

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
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1 December 2017

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 6 December 2017** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2017/18

12/402 To Receive Apologies and Reasons for Non-Attendance

12/403 Declarations of Interests for Members

12/404 District and County Councillors Reports

Close of meeting

12/405 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

12/406 To Receive and Approve the Minutes of the Parish Council Meeting 1 November 2017

12/407 Matters Arising from those Minutes

12/408 A1 matters

12/409 Planning - No planning consultations received in this period.

12/410 Consultations: None received in this period.

12/411 Finance

12/411.1 To consider and Approve Budget and Precept for 2018/19

12/411.2 To consider and approve Internal audit fees for 2017/18 and Note External audit info

12/411.3 To note Current and Business a/cs balance as at 31 Oct 17

12/411.4 Income and Expenditure report as at 31 Oct 17

12/411.5 Regarding payment to HMRC: To further consider the best option for PC: DD, telephone and Internet banking. PC still can pay by Chq. The Post Office will not be able to do the payment via Employer Payment booklet after 15 Dec 17

12/411.6 Expenditure for approval 6 Dec 17:

Date	Cheque No.	Payee and Description	Amount
6 Dec 17	997	Mr Holdaway, grass cutting – Oct 17 (No Invoice received yet)	£to be confirmed
6 Dec 17	998	R Mimiene, Clerk wages Nov 17 £191.84 and expenses on running cost of the Council Nov 17 £7.04 (mileage £4.8 and paper £2.24)	£198.88

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6 Dec 17	999	HMRC Tax deductions from Clerk wages Nov 17	£29.20
6 Dec 17	DD	Nest Pensions contribution Nov 17	£23.26
6 Dec 17	1000	Wicksteed Playgrounds Accompanied Inspection: Play Area	£103.20
		Total Dec 17 payments:	£To be confirmed

12/412 PC Risk Register, approved at the last PC meeting, Cllr A Kiley

12/413 To Review Standing Orders, Financial Risk Assessment, Financial Regulations, Maintenance schedules, Risk Assessment

12/414 To Approve Assets Register – in process, Cllr A Marnes and Clerk

12/415 Parish Council Website, update by Cllr R Horsman

12/416 To further discuss the Defibrillator for Southoe & Midloe Village

12/417 Village Security & Policing Matters

12/418 Highways Matters

12/418.1 Southoe Common Barns Wind Farm, outcome

12/418.2 To consider the Village a HGV exclusion zone/area

12/419 Village Grass cutting issues and Footpaths issues in the village

12/420 Play Area & Playing Field

12/420.1 Yearly Play Area inspection carried by Wicksteed, outcome

12/420.2 Monthly Play Area Risk Assessment and Yearly Inspection

12/421 Village Hall

12/422 Village Matters

12/422.1 Notice Board, update

12/422.2 Finger Post, update

12/423 Streetlighting, update

12/424 Church & Burial Matters

12/424.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

12/425 Correspondence

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

12/426 To sign the amended Clerk's contract and as suggested at Nov PC to finalise the decision on the Annual Increment.

12/427 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

12/428 Date of the Next Meeting: Wed 3 Jan 18 PC Meeting at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 1 December 2017