

SOUTHOE & MIDLOE PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING

Held on WEDNESDAY 1 March 17

In SOUTHOE VILLAGE HALL at 7.30pm

Present Sheila Penton (SP) Chairman, Dick Saw (DS) Vice - Chairman, A. Marnes (AM), Sue Brierley (SB), Andrew Kiley (AK).
Ms R. Mimiene (RM) Parish Clerk
HDC Cllr T Hayward (TH)
1 member of the public: Mr Hamish Masson, seeking election as a Cambridgeshire County Councillor.

2016/17

03/211

03/211.1

To Receive Apologies and Reasons for Non Attendance

Clerk reported that Cllr I Davies sent apologies for absence due to work commitments and Cllr S Mitchel due to broken wrist. CCC Cllr J Wisson also sent apologies.
Chairman announced her resignation form tonight. Thank you expressed to Cllr Sheila Penton for all the work she did for the Parish over the years.

Cllr SP leaves the meeting

Vice chairman DS takes over to chair the meeting tonight. In April, there will be Annual Parish Meeting. May's meeting is Annual Parish Council Meeting when the chairman will be elected.

03/212

03/212.1

Declarations of Interest for Members (Disclosable Pecuniary Interests)

There were no declarations of interests.

Meeting was closed for the following item

03/213

Open Forum – For all members of the public and press present including District and County Councillors.

02/213.1

03/213.2

Amish Masson introduced himself as a new conservative candidate for CCC seat.
HDC Cllr TH reported that 4 May 17 the Mayor is going to be elected.

HDC Cllr TH will submit an article for the Annual Parish Meeting in Apr.
It was noted by HDC Cllr that HDC put their precept up by 2%.

HDC also supports 'Keep Britain Tidy Spring Clean Event' 3 – 5 March 2017.
HDC guided walks leaflets were printed and PC received copies, - this encourages people

walking.

Huntingdonshire District Council Conference on Friday 30 Mar 17, 9.30 am to 1.30 pm at The Burgess Hall, St Ives. There will be opportunity to network with colleagues and the event is focused on working together in the interest of the communities.
Regular bulletins on A14 matters is circulated to full Council too.

Meeting was re-opened

03/214

03/214.1

A1 item brought forward

A meeting of A1 Safety Advisory Group is on Fri 10 Mar at 9.30am at Diddington Estate Office, PC
email with the Agenda was circulated to all. HDC Cllr TH is chairing this meeting. This is a special meeting which our MP, Jonathan Djanogly, who has agreed to attend so that a full picture of concerns about the current state of the A1 and doubts about future plans for its upgrade can be expressed. Cllr DS drafted a letter which was circulated to full PC and a copy passed to HDC Cllr TH. Any comments by Fri this week. This letter will be taken to the A1 meeting on Fri next week and final copy to be attached to these Minutes.
On 6 Mar 17 there is a meeting set for Ouse Valley group meeting, HDC Cllr TH is chairing this meeting too.

03/215

Proposal:

To Receive and Approve the Minutes of the Parish Council Meeting 1 February 2017
Proposed by Councillor SB, seconded by Councillor AK, all in favour, and it was Carried
RESOLVED that the minutes be accepted and signed as a true record of the meeting.
Minutes were signed.

03/216

03/216.1

03/216.2

Matters arising from those Minutes

02/196.2: Defibrillator – Cllr AM will contact the local doctors as Cllr SP has now resigned. AM
Cllr DS reported that there was a Leak in Rectory Lane - some 400 yards up from the Church, just 10 yards down from the drive of No.29 (the first bungalow in the block of houses on the left) there appears to be a water leak of some kind.... mains water, surface water drain or land drain. The leak was forcing liquid clay and water to the surface in a very large "mole-hill" looking mound. When you push a stick down in the mole-hill the clay is very soft and a stick goes down

Signed for and on behalf of Southoe & Midloe Parish Council.....2017

CHAIRMAN

easily for 3/4 feet. Around the mole-hill, the road surface is sinking and broken.

The Highways officer I Winfield attended the site.

- 03/216.3 02/200.2: Cllrs SB and AM cleared the portacabin. No needles found. If it gets bad again report to the police and carry occasional clear outs. HDC Cllr TH spoke to PCSO who will visit the site occasionally.

03/217 Planning

- 03/217.1 No planning applications received.

03/218 Finance

- 03/218.1 Due to resignation of Cllr SP, PC needs to change the signatory. Cllr SB is happy to become a signatory. Cllr AM will draft a letter to the bank, mandate change forms to be signed by Cllr SB. AM, SB
Need to remove Cllr SP from the PC a/cs.

- 03/218.2 Cashbook - updated, bank statement for current a/c up to 31 Jan 17 received, Approved.

- 03/218.3 Income and Expenditure report as at 31 Jan 17, Approved

- 03/218.4 To further consider Internet banking – PC agreed that Internet banking is not to be obtained, but telephone banking would be an option.

Cllr AM managed to get a/cs ballances today by phone and it took 5 mins.

Current a/c ballance £2161.78 and reserve £ 28,688.66

Cllr AM will draft a letter to instruct the bank to provide the Clerk access to telephone banking.

- 03/218.5 To approve bank transfer letter – a letter signed.

