

SOUTHOE & MIDLOE PARISH COUNCIL
MINUTES of the PARISH COUNCIL MEETING
Held on WEDNESDAY 4 Jan 17
In SOUTHOE VILLAGE HALL at 7.30pm

Present Sheila Penton (SP) Chairman, Dick Saw (DS) Vice - Chairman, A. Marnes (AM), Ian Davies (ID) Sue Brierley (SB), Andrew Kiley (AK), Sharon Mitchel (SM).
Ms R. Mimiene (RM) Parish Clerk
HDC Cllr T Hayward (TH)
1 member of the public.

2016/17

01/171 **To Receive Apologies and Reasons for Non Attendance**

01/171.1 Clerk reported that there were no apologies for absence.

01/172 **Declarations of Interest for Members (Disclosable Pecuniary Interests)**

01/172.1 There were no declarations of interests.

Meeting was closed for the following item

01/173 **Open Forum – For all members of the public and press present including District and County Councillors.**

01/173.1 A member of the public addressed the Council re: the issues of the portacabin. PC already reported to HDC the issues of a portacabin which is sited on the playing field/football pitch and which is used by local youths as a meeting place.

The portacabin was placed there some years ago, with the approval of the local police, in order to give the local young people somewhere to meet up rather than using the village church porch. It has come to the PC's attention that the portacabin is being use by strangers to the village. Council understands that there is evidence of drug taking during the daytime and evenings too. There is a large amount of rubbish building up inside the cabin and local residents are asking what can be done.

PC agreed to contact the local PCSO and also get police involved who could bring dogs to sniff the area. Cllr AM agreed to contact PCSO and police.

01/173.2 HDC Cllr TH reported that Devolution is going ahead, election will be held in May. Panel with the elected Mayor will manage 7 councils. Scrutiny panel consists of 14 members, - HDC Cllr TH was elected as an independent member. Cllr TH is talking to Highway England re: A1, the report is due at the end of Jan 17. Buckden, for example, want a bypass instead of the roundabout. S&M PC could hold a Public meeting to find out what Southoe residents want? Village needs a short-term solution for Southoe to be built within 2-3 years, as suggested by Cllr DS. It would be sensible for PC to come up with the view/option/ suggestion to Highway England, HDC Cllr TH thinks. Cllr TH will inform about the next meeting.

01/173.3 Regarding the public rights of way - HDC Cllr TH requested a footpaths coordinator to be in place. Cllr AM is responsible for footpaths on Southoe PC.

Meeting was re-opened

01/174 **To Receive and Approve the Minutes of the Parish Council Meeting 5 December 16**

Proposal: Proposed by Councillor ID, seconded by Councillor SM, all in favour, and it was **RESOLVED** that the minutes be accepted and signed as a true record of the meeting. Minutes were signed.

AM

Carried

01/175 **Matters arising from those Minutes**

01/175.1 12/152.4: Cllr AM reported that there are 2 ways of internet banking. PC wishes just to view balances online and would like to keep raising cheques. It was noted that telephone banking is possible with NatWest too. Cllr AM will further investigate the best options for PC re: the internet banking.

01/175.2 12/152.3: Cllr AM spoke to Community Heart Beat Trust re: defibrillator. They are happy to come and talk to interested people. Cllr AM will set a date with Community Heart Beat Trust and inform the village.

01/175.3 11/142.1: Cllr ID reported that the street light not working at the bottom of Bell Lane is now fixed (K&M Lighting, the contractor, supplied and installed one metre outreach pole bracket and refitted existing lantern). Cllr ID also reported that 2 quotes for the Play area rubber matting received.

01/175.4 12/161.3: Cllr DS reported that Ian Winfield visited the village today, - potholes were pointed out. It could be Luminus responsibility, but Ian Winfield, Highways Officer, will have to check as it can also be CCC.

Whenever it rains a very large puddle forms in Rectory Lane, just outside the gate to the playing field. It is caused by a dip in the road surface filling up with water. When Ian Winfield visited, the

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CHAIRMAN

day of the last meeting, he offered to install an extra drain to channel the water from the puddle area into the ditch. This will hopefully prevent this puddle forming.

01/176 Planning

01/176.1 16/02573/HHFUL: Single storey side extension, 1 Thurley Close Southoe St Neots.

Recommend approval: No impact to surrounding properties and is beneficial to the applicant.

