

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
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<http://southoe-midloe.btck.co.uk/>

28 June 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 4 July 2018** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2018/19**

**07/587 To Receive Apologies and Reasons for Non-Attendance**

**07/588 Declarations of Interest for Members**

**07/589 To consider Co-opting Anna Ramply to fill 1 Vacancy on the Parish Council**

**07/590 District and County Councillors Reports**

*Close of meeting*

**07/591 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**07/592 To Receive and Approve the Minutes of the Parish Council Meeting 6 Jun 2018**

**07/593 Matters Arising from those Minutes**

**07/594 To consider Parish Neighbourhood Plan**

**07/595 A1 matters: Future maintenance of the area**

The new bushes by the side of the A1 at Southoe and meeting with M.P., outcome Cllr AM

**07/596 Planning** - No planning consultations received in this period.

**07/597 Consultations** – None received in this period

**07/598 Southoe Common Barns Wind Farm, update**

**07/599 Finance**

07/599.1 To note Cashbook, Income and Expenditure report, Bank Reconciliation (on the receipt of the bank statements for both a/cs for Apr, May and Jun 18)

07/599.2 To further Consider Information Commissioners Subscription at a price of £40 if paying by Chq (£35 if paying by DD)

07/599.3 Expenditure for approval 4 Jul 18:

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
4 Jul 18	1033	R Mimiene, Clerk wages Jun 18	£188.54

## **SOUTHOE & MIDLOE PARISH COUNCIL**

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4 Jul 18	1034	R Mimiene, Clerk - expenses on running cost of the Council Jun 18 (£4.80 mileage)	£4.80
4 Jul 18	1035	HMRC Tax deductions from Clerk wages Jun 18	£47.20
4 Jul 18	DD	Nest Pensions contribution Jun 18	£24.82
4 Jul 18	1034	Contribution towards SLCC membership 2018/19	£25.22
4 Jul 18	1035	MiJan Ltd – Internal audit for 2017/18	£2.70
4 Jul 18	1036	HDC: Uncontested Election May 2018	£105.00
4 Jul 18	1037	Mr Holdaway – grass cutting	£awaiting the Invoice
		Total Jul 18 payments:	£to be confirmed

07/599.4 To approve in principle Clerk's July 2018 wages, tax deductions, pensions contribution and expenses. Payroll to be carried at the end of July and PC will be informed. Wages are the same but the tax deductions might slightly vary.

### **07/600 To Consider General Data Protection Regulations (GDPR) compliance – Personal Data Audit carried, to Approve the Consent Form, Privacy Notice, Policy and other Documents:**

07/600.1 Social Media and Electronic Communication Policy

07/600.2 Information & Data protection Policy

07/600.3 List of documents for Retention or Disposal

07/600.4 Subject Access Request Form

07/600.5 Consent Form

07/600.6 Privacy Notice Staff, Councillors and Role Holders

07/600.7 General Privacy Notice

07/600.8 Data Audit Schedule/ Mapping

07/600.9 Cyber Security Checklist

07/600.10 Security Incident Response Policy

**07/601 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update**

**07/602 To further discuss the Defibrillator for Southoe & Midloe Village**

**07/603 Village Security & Policing Matters**

**07/604 Highways Matters**

**07/605 Village Grass cutting issues and Footpaths issues in the village**

**07/606 Play Area & Playing Field**

07/606.1 Monthly Play Area Risk Assessment and Yearly Inspection

**07/607 Village Hall**

**07/608 Village Matters**

07/608.1 Finger Post, update

**07/609 Streetlighting, update**

**07/610 Church & Burial Matters**

07/610.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

**07/611 Correspondence**

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## **07/612 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**07/613 Date of the Next Meeting:** Wed 5 Sep 18 Parish Council Meeting at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 28 Jun 2018