

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
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<http://southoe-midloe.btck.co.uk/>

1 November 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 7 November 2018** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2018/19**

**11/648 To Receive Apologies and Reasons for Non-Attendance**

**11/648 Declarations of Interest for Members**

**11/649 District and County Councillors Reports**

*Close of meeting*

**11/650 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**11/651 To Receive and Approve the Minutes of the Parish Council Meeting 5 Sep 2018**

**11/652 To Receive and Approve the Notes of the Meeting 3 Oct 2018**

**11/653 Matters Arising from those Minutes**

**11/654 To further Consider Parish Neighbourhood Plan**

**11/655 To Review and Approve Councillor Responsibilities**

**11/656 A1 Matters. Link Road.**

**11/657 Planning, Local Plan**

**11/658 Southoe Common Barns Wind Farm, update**

**11/659 Finance**

11/659.1 To note up to date Cashbook, Income and Expenditure report, Q2 Bank Reconciliation to 30 Sep 18

11/659.2 Consider issue of the lap top for PC use

11/659.3 To Consider and Approve Budget and Precept Proposals for 2019/20.

11/659.4 Expenditure for approval 7 Nov 18:

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
7 Nov 18	1060	Ramune Mimiene, Clerk's wages Oct 18	£188.74
7 Nov 18	1061	HMRC Tax deductions from Clerk's wages Oct 18	£47.00
7 Nov 18	DD	NEST pensions contribution Sep 18	£24.82

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7 Nov 18	1062	R Mimiene, Expenses on running cost of PC Sep 18 (mileage & stamps)	£11.76
7 Nov 18	1063	GGM grass cutting	£220.80
7 Nov 18	1064	Mr Holdaway Grass cutting Churchyard	£250.00
		Total Nov 18 payments:	£743.12

## **11/660 To Consider General Data Protection Regulations (GDPR) compliance:**

11/660.1 Social Media and Electronic Communication Policy

11/660.2 Information & Data protection Policy

11/660.3 List of documents for Retention or Disposal

11/660.4 Subject Access Request Form

11/660.5 Consent Form

11/660.6 Data Audit Schedule/ Mapping

11/660.7 Cyber Security Checklist

11/660.8 Security Incident Response Policy

## **11/661 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update**

## **11/662 To further discuss the Defibrillator for Southoe & Midloe Village**

## **11/663 Village Security & Policing Matters, update by local PCSO**

## **11/664 Highways Matters**

## **11/665 Village Grass cutting issues and Footpaths issues in the village**

## **11/666 Play Area & Playing Field**

11/666.1 Monthly Play Area Risk Assessment.

11/666.2 Risk Assessment for the cabin carried, discuss actions to be taken.

## **11/667 Village Hall**

## **11/668 Village Matters**

11/668.1 Finger Post, update

## **11/669 Streetlighting, update**

## **11/670 Church & Burial Matters**

11/670.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

## **11/671 Correspondence**

## **11/672 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

## **11/673 Date of the Next Meeting: Wed 5 Dec 18 Parish Council Meeting at 7.30pm**

Signed (Clerk) Ramune Mimiene



Date: 1 Nov 2018