

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mrs. Sheila Penton

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

26 February 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 2 March 2016 at 7.30pm** at **Southoe Village Hall**, to deal with the following business:
Public and Press are invited to attend

AGENDA

2015/16

03.163 To Receive Apologies and Reasons for Non Attendance

03.164 Declarations of Interests for Members

03.165 To Receive and Approve the Minutes of the Meeting, 3 February 2016

03.166 Matters Arising from the Minutes

03.167 Parish Clerk

(1) To agree Terms & Conditions of Employment and Contract for Ms Ramune Mimiene.

(2) To consider payment to the previous Parish Clerk, Mrs. Webster, for expenses and continued clerical support for the last month.

The meeting was closed for the next item

03.168 Open Forum - for all members of the public present including District and County Councillors.

Re-opening of the meeting

03.169 Parish Councillor Vacancies

03.170 Finance

03.170.1 Current a/c balance as at 27th Jan 16 is £4,662.05 as per Statement no. 243

03.170.2 Current a/c balance after cheques 908, 911 & 912 are cleared £3,474.88

03.170.5 Expenditure for approval 2 Mar 16:

Date	Cheque No.	Payee and Description	Amount
2 Mar 16	913	The Chancellor, Masters & Scholars of the University of Oxford as Trustee of the Oxford Trust, Amenities Rent 25/03/2016 – 28/09/2016	£379.18
2 Mar 16	914	Clerk's Salary Feb 16 £169.24 and expenses £4.80	£174.04
		Total Mar 16 expend:	£553.22

Current a/c Balance after all payments cleared: **£2,921.66**

Basic Rate of Income Tax at 20% has been deducted from Clerk's salary. Confirmation of coding t/f

03.170 Letter for approval of Transfer of funds from Business Reserve a/c to Current a/c - £5,000.

Signed by the Chairman

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- 03.173 Village Security & Policing Matters**, including CCTV update
- 03.174 Highways Matters**, 'Access to Village Only' sign – CCC
- 03.175 A1 Matters**
- 03.176 Play area & Playing Fields**
- 03.177 Village Hall**
- 03.178 Village Matters** – Complaint from resident re. blocked drainage ditch in Rectory Lane and debris
- 03.179 Church & Burial Matters** – Burial matter report from Chairman.
- 03.180 Planning**
- 03.181 Correspondence**, list circulated prior to the meeting
- 03.182 Councillors' Questions**
Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.
- 03.183 Date of the Next Meeting:** Wed 6 Apr 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 26 Feb 2016