting of deputies

MB & AC said that on Neighbourhood Alert everyone who is a deputy is listed as a coordinator; SCs are listed as lead coordinator. The role of deputy has given us many problems on Alert so this is the work around for the problem.

There is the matter of vetting of the deputies; Sussex still wants to vet them but other parts of the county do not. This is still being sorted and we will update the committee once this has been resolved. In the meantime, the work of updating the information continues.

Is there a procedure for a street sign?

Need to involve the local authority. Lots of forms. We need an expert on street signs so that it is easier. [After the meeting a new Procedure for street signs was issued by Robin Hargreaves, and Jackie Reader, SC for Ashurst Close, Roffey, agreed to try it out, with help from Val Pugh with a view to becoming our 'Street Sign Expert.'](#)

Close of meeting at 21:25



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