Proposal: Proposed by Cllr SB, seconded by Cllr ID, all in favour and it was RESOLVED that this planning consultation to be approved. Carried

01/176.2 Huntingdonshire Local Plan to 2036: Wind Energy Developments, comments by 16 Jan 17.

Report issued by Cllr DS and circulated to full PC, discussed at the meeting. Amend to 83% instead of 86%: 'A referendum held by the Parish Council showed that 83% of the village was against the scheme'. Clerk to submit PC recommendations. Consultation finishes 16 Jan 17.

Clerk

Proposal: Proposed by Cllr SB, seconded by Cllr ID, 2 members voted against the submission of the comments and it was RESOLVED that the comments to be submitted HDC. Carried

Note since meeting: PC comments submitted.

01/177 Finance

01/177.1 Signed letter re: Change of address for Bank Statements submitted to the NatWest on 12 Dec 16 by Cllr AM, copy brought for PC file.

01/177.2 Bank balances emailed by Cllr AM before the Meeting and Bank statements for current and reserve accounts up to 30 Dec 16 brought to the Clerk by Cllr AM. Bank Reconciliation on the receipt of all bank statements will now be carried for both a/cs for Oct, Nov and Dec 16 for the next meeting in Feb 17. Clerk noted that today the 1st bank statement (for current account only) was received to Clerk's postal address.

01/177.3 Cashbook: Cllr AM made A3 size hard copies of the cashbook which was approved by the Council.

01/177.4 Account Balances: 12 Dec 16 Current a/c £3,969.85 and Business a/c £28,687.95
Current account latest bank statement dated 1 Dec 16 – all payments except the one raised to Internal Auditor for £50 made in Nov 16 cleared the a/c. Bank statement balance as on 30 Nov 16 £4,051.37.

01/177.5 Cashbook (Current and business Reserve Account) balance as at 30 Nov 16: 32,687.64

01/177.6 Note Income Received as at 30 Nov 16: Bank interest and purchase of burial rights payment.

01/177.7 To consider Clerk working from home insurance cover contribution, suggested by The Stukeleys Parish Council

Members discussed and agreed not to contribute as it was felt that the general Parish Council insurance is sufficient.

Proposal: Proposed by Cllr SP, seconded by Cllr DS, all in favour and it was RESOLVED not to accept The Stukeleys PC suggestion re: Clerk's Working from home insurance contribution. Carried

1 member of the public leaves the meeting.

Clerk was asked to email to Cllr SP the amended Oct payslip.

Clerk

Cllr SM leaves the meeting and is back shortly.

01/177.8 Expenditure for approval 4 Jan 17:

Date	Cheque No.	Payee and Description	Amount
4 Jan 17	954	Huntingdonshire District Council: Grounds maintenance service	£1,136.76 (incl VAT £189.46)
4 Jan 17	955	R Mimiene, Clerk wages £213.66 and expenses £10.94 (mileage £6.80 and sky phone calls £4.14) Dec 16	£224.60
4 Jan 17	956	K&M Lighting, supply and install one metre outreach pole bracket and re-fit existing lantern	£111.00 (incl £18.50 VAT)
		It was agreed to pay Mr Holdaway on the night as this Invoice missed the Agenda but it is budgeted to pay:	
4 Jan 17	957	Mr Holdaway, grounds maintenance (Invoice dated 2 Nov 16)	£120.00
		Total Jan 17 Payments:	£1,592.36

Proposal: Proposed by Cllr ID, seconded by Cllr AM, all in favour and it was RESOLVED that all items listed in 01/177.8 are to be paid. Carried

01/178 To discuss the Defibrillator for Southoe & Midloe Village

01/178.1 Covered earlier. Additionally, Cllr AM reported that funding is available.

