

# **SOUTHOE & MIDLOE PARISH COUNCIL**

*CHAIRMAN: Mrs. Sheila Penton*

Clerk to the Council: -  
Ms Ramune Mimiene  
40 Elizabethan Way  
Brampton  
Huntingdon  
PE28 4SU  
01480 532239

27 May 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 1 Jun 2016** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2016/17**

**160601-36 Election of chairman**

**160601-37 Chairman's Opening Remarks**

**160601-38 To Receive Apologies and Reasons for Non Attendance**

**160601-39 Declarations of Interests for Members**

*Close of meeting*

**160601-40 Open Forum** - for all members of the public present including District and County Councillors.

*Re-opening of the meeting*

**160601-41 2 Councillor Vacancies – Consider Co-option**

**160601-42 To Receive and Approve the Minutes of the Parish Council Meeting 4 May 16**

**160601-43 Matters Arising from those Minutes**

**160601-44 Planning**

**160601-45 Finance**

160601-45.1 Bank Balance as at 30 April 16

160601-45.2 Cashbook and Bank reconciliation statement as at 30 April 16

160601-45.3 Cashbook Balance carried forward as at 30 Apr 16

160601-45.4 Note Income Received as at 30 April 16

160601-45.5 Expenditure for approval 1 Jun 16:

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<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
1 Jun 16	924	Mr Holdaway, Grounds Maintenance Apr 16	£240.00
1 Jun 16	925	K&M Lighting Services Ltd • Street Lighting Maintenance charge 1 may 16 - 30 Apr 17 £101.34 • Installation of 14 LED Lamps - £1,092.00	£1,193.34
1 Jun 16	926	Clerk wages £211.55 and expenses £19.07 May 16	£230.62
		Total Jun Payments:	£1,663.96

## **160601-46 To Review Policy Documents**

- 160601-46.1 Financial Risk Assessment
- 160601-46.2 Risk Assessment for Southoe & Midloe Parish Council
- 160601-46.3 Maintenance Schedules
- 160601-46.4 Standing Orders
- 160601-46.5 Internal Audit Procedures
- 160601-46.6 Financial Regulations

## **160601-47 To approve Councillor Portfolio Responsibilities**

### **160601-48 Village Security & Policing Matters, including CCTV update**

### **160601-49 Highways Matters**

### **160601-50 A1 Matters**

### **160601-51 Play Area & Playing Field**

### **160601-52 Village Hall**

### **160601-53 Village Matters**

### **160601-54 Church & Burial Matters**

### **160601-55 To discuss issues with dangerous Wall**

### **160601-56 Correspondence**

### **160601-57 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

### **160601-58 Date of the Next Meeting: Wed 6 Jul 2016 at 7.30pm**

Signed (Clerk) Ramune Mimiene



Date: 27 May 2016