

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mrs. Sheila Penton

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

30 September 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 5 October 2016** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2016/17

10/103 To Receive Apologies and Reasons for Non Attendance

10/104 Declarations of Interests for Members

Close of meeting

10/105 Open Forum - for all members of the public present including District and County Councillors.

Re-opening of the meeting

10/106 To Note 1 Councillor Vacancy

10/107 To Receive and Approve the Minutes of the Parish Council Meeting 7 Sep 16

10/108 Matters Arising from those Minutes

10/109 Planning

Planning Consultations:

10/109.1 16/01825/FUL The removal of an existing portacabin to be replaced by a single storey permanent building, Boughton Lodge Water Sports Club Great North Rd, Southoe, *received 14 Sep 16*

10/109.2 16/01915/HHFUL 2 storey front, side and rear extensions, 15 Thurley Close, Southoe, *received 20 Sep 16*

Consultation:

10/109.3 Housing and Economic Land Availability Assessment: Additional Sites Consultation 2016, consultation open from 26 Sep to 7 Nov 16, <http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/helaa2016>

10/110 Finance

10/110.1 Bank Balance as at 1 Sep 16

10/110.2 Cashbook presented to prior to the meeting. Bank Reconciliation not carried out as no Business a/c bank statement received as on 30 Sep 16 (only a quarterly statement produced).

10/110.3 Note Income Received as at 1 Sep 16

10/110.4 Quarterly Finance Report on Income and Expenditure against the Budget to be carried on the receipt of both accounts bank statements (Business a/c bank statement is quarterly only)

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10/110.5 Completion of External Audit 2015/16 – Notice for public inspection and External Auditor's report

10/110.6 Budget preliminaries and Precept 2017/18, deadline for Precept submission is Fri 16 Dec 16

10/110.7 Expenditure for approval 5 Oct 16:

Date	Cheque No.	Payee and Description	Amount
5 Oct 16	941	Mr Holdaway, Grounds Maintenance Aug 16 x 2 cuts (8 and 30 Aug)	£240.00
5 Oct 16	942	Clerk wages and expenses on running cost of the Council Sep 16 £224.21	£224.21
5 Oct 16	943	External audit 2015.16	£120.00
		Total Oct Payments:	£584.21

10/111 To Sign Policy Documents which were Approved but not signed at the last Meeting

10/112 To approve Amended Councillor Portfolio Responsibilities, as agreed at the last PC meeting in July 16

10/113 Village Security & Policing Matters, including CCTV update

10/114 To discuss the Transparency Funding opportunities

10/115 Highways Matters

10/116 A1 Matters

10/117 Play Area & Playing Field: To further consider a nominated dog exercise area

10/118 Village Hall

10/119 Village Matters: Use of electric buggies in the village

10/119.1 Village Maintenance: Grass cutting, Ditch clearing, Road sweeping and Drain clearing, update

10/119.2 General Village aesthetics: letter to residents

10/119.3 Village Footpaths

10/120 Streetlighting, update

10/121 Church & Burial Matters – Grant Book to purchase, checklist for burials interments and ashes

10122 Correspondence

10/123 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

10/124 Date of the Next Meeting: Wed 2 Nov 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 30 Sep 2016