

SOUTHOE & MIDLOE PARISH COUNCIL
MINUTES of the PARISH COUNCIL MEETING
Held on WEDNESDAY 5 September 2018
In SOUTHOE VILLAGE HALL at 7.30pm

Present Alan Marnes (**AM**), A Kiley (**AK**), D Saw (DS), S Mitchel (SM), Sue Brierley (**SB**).
Ms R. Mimiene (**RM**) Clerk
HDC Cllr Hamish Masson, Buckden Ward
Angela Ellmer, Chairman of the VH Management Committee
5 members of the public

2018/19

09/614 To Receive Apologies and Reasons for Non Attendance

09/614.1 Clerk reported that PC Cllr R Horsman sent apologies for absence.

09/615 Declarations of Interest for Members (Disclosable Pecuniary Interests)

09/615.1 Cllr AR declared interest in Agenda Item 09/622.

09/616 District and County Councillors Reports

HDC Cllr HM reported that it was a very quiet month.

Meeting was closed for the members of the public to raise any issues

09/617 Open Forum – For all members of the public and press present

A resident approached PC re: A big tree in Lees Lane on left hand side overflowing the road. Cllr AM will approach the house owners.

Cllr DS contacted I Winfield but no response. No update on speeding. Speed limits on A1 been taken off.

A resident expressed concerns re: proposed housing built in Southoe and the road link.

A resident expressed concerns re: the cabin on the PF. According to the resident the hut needs to be refurbished or removed. The history of the hut was provided by PC. Cllr AK agreed to undertake the inspection and make an assessment.

Meeting re- opened

09/618 To Receive and Approve the Minutes of the Parish Council Meeting 4 Jul 18

Proposal: Proposed by Councillor SB, seconded by Councillor DS, all in favour, and it was RESOLVED Carried that the minutes be accepted and signed as a true record of the meeting.

Minutes were signed by the chairman.

09/619 Matters arising from those Minutes

09/619.1 All matters will be covered under the Agenda items.

09/620 To Review Parish Council Code of Conduct

Approved.

09/621 To Consider Parish Neighbouring Plan/Neighbourhood Plan

Cllr TH, chairman of Buckden PC, wrote to PC asking would SM be interested in joining with Buckden and creating a NP – a ward plan. PC had no funds to do that before, now SMPC can afford to do it. NP is a document that sets out planning policies for the village, but it's written by the local community, rather than the Local Parish Council. Once completed it is a statutory document, a tool to help the community get the right type of development, in the right place. It is not all about housing development, it covers other areas too. It was noted that ACRE and south Cambs D.C. has various templates and advice sheets to be used for NP. The plan might take up to 2 years to do and might cost around £10,000, it all depends. There are grants available.

HDC Cllr HM is doing a research at the moment. Agenda item for Oct PC.

09/622 A1 Matters. Link Road.

Cllr AR withdraws from the discussion.

There was a village hall group meeting with Savills. Map as memorised, produced by Cllr AM and presented to PC, hard copy attached to these Minutes. But it is only to be considered as a rough guide to the aspirations of the land owner/ agents.

Plans showed to V.H. group seemed extremely detailed.

Signed for and on behalf of Southoe & Midloe Parish Council.....2018

CHAIRMAN

Councillors expressed comments regarding link road/development aspirations presented by Oxford Trust. PC agreed to seek further information and plans from Oxford Trust so that it could be shared with the community of Southoe & Midloe. Cllr DS will speak with them. PC formed a working party of Cllrs AM, DS and SB. A1 Safety Advisory Group met on 12 Jul 18.

DS

HDC Cllr HM leaves the meeting

09/623 Planning
 New agricultural building - Common Barn Church Farm Rectory Lane Southoe St Neots PE19 5YA Ref. No: 18/01747/AGDET
 PC was not consulted. Dealt under devolved powers. Matter of informing Parish Cllrs only.

Cllr AR is back to her seat.

09/624 Consultation
 None.

09/625 To Consider the New amended version of Standing Orders issued by NALC in July 2018
 - The standing order changes are few, and minor. They correct a typo, and recent changes to the government position on GDPR, and also procurement processes for projects £25k<.

Proposal: Proposed by Councillor SM, seconded by Councillor Cllr SB, all in favour, and it was Carried RESOLVED that the Amended Standing Orders are accepted.

09/626 Southoe Common Barns Wind Farm, update
 No problems reported with traffic at all. The towers are going to be delivered Nov, blades going up in Dec and start testing early next year.

09/627 Finance
 09/627.1 To note Cashbook, Income and Expenditure report, Bank Reconciliation (on the receipt of the bank statements for both a/cs for Q1: Apr, May and Jun 18)
 09/627.2 To Consider and Approve ICO membership at a price of £35.00 (£40 if paid by Chq)
 PC discussed and agreed to approve the membership. Add to payments for Oct PC.

Proposal: Proposed by Councillor SM, seconded by Councillor Cllr AR, all in favour, and it was Carried RESOLVED that the Amended Standing Orders are accepted.

09/627.3 Expenditure approved in principle at 4 Jul 18 PC Meeting and payments made on 1 August 18:

| Date | Cheque No. | Payee and Description | Amount |
|----------------|------------|---|---------------------------|
| 1 Aug 18 | 1042 | Ramune Mimiene, Clerk wages July 18 | £188.74 |
| 1 Aug 18 | 1043 | HMRC tax deductions from Clerk's wages Jul 18 | £47.00 |
| 1 Aug 18 | 1044 | Ramune Mimiene, Expenses on running cost of PC Jul 18 | £4.80 |
| 1 Aug 18 | DD | NEST pensions contribution | £24.82 |
| 1 Aug 18 | 1045 | Groundworks Ltd – attempt to remove the finger post | £200.00 |
| 1 Aug 18 | 1046 | CGM Group Grass cutting 6, 20 & 26 Jun and 5 Jul 18 | £441.60 (incl £73.60 VAT) |
| Total July 18: | | | £906.96 |

Proposal: Proposed by Cllr SB, seconded by Cllr SM, all in favour and it was RESOLVED that all items listed in 09/627.3 are to be paid.