- 03/218.6 Expenditure for approval 1 Mar 17:

Members agreed to seek clarification re: Streetlighting Invoice.

Date	Cheque No.	Payee and Description	Amount
1 Mar 17	959	R Mimiene, Clerk wages £213.66 and expenses on running cost of the Council £16.67 (mileage £4.80, stamps £6.60, cartridge £5.27, sky phone calls £0.00) Feb 17	£230.33
1 Mar 17	960	Cambridgeshire County Council: Streetlighting 1 Oct 15 to 30 Sep 16	£353.22
1 Mar 17	961	SAVILLS: Rent in advance 25/03.17 to 28/09/17	£379.18
1 Mar 17	962	Mr Holdaway cut back hedges and reduce dying laburnum	£175.00
Total Mar 17 Payments:			£1,137.73

- Proposal** Proposed by Cllr AM, seconded by Cllr SB, all in favour and it was **RESOLVED** that all items listed in 03/218.6 are to be paid. **Carried**

03/219 To further discuss the Defibrillator for Southoe & Midloe Village

- 03/219.1 Agreed to approach Buckden surgery, Cllr AM will chase that up. **AM**

03/220 Village Security & Policing Matters

- 03/220.1 PC is expecting a visit from PCSO who sent apologies last time. Clerk to Invite PCSO to the Annual Parish Meeting in Apr. **Clerk**

03/221 Highways Matters

- 03/221.1 PC discussed Highways Matters under matters arising – it was reported that Bell Lane potholes filled.

PC agreed to email to Highways re: Illuminating information board on a trailer in Lees Lane crossing which is obscuring the view looking North. Cllr DS will draft an email and attach photos. **DS**

03/222 Grounds maintenance quotes for 2017 grass cutting season

- 03/222.1 PC agreed to accept HDC quotation at the same price as last year £94.73 per visit, maximum 12 cuts budgeted for. To monitor the standard of the works. HDC accepted that 2016 was a challenging year and they are better prepared for 2017. Prices are also held from 2016.

- Proposal** Proposed by Cllr AM, seconded by Cllr AK, all in favour and it was **RESOLVED** that the quotation to be accepted. **Carried**

- 03/222.2 A quote from Mr Holdaway for grounds maintenance of St Leonards church for 2017 was accepted. Price per cut as last year £115.00 + £5.00 for cleaning the headstones. Two days per year to maintain hedges at £115.00 each.

- Proposal** Proposed by Cllr SB, seconded by Cllr AM, all in favour and it was **RESOLVED** that the quotation to be accepted. **Carried**

Note since meeting: Clerk wrote to HDC and Mr Holdaway accepting the quotes for the coming grass cutting season.

03/223 Play Area & Playing Field

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CHAIRMAN

- 03/223.1 Cllr AM provided 2 various copies of Play Area Risk Assessment checklists. The volunteer who is doing it now is happy to carry on. Cllr AM will email to Cllr ID the electronic copy of the tick list. A completed tick list dated 1 Mar 17 provided to the Clerk. Cllr ID to inform PC is he happy or is there anything else he would like to add to the template. To prepare for adoption at the next meeting in Apr 17. **AM, ID**
- 03/224 Village Hall**
03/224.1 Lights in the Hall were fixed. To invite Village hall representatives to the Annual Parish Meeting in Apr.
- 03/225 Village Matters**
03/225.1 Notice Board, update from Cllrs A Kiley and I Davies – In progress. Padlock is purchased by Cllr AK. Cllr AK to speak to Cllr SP. **AK**
03/225.2 Finger Post, update from Cllrs A Kiley and I Davies – In progress. Costing to establish. **AK**
Village sign could be considered together with Finger Post.
- 03/226 Streetlighting**
03/226.1 All lights working.
- 03/227 Church & Burial Matters**
03/227.1 Risk Assessment, Cllr A Kiley covers C&C, area by NB and Village Hall. Matters for discussion and clarification. No comments received from PC. All members to comment and decide at May's PC. **PC**
Members also considered the path in churchyard issues – one of the options would be paving slabs which would not interfere with mowing. Talk at parish assembly. Members agreed to have a site meeting on Sat 11 Mar at 9am and will report back to PC.
03/227.2 2 relatives found of two uneven grave stones, family is going to fix themselves, one other family PC is now waiting to hear from.
There are 2 gravestones (Late Marr and Lofthouse) that Cllr AM cannot find family members. PC is going to have gravestones professionally fixed. PC has a duty to make it safe. Wait and see what replies PC will get.
- 03/228 Correspondence**
03/228.1 All correspondence is dealt with.
03/228.2 Health Walks Leaflets: some to be displayed in the VH and some in the church. Clerk to provide info for the Grapevine. **Clerk**
- 03/229 Councillors Questions**
03/229.1 Annual Parish Meeting/Assembly – notes to go for grapevine. Paper drop, Cllr AM is happy to print the copies. Clerk to make A5 size Notice/Agenda for Annual Assembly/ Annual Parish Meeting. **AM Clerk**
- 03/230 Date of the Next Meeting: Annual Assembly Wed 5 April 17 at 7.30pm at the Village Hall.**
Meeting finished at 9.39pm

These minutes are considered draft until ratified at the Parish Council meeting

Signed for and on behalf of Southoe & Midloe Parish Council.....*R.J. Smith*.....2017