

# **SOUTHOE & MIDLOE PARISH COUNCIL**

*CHAIRMAN: Mrs. Sheila Penton*

Clerk to the Council: -  
Ms Ramune Mimiene  
40 Elizabethan Way  
Brampton  
Huntingdon  
PE28 4SU  
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2 September 2016

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 7 September 2016 at 7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2016/17**

**09/81 To Receive Apologies and Reasons for Non Attendance**

**09/82 Declarations of Interests for Members**

*Close of meeting*

**09/83 Open Forum** - for all members of the public present including District and County Councillors.

*Re-opening of the meeting*

**09/84 To note 1 Councillor Vacancy**

**09/85 To Receive and Approve the Minutes of the Parish Council Meeting 6 Jul 16**

**09/86 Matters Arising from those Minutes**

**09/87 Planning**

**09/88 Finance**

09/88.1 Bank Balance as at July available at meeting. August statement not yet received.

09/88.2 Cashbook and Bank Reconciliation statement – see above

09/88.3 Note Income Received – Information available at meeting. Probably burial fees

09/88.4 To Note Quarterly Finance Report on Income and Expenditure against the Budget (net amount)

09/88.5 Payments approved and made in Jul and Aug 16 (between the PC meetings)

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
14 Jul 16	932	One year web hosting – 1 Jun 2016 to 31 May 2017 re: <a href="http://www.southoe-middleoe.org.uk">www.southoe-middleoe.org.uk</a>	£50.00
3 Aug 16	934	Cllr I Davies re: playground maintenance – agreed at last meeting and duly paid	£285.10
		Total Payments raised in Jul and Aug 16:	£335.10

09/88.6 Expenditure for approval 7 Sep 16:

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<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
7 Sep 16	935	Came & Company Local Council Insurance 2016/17 – agreed by Chairman and cheque drawn for approval meeting	£743.04
7 Sep 16	936	Clerk wages and expenses on running cost of the Council Aug 16 Yet to be reviewed	£211.55
7 Sep 16	937	Savills: amenities rent 29/09/2016 – 24/03/2017	379.18
7 Sep 16	938	St Leonard Church - Contribution towards the premium for 2016 – Yet to be approved	£750.00
		Total Sep Payments:	£2,083.77

09/88.7 To note DD for Village Hall electricity

09/88.8 To note VAT refund received £1049.65.

**09/89 To Sign Policy Documents which were Approved but not signed at the last Meeting**

**09/90 To approve Amended Councillor Portfolio Responsibilities, as agreed at the last PC meeting in July 16**

**09/91 Village Security & Policing Matters, including CCTV update**

**09/92 Highways Matters**

**09/93 A1 Matters**

**09/94 Play Area & Playing Field** – to note outcome of Village Tidy up and to discuss the request for additional fencing at Playing Field

**09/95 Village Hall**

**09/96 Village Matters**

09/96.1 Village Maintenance: Grass cutting, Ditch clearing, Road sweeping and Drain clearing

09/96.2 General Village aesthetics

09/96.3 Village Footpaths

**09/97 Streetlighting**

**09/98 Church & Burial Matters** – Grant Book to purchase, checklist for burials interments and ashes

**09/99 To Note the Outcome re: Dangerous Wall** – the wall is repaired

**09/100 Correspondence**

**09/101 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**09/102 Date of the Next Meeting:** Wed 5 Oct 2016 at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 2 Sep 2016