AM

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CHAIRMAN

- 179 Village Security & Policing Matters**
 /179.1 PCSO used to come to meetings previously. Cllr AM will approach the PCSO for Southoe & Midloe. Could they come to the meetings at least once a year. **AM**
- 01/180 Highways Matters**
 01/180.1 Cllr DS reported that Ian Winfield has the reported issues in hand.
 01/180.2 Cllr AM reported that parking was very problematic over the Christmas period, roads were obstructed by the cars, parked on the both sides of the streets: would be a problem in getting a fire engine/ambulance through when needed. Ask Police to come around.
- 01/181 A1 Matters**
 01/181.1 Discussed tonight under Agenda item 01/173.2.
- 01/182 Play Area & Playing Field**
 01/182.1 Re: Rubber matting 2 quotes submitted to PC by Cllr ID. Cllr ID will get one more quote and will list all info down for the next meeting for the PC to agree on the best quote. PC agreed that this job needs doing professionally. Proposal: SB and SP do it professionally and agree on the best quote at the next meeting. In the budget under maintenance. **ID**
Proposal: Proposed by Councillor SB, seconded by Councillor SP, all in favour, and it was RESOLVED that rubber matting will be done professionally and the PC will choose the best quote at the next meeting. Carried
 01/182.2 Action was assigned to Cllrs ID and AK re: removal of coil spring ride in the play area. **ID, AK**
- 01/183 Village Hall**
 01/183.1 Clerk questioned who does Electricity meter readings for the Village Hall, and members explained that E-ON itself does it.
- 01/184 Village Matters**
 01/184.1 Dog fouling issue in the village and the Playing Fields raised. Need photographic evidence. Letters been sent to the village, posters put up.
 01/184.2 Cllr SP reported that Notice Board padlock is getting quite rusty and difficult to open to put notices up. Notice board was donated to PC. Cllr SP is willing to clean the Notice Board: get rid of the cobwebs and clean the plastic to make it look a bit more presentable. Cllrs ID and AK will have a look what repairs might be needed. Annual Return and year end accounts can be moved to the rear display area of the notice board now. **SP**
 01/184.3 Village Sign issue was raised by a resident but no further outcome received. Siting of it could be a problem, as PC does not own any land. CCC may well allow using theirs if needed, but permission has to be sought. It was also brought to the PC attention that the original finger post needs attention as the fingers pointing out are no longer intact. It can be covered under the general village aesthetics. Could be a project for the future but allowance has to be made in the budget for repairs. **ID, AK**
 01/184.4 Cllr SM reported that hedges in the villages are now cleared. **PC**
 01/184.5 To discuss the Issue with a portacabin which is sited on Southoe playing field/football pitch: PC wrote to "envhealth@huntingdonshire.gov.uk" on 17 Dec 16, this matter already discussed tonight under the Open Forum.
- 01/185 Streetlighting**
 01/185.1 Cllr AM reported that 1 streetlight is faulty. Cllr ID will check the number and inform the Clerk. Clerk to contact K&M Lighting. Other than that, all streetlights working very well. **ID, Clerk**
Note since meeting: Lampost number for the faulty street light on Bell Lane is 'PC4' and the light bulb is not working. Clerk reported to K&M Lighting on 9 Jan 17, order acknowledgement received.
- 01/186 Church & Burial Matters**
 01/186.1 To note the receipt of Graves book, Shaw & Sons. Noted.
 01/186.2 To consider Risk Assessment at the Churchyard/Cemetery and possible Topple Testing: Clerk circulated a template Risk Assessment, Cllr AM reported that there are 5 grave stones in the Cemetery that need securing/fixing. Not sure about the relatives of 3 of the graves. Permission not needed to make the gravestones safe. PC needs to list those in question, inform families, get estimate to do the work. Cllr AM will contact stonemasons for a quote. Cllr AK will draft a Risk assessment for the next meeting **AM, AK**
 01/186.3 Grave marking – it was agreed that Cllr will meet a grave digger on the day to point out the location. It was agreed to allocate 2 burial plots on the new row nearest to the wire fence.
Cllr SP leaves the meeting

Signed for and on behalf of Southoe & Midloe Parish Council.....*Genton* 1-2-2017

CHAIRMAN

86.4 Inspection of Play area – Cllr AM will check that, as a resident volunteer was doing it. Cllr AM will check the report.

Cllr SP returns to the meeting

Cllr ID leaves the meeting

AM

01/187 To agree PC meeting dates

01/187.1 Annual Parish Assembly Apr, Annual Parish Council Meeting May and no meetings in Aug.

01/188 Correspondence

01/188.1 All correspondence is dealt with.

01/188.2 Item No 3: CCC: Consultation on A Draft Corporate Energy Strategy for Cambridgeshire County PC Council, http://www.smartsurvey.co.uk/s/Consultation_DRAFTCorporateEnergyStrategy_CCC/ consultation period is 3rd January- 31st January 2017 - Members to agree on the reply.

01/189 Councillors Questions

01/189.1 There were no Councillor questions.

01/190 Date of the Next Meeting: Wed 1 Feb 17 at **7.30pm** at the Village Hall.

Meeting finished at 22.09pm

These minutes are considered draft until ratified at the Parish Council meeting

Signed for and on behalf of Southoe & Midloe Parish Council.....*G*.....*1-2-*2017

CHAIRMAN