

# **SOUTHOE & MIDLOE PARISH COUNCIL**

*CHAIRMAN: Mrs. Sheila Penton*

Clerk to the Council: -  
Ms Ramune Mimiene  
40 Elizabethan Way  
Brampton  
Huntingdon  
PE28 4SU  
01480 532239

28 October 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 2 November 2016** at **7.00pm** (please note an earlier starting time for Nov PC Meeting only) at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2016/17**

**11/124 To Receive Apologies and Reasons for Non Attendance**

**11/125 Declarations of Interests for Members**

*Close of meeting*

**11/126 Open Forum for all for all members of the public present including District and County Councillors.**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**11/127 To fill one Councillor Vacancy by Co-option**

**11/128 HDC Consultation – Elections 2018**

**11/129 To Receive and Approve the Minutes of the Parish Council Meeting 5 October 16**

**11/130 Matters Arising from those Minutes**

**11/131 Planning**

**11/132 Finance**

11/132.1 Bank Balance as at 30 Sep 16

11/132.2 Cashbook

11/132.3 Note Income Received as at 30 Sep 16

11/132.4 Quarterly Finance Report on Income and Expenditure against the Budget

11/132.5 To Further Discuss Budget preliminaries and Precept for 2017/18

11/132.6 To consider Bank statements to be sent to Clerk's postal address so that Accounts can be kept up to date

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11/132.7 Expenditure for approval 2 Nov 16:

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
2 Nov 16	946	Mr Holdaway, Grounds Maintenance Sep 16 x 2 cuts (13 & 27 Sep)	£240.00
2 Nov 16	947	Clerk wages £224.21 and expenses on running cost of the Council Jul 16 for £9.14, Aug 16 for £0.00, Sep 16 for £15.78 and Oct 16 £11.72 (detailed spreadsheets submitted to chairman monthly)	£260.85
2 Nov 16	948	MiJan Ltd, Internal audit for 2015-16	£50.00
2 Nov 16	949	Wicksteed Playground, Annual Inspection	£85.20
		Total Nov Payments:	£636.05

**11/133 To Sign Policy Documents which were Approved but not signed at the last Meeting**

**11/134 To approve Amended Councillor Portfolio Responsibilities**, as agreed at the last PC meeting in July 16

**11/135 Village Security & Policing Matters, including CCTV update**

**11/136 To discuss the Transparency Funding opportunities**

**11/137 Highways Matters**

**11/138 A1 Matters**

**11/139 Play Area & Playing Field:** To further consider a nominated dog exercise area

**11/140 Village Hall**

**11/141 Village Matters:**

11/141.1 Village Maintenance: Grass cutting, Ditch clearing, Road sweeping and Drain clearing, update

11/141.2 General Village aesthetics

11/141.3 Village Footpaths

**11/142 Streetlighting**, update

**11/143 Church & Burial Matters**

**11/144 Correspondence**

**11/145 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**11/146 Date of the Next Meeting:** Wed 7 Dec 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 28 Oct 2016