

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
24 Manchester Road
Brampton
Huntingdon
PE28 4QF
01480 535265
southoe_pc@yahoo.co.uk
<http://southoe-midloe.btck.co.uk/>

29 November 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 5 December 2018** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2018/19

12/673 To Receive Apologies and Reasons for Non-Attendance

12/674 Declarations of Interest for Members

12/675 District and County Councillors Reports

Close of meeting

12/676 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

12/677 To Receive and Approve the