

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mrs. Sheila Penton

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

28 October 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 2 November 2016** at **7.00pm** (please note an earlier starting time for Nov PC Meeting only) at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2016/17

11/124 To Receive Apologies and Reasons for Non Attendance

11/125 Declarations of Interests for Members

Close of meeting

11/126 Open Forum for all for all members of the public present including District and County Councillors.

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

11/127 To fill one Councillor Vacancy by Co-option

11/128 HDC Consultation – Elections 2018

11/129 To Receive and Approve the Minutes of the Parish Council Meeting 5 October 16

11/130 Matters Arising from those Minutes

11/131 Planning

11/132 Finance

11/132.1 Bank Balance as at 30 Sep 16

11/132.2 Cashbook

11/132.3 Note Income Received as at 30 Sep 16

11/132.4 Quarterly Finance Report on Income and Expenditure against the Budget

11/132.5 To Further Discuss Budget preliminaries and Precept for 2017/18

11/132.6 To consider Bank statements to be sent to Clerk's postal address so that Accounts can be kept up to date

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11/132.7 Expenditure for approval 2 Nov 16:

Date	Cheque No.	Payee and Description	Amount
2 Nov 16	946	Mr Holdaway, Grounds Maintenance Sep 16 x 2 cuts (13 & 27 Sep)	£240.00
2 Nov 16	947	Clerk wages £224.21 and expenses on running cost of the Council Jul 16 for £9.14, Aug 16 for £0.00, Sep 16 for £15.78 and Oct 16 £11.72 (detailed spreadsheets submitted to chairman monthly)	£260.85
2 Nov 16	948	MiJan Ltd, Internal audit for 2015-16	£50.00
2 Nov 16	949	Wicksteed Playground, Annual Inspection	£85.20
		Total Nov Payments:	£636.05

11/133 To Sign Policy Documents which were Approved but not signed at the last Meeting

11/134 To approve Amended Councillor Portfolio Responsibilities, as agreed at the last PC meeting in July 16

11/135 Village Security & Policing Matters, including CCTV update

11/136 To discuss the Transparency Funding opportunities

11/137 Highways Matters

11/138 A1 Matters

11/139 Play Area & Playing Field: To further consider a nominated dog exercise area

11/140 Village Hall

11/141 Village Matters:

11/141.1 Village Maintenance: Grass cutting, Ditch clearing, Road sweeping and Drain clearing, update

11/141.2 General Village aesthetics

11/141.3 Village Footpaths

11/142 Streetlighting, update

11/143 Church & Burial Matters

11/144 Correspondence

11/145 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

11/146 Date of the Next Meeting: Wed 7 Dec 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 28 Oct 2016