Cllr reported that Bank Transfer will be needed to be made at the next meeting in Oct.

09/627.4 Expenditure for approval 5 September 18

| Date | Cheque No. | Payee and Description | Amount |
|----------|------------|---|---------|
| 5 Sep 18 | 1047 | Ramune Mimiene, Clerk's wages Aug 18 | £188.54 |
| 5 Sep 18 | 1048 | HMRC Tax deductions from Clerk's wages Aug 18 | £47.20 |
| 5 Sep 18 | DD | NEST pensions contribution Aug 18 | £24.82 |
| 5 Sep 18 | 1049 | R Mimiene, Expenses on running cost of PC Aug 18 | £4.09 |
| 5 Sep 18 | 1050 | Camb's ACRE membership renewal | £55.50 |
| 5 Sep 18 | 1051 | Savills Rent of the Playing Field half yearly rent | £379.18 |
| 5 Sep 18 | 1052 | Came & Company Insurance cover 01/10/2018 to 30/09/2019 – | £747.47 |
| 5 Sep 18 | 1053 | Mr Holdaway Grass cutting Churchyard x 1 cut | £125.00 |
| 5 Sep 18 | 1054 | CGM – grass cutting The Recreation Ground, Sports Field and Adjacent Parking Area 24 Jul and 8 Aug 18 | £220.80 |

Total Sep 18 payments: £1,792.60

Note: DD payment to E-ON re: DD 11 Jun 18 for £31.23 (£1.49 of which is VAT)

Proposal Proposed by Cllr DS, seconded by Cllr AK, all in favour and it was RESOLVED Carried that all items listed in 09/627.3 are to be paid.

09/628 To consider General Data Protection Regulations (GDPR) compliance (The Legislative Order comes in force by 25 May 2018) –
In progress. It was agreed to wait till Cllr RH is present.

09/629 Parish Council Website: updated by Cllr R Horsman
Website address <http://southoe-midloe.btck.co.uk/News>

09/630 To further discuss the Defibrillator for Southoe & Midloe Village
Cllr AM analysed and presented the options. Suggested one by Wellman. Even if they seem to be more expensive than others, the long-term maintenance is cheaper. It was agreed to investigate further. Possible to install at the VH. VH committee will check their insurance possibilities for that.

09/631 Village Security & Policing Matters
PCSO emailed that no issues noticed during his visits.

09/632 Highways Matters
Cllr DS approached the residents re: the hedge as per last meeting minutes. Verge is looked after by CCC but hedges maintenance is up to the landowners. Email sent to I Winfield but not heard anything back from him. Cllr DS will chase. DS
A lot of potholes repaired in the village.

09/633 Village Grass cutting issues and Footpaths issues in the village
Cllr. S.B. reported that footpaths have been cut/cleared.

09/634 Play Area & Playing Field
09/634.1 Monthly Risk Assessment done by a volunteer. Annual PA inspection to be carried by Wicksteed in Nov 18. It was noted that grass cutting improved.

09/635 Village Hall
VH extension options are under consideration.
Angela Ellmer, Chairman of the VH Management Committee reported that £1,008.71 were raised at the Village Fair this year.
AE informed that there is a Quiz night and supper on 6 Oct 18 at the VH.

09/636 Village Matters
09/636.1 Finger Post, update
Attempt was made to remove the finger post at the original quote for over £420. Unfortunately, after manual excavation to more than 1m depth the post was still solid with no sign of any movement. To avoid any risk of damage to the sign and inability of the workmen to be able to dig manually beyond the depth reached, regrettably the works was stopped and the post was back filled. The most important goal was not to damage the sign.
To cover the cost £200 chq was approved in principle to be paid to the contractor on the receipt of the invoice. Photographic records done by Cllr AK.

Signed for and on behalf of Southoe & Midloe Parish Council.....2018

CHAIRMAN

The next step was to seek quotes for removal via machine excavation. The same Terms & Conditions would apply as previous, except PC would want to limit extent of excavation around the post to a minimum practical but with the same objective of SAFE removal without damage.

The Groundworks quote was received: 2 men and out lorry with a crane to lift it safely out the ground. Then reinstate the ground with soil and compact in layers to fill the hole cost would be £750.00 plus VAT.

Preferred location for the re-location. Email PCC for permission. Seek alternative location.

It is a feature of the village which is rare and dates back to pre-war times. Originally stood in triangle in the ground. Moved in 1960 when HDC deemed it was in a way and will get damaged. It was located to CCC piece of land.

Alternative locations.

It was proposal to go with original contractors who were cheapest and approved by CCC.

2 members of the public leave the meeting

09/637 Streetlighting

Streetlight at Bell Lane nearest to A1 not working, Clerk to inform the contractor to Clerk repair.

Note since meeting: Reported.

09/638 Church & Burial Matters

09/638.1 Notices were placed as agreed at the last PC meeting. Decision to be made at Oct PC.
09/638.2 PCC requested for funding towards the Insurance of the Church – go onto the Oct Agenda. Agreement in principle to a request for help cover insurance costs. Half of the premium would be around £800 as insurance premium gone up this year to £1,609.00.

09/639 Correspondence

Dealt with.

09/640 Councillors Questions

None raised.

09/641 Date of the Next Meeting: Wed 3 Oct 18 at 7.30pm

Meeting finished at 9.39pm

These minutes are considered draft until ratified at the Parish Council meeting