

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: Old Cleeve Parish Council

County area (local councils and parish meetings only): Somerset

### Financial year ending 31 March 2020

Prepared by (Name and Role): Amanda McMurren - Clerk/RFO

Date: 22/04/2020

	£	£
<b>Balance per bank statements as at 31/3/2020</b>		
Current Account account 1	3,384.6	
Reserve Account account 2	22,719.3	
Asset Reserve Account account 3	9,265.5	
	<hr/>	35,369.4
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2020		
Chq No 2038 item 1	(500.00)	
Chq No 2040 item 2	(135.00)	
Chq No 2042 item 3	(20.00)	
	<hr/>	(655.00)
Add: any un-banked cash as at 31/3/2020	-	
	<hr/>	-
<b>Net balances as at 31/3/2020 (Box 8)</b>		<u><u>34,714.4</u></u>