

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
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<http://southoe-midloe.btck.co.uk/>

30 August 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 5 September 2018** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2018/19

09/614 To Receive Apologies and Reasons for Non-Attendance

09/615 Declarations of Interest for Members

09/616 District and County Councillors Reports

Close of meeting

09/617 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

09/618 To Receive and Approve the Minutes of the Parish Council Meeting 4 July 2018

09/619 Matters Arising from those Minutes

09/620 To Review Parish Council Code of Conduct

09/621 To Consider Parish Neighbourhood Plan

09/622 A1 Matters. Link Road.

09/623 Planning

New agricultural building - Common Barn Church Farm Rectory Lane Southoe St Neots PE19 5YA Ref. No: 18/01747/AGDET.

09/624 Consultations – None received in this period

09/625 To consider the new amended version Standing Orders issued by NALC in July 2018

09/626 Southoe Common Barns Wind Farm, update

09/627 Finance

09/627.1 To note Cashbook, Income and Expenditure report, Bank Reconciliation (on the receipt of the bank statements for both a/cs for Q1: Apr, May and Jun 18)

09/627.2 To further Consider Information Commissioners Subscription at a price of £40 if paying by Chq (£35 if paying by DD)

09/627.3 Expenditure approved in principle at 4 Jul 18 PC Meeting and payments made on 1

Aug 18:

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Date	Cheque No.	Payee and Description	Amount
1 Aug 18	1042	Ramune Mimiene, Clerk's wages July 18	£188.74
1 Aug 18	1043	HMRC tax deductions from Clerk's wages Jul 18	£47.00
1 Aug 18	1044	Ramune Mimiene, Expenses on running cost of PC Jul 18	£4.80
1 Aug 18	DD	NEST pensions contribution	£24.82
1 Aug 18	1045	Groundworks Ltd – attempt to remove the finger post	£200
1 Aug 18	1046	CGM Group Grass cutting 6, 20 & 26 Jun and 5 Jul 18	£441.60 (incl £73.60 VAT)
		Total July 18:	£465.36

09/627.4 Expenditure for approval 5 Sep 18:

Date	Cheque No.	Payee and Description	Amount
5 Sep 18	1047	Ramune Mimiene, Clerk's wages Aug 18	£188.54
5 Sep 18	1048	HMRC Tax deductions from Clerk's wages Aug 18	£47.20
5 Sep 18	DD	NEST pensions contribution Aug 18	£24.82
5 Sep 18	1049	R Mimiene, Expenses on running cost of PC Aug 18	£4.09
5 Sep 18	1050	Camb's ACRE membership renewal	£55.50
5 Sep 18	1051	Savills Rent of the Playing Field	£379.18
5 Sep 18	1052	Came & Company Insurance cover 01/10/2018 to 30/09/2019	£747.47
5 Sep 18	1053	Mr Holdaway Grass cutting Churchyard	£125.00
		Total Sep 18 payments:	£1,571.80

09/628 To Consider General Data Protection Regulations (GDPR) compliance:

09/628.1 Social Media and Electronic Communication Policy

09/628.2 Information & Data protection Policy

09/628.3 List of documents for Retention or Disposal

09/628.4 Subject Access Request Form

09/628.5 Consent Form

09/628.6 Privacy Notice Staff, Councillors and Role Holders

09/628.7 General Privacy Notice

09/628.8 Data Audit Schedule/ Mapping

09/628.9 Cyber Security Checklist

09/628.10 Security Incident Response Policy

09/629 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

09/630 To further discuss the Defibrillator for Southoe & Midloe Village

09/631 Village Security & Policing Matters, update by local PCSO

09/632 Highways Matters

09/633 Village Grass cutting issues and Footpaths issues in the village

09/634 Play Area & Playing Field

09/634.1 Monthly Play Area Risk Assessment and Yearly Inspection

09/635 Village Hall

09/636 Village Matters

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09/636.1 Finger Post, update

09/637 Streetlighting, update

09/638 Church & Burial Matters

09/638.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

09/639 Correspondence

09/640 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

09/641 Date of the Next Meeting: Wed 3 Oct 18 Parish Council Meeting at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 30 August 2018