

SOUTHOE & MIDLOE PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING

Held on WEDNESDAY 4 July 2018

In SOUTHOE VILLAGE HALL at 7.30pm

Present Alan Marnes (**AM**), A Kiley (**AK**), D Saw (DS), S Mitchel (SM), Sue Brierley (**SB**), A Ramply (**AR**).
Ms R. Mimiene (**RM**) Clerk
HDC Cllr Hamish Masson, Buckden Ward
CCC Cllr Peter Downes
Angela Ellmer, Chairman of the VH Management Committee

2018/19

07/587 To Receive Apologies and Reasons for Non Attendance

07/587.1 Clerk reported that PC Cllr R Horseman due to work commitment sent apologies for absence.

07/588 Declarations of Interest for Members (Disclosable Pecuniary Interests)

07/588.1 There were no declarations of interests.

07/589 To Consider Co-opting Anna Ramply to fill 1 Vacancy on the Parish Council

07/589.1 Anna Ramply expressed a wish to join the Council.

Proposal: Proposed by Councillor SB, seconded by Councillor Cllr SM, all in favour, and it was RESOLVED Carried to co-opt Anna Ramply to the Parish Council.

Cllr AR filled in and signed the requested documentation. There are now no Vacancies for the Parish Councillor.

07/590 District and County Councillors Reports

07/590.1 HDC Cllr Hamish Masson presented a verbal report. Aqua park planning application – PC recommended approval which was submitted to HDC. Cllr HM reported that he attended a very productive affordable homes tour run by ACRE.

HDC Cllr HM leaves the meeting

Meeting was closed for the members of the public to raise any issues

07/591 Open Forum – For all members of the public and press present

No members of the public.

Meeting re- opened

07/592 As only two Cllrs were present who attended the meeting in May therefore Annual Parish Council Minutes of 9 May 18 were approved at June PC meeting but it was agreed to formally sign them when more Cllrs are present who attended the meeting in May.

07/592.1 To properly Receive and Approve the Minutes of the Annual Parish Council Meeting 9 May 18

Proposal: Proposed by Councillor SM, seconded by Councillor Cllr SB, all in favour, and it was RESOLVED Carried that the minutes be accepted and signed as a true record of the meeting.

Minutes were signed by the chairman.

07/592.2 To Receive and Approve the Minutes of the Parish Council Meeting 6 Jun 18

Proposal: Proposed by Councillor SB, seconded by Councillor Cllr AK, all in favour, and it was RESOLVED Carried that the minutes be accepted and signed as a true record of the meeting.

Minutes were signed by the chairman.

07/593 Matters arising from those Minutes

07/593.1 All matters will be covered under the Agenda items.

07/594 To Consider Parish Neighbouring Plan/Neighbourhood Plan

07/594.1 Last time PC looked at it was 15-20 years ago. Plan is for the local community and how they would like to move forward and see the future of the village re: development. It would carry much more weight in planning process. If SMPC would like to do it, Southoe & Midloe could be included in the ward plan issued by Buckden PC. There is quite a lot of material to read and framework to analyse, South Cambridgeshire district council have lots of information about this. PC to express interest in being a part of Buckden ward plan but at this moment have no real idea what it could actually involve. PC agreed to seek Buckden Cllr TH to explain the process to PC.

07/595 A1 Matters: Future Maintenance of the area

The new bushes by the side of the A1 at Southoe and meeting with M.P., outcome Cllr AM – The central grass/weeds/bushes to the south of the Bell Lane is still uncut although the contractors have

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CHAIRMAN

made an excellent job of the section north of Lees Lane Junction Friday night for which the people of Southoe are much relieved.

Cllr AM wrote to Highways and their contractor on PC behalf on 15 Jun 18 re: a very expensive planting programme along Paxton to Buckden section of the A1, at the cost of around £268,000 as when the verges were cut, the contractors seem to have obliterated many of these newly planted bushes and about 200 metres worth at Southoe have been chopped down.

Cllr AM went to see the M.P. and reported things to him and the M.P. said that he will write to the H.E. as a matter of urgency.

PC's aim is to make sure that we never get in a similar situation again with regards to visibility at the dangerous junctions along this section of the A1.

A1 SAFETY ADVISORY GROUP MEETING is on 12th July 2018

Cllr DS asked these 2 items to be put on A1 meeting agenda:

- 1) Highways England Priorities. the recent HE work programme costing £250,000+ seemed to do little for the safety of the Southoe stretch of the A1, indeed much of the tree planting has already been destroyed. Would this money have not been better put towards a service road for Southoe access?
- 2) Speed Limits. Cllr DS have heard many people say that the reduced speed limits that are in force during Wind Farm work have improved safety at the Southoe crossings. Could lower limits not be retained after the Wind Farm work is complete?

Paths were reported to be cleaned.

Japanese knotweed was reported by Cllr AM.

07/596 Planning

Jul Local Plan 2036 – Inspector is in Huntingdon from 17 Jul 18, Cllr AM has got a slot for speaking. Any development along the A1 corridor will impact capability getting in/out of the village. Everyone is welcome to come or please let Cllr AM know if you wish to submit any comments.

07/597 Consultation – None.

07/598 Southoe Common Barns Wind Farm, update

The foundation holes for the 3 turbines have been dug. Track from the A1 is finished, 63 lorry loads of concrete for each foundation. Traffic management plan will come into force when the parts are going to be delivered. Bell Lane might not to be closed. Turbines are believed to be delivered out of peak times.

Community Fund coming from the Windfarm. PC are not applying but VH committee are applying for it.

07/599 Finance

07/599.1 To note Cashbook: Current a/c as at 31 May 18 £2,962.53. No bank statement of reserve a/c.

07/599.2 To Consider and Approve ICO membership at a price of £35.00

To clarify, - £40 if PC pays by chq, and £35 if PC pays by DD. Leave on the Agenda for the next meeting.

CCC Cllr PD joins the meeting.

07/599.3 Expenditure for approval 4 Jul 18

To approve SLCC payment/contribution of £25.22 (total invoice amount £185, S&M is 13.63% according the hours contracted).

Date	Cheque No.	Payee and Description	Amount
4 Jul 18	1033	R Mimiene, Clerk wages Jun 18	£188.54
4 Jul 18	1034	R Mimiene, Clerk - expenses on running cost of the Council Jun 18 (£4.80 mileage)	£4.80
4 Jul 18	1035	HMRC Tax deductions from Clerk wages Jun 18	£47.20
4 Jul 18	DD	Nest Pensions contribution Jun 18	£24.82
4 Jul 18	1034	Contribution towards SLCC membership 2018/19	£25.22
4 Jul 18	1035	MiJan Ltd – Internal audit for 2017/18	£62.70
4 Jul 18	1036	HDC: Uncontested Election May 2018	£105.00
4 Jul 18	1037	Mr Holdaway: 11/6/18 Grounds maintenance £125 14/6/18 Hedge cutting £125 28/6/18 Grounds maintenance £125	£375.00
Total Jul 18 payments:			£833.28

Proposal Proposed by Cllr SM, seconded by Cllr DS, all in favour and it was RESOLVED that all items listed in 07/599.3 are to be paid. Carried

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PC received one Invoice from CGM for the works carried on 15 May 18 which was paid at Jun PC. No Invoice for Jun grass cutting yet. Due to no meeting set in August PC agreed to approve in principle the CGM Invoices for works carried in Jun & July – it is £92.00 + VAT per cut. Propose AM, SB, arrange the payment.

Proposal **Proposed by Cllr AM, seconded by Cllr SB, all in favour and it was RESOLVED that the grass cutting invoices for Jun & Jul grass cutting as per grass cutting agreement are to be paid. CCC Cllr PD presented a written report, attached to these minutes.** **Carried**

Complaint re signage to be made to CCC Cllr PD. Signs soon be put to disrepute. Out of date or confusing – please tell Clerk who will inform Cllr PD.

PD leaves the meeting

07/599.4 To approve in principle Clerk's July 2018 wages, tax deductions, pensions contribution and expenses. Payroll to be carried at the end of July and PC will be informed. Wages are the same but the tax deductions might slightly vary.

Cllr AM or SB will collect the chq book.

Proposal **Proposed by Cllr SB, seconded by Cllr SM, all in favour and it was RESOLVED in principle that the Clerk's July wages, tax deductions, pensions contribution and expenses are to be paid.** **Carried**

07/600 To consider General Data Protection Regulations (GDPR) compliance (The Legislative Order comes in force by 25 May 2018) –

In process.

PC agreed to approve the 2 documents:

07/600.1 Privacy Notice Staff, Councillors and Role Holders – Clerk did seek advice re: the above document, updated and simplified version suggested for PC use:

Proposal: **Proposed by Councillor AK, seconded by Councillor SM, all in favour and it was RESOLVED that Privacy Notice Staff, Councillors and Role Holders is approved in principle.** **Carried**

07/600.2 General Privacy Notice – updated version, simplified suggested

Proposal: **Proposed by Councillor AK, seconded by Councillor SM, all in favour and it was RESOLVED that General Privacy Notice are approved in principle.** **Carried**

07/601 Parish Council Website: updated by Cllr R Horsman

Website address <http://southoe-midloe.btck.co.uk/News>

Cllr SM leaves the meeting

07/602 To further discuss the Defibrillator for Southoe & Midloe Village

PC could apply for the community funding. To consider the location and safety of the defibrillator as so many of them are reported stolen recently. Cabinet needs to be bought separately. Cllr AM will investigate this matter over the summer. PC has money to pay for it for the benefit of the parish.

07/603 Village Security & Policing Matters

A lot of burglaries in other villages but luckily not in S&M. A suspicious white van though was noticed in the village by a few residents. Local PCSO R Braddick informed about suspicious people who went to the play area cabin.

07/604 Highways Matters

07/604.1 A lot of pot holes were filled up.

07/604.2 Cllr DS will approach the land owner re: the overgrown hedge at Rectory Lane.

07/605 Village Grass cutting issues and Footpaths issues in the village

Grass been cut very well by HDC in the village recently and footpaths cleared.

07/606 Play Area & Playing Field

07/606.1 Monthly Risk Assessment done by volunteer. – Annual PA inspection carried by Wicksteed is due in Sep 18.

Cable ties purchased by Cllr AK as agreed at the last meeting and were put at play area to stop birds.

Play area swings wrapped by children, sorted by Cllr AM.

Cllr AM and Angela Ellmer, Chairman of the VH Management Committee met with CGM manager on site who assured that he will make sure that they get back on track with the schedule with the equipment PC specified. So that means they will cut the play areas next Monday, then every other Monday in the growing season.

CGM were especially asked for area to be cut ready for the summer fare 11/8/2018.

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- 07/607 Village Hall**
It is hoped that A14 Mobile Information centre will be on the field for the village summer fayre. Options are being considered by VH committee and negotiations are in process with Savills who own the land. Angela Ellmer reported that majority of the residents wanted to rebuild or extend the VH. A working party to be organised to paint the inside of the VH.
- 07/608 Village Matters**
07/608.1 Finger post – quote accepted by PC to carefully remove the sign. Terms and conditions read out by Cllr AK. Approved by PC. The removal of the post to go ahead as per PC approved Quote on 26 Mar 18. Cllr AK proposed to meet the contractor on site, in absence of Cllr AK, Cllr AM will attend. The payment of £420.00 to Groundworks Ltd (approved CCC contractor) to safely remove the sign ready for restoration was approved in principle. To be paid on the receipt of the Invoice. **AK
AM**
- 07/609 Streetlighting**
No issues raised. Cllr A.M. reported that annual maintenance has been carried out.
- 07/610 Church & Burial Matters**
07/610.1 The churchyard looks very good, praise to the contractor Mr Holdaway. PC to consider the loose stones. Cllr A.M. contacted the family to inform that a repaired stone by the family is loose again. No feedback yet. **AM
AM
AK
SB**
It was suggested by PC if family cannot be contacted, lay the stones down. Cllrs AK will draft a Notice, Clerk issue the PC template and Cllr SB will laminate and put the notices on the stones in question. Cllr AM will provide a list of unsafe stones. It was proposed to put notices on the stones and if they are not made safe PC will take actions. Till Sep.
- 07/611 Correspondence**
07/611.1 Item 1: School bus issue – email received from the resident. The outcome is due to cut backs. There used to be a teaching assistant on the bus which is not the case anymore. Cllr AM will respond to the resident, PC cannot do anything else other than to endorse.
07/611.2 To note Clerk’s Training run by CAPALC on Fri 29 Jun 18. Total Invoice £30, S&M contribution would be £4.09 – PC suggested adding to Clerk’s Sep expenses for PC approval to reimburse the Clerk.
- 07/612 Councillors Questions**
None raised.
- 07/613 Date of the Next Meeting: Wed 5 Sep 18 at 7.30pm**
Meeting finished at 9.56pm

These minutes are considered draft until ratified at the Parish Council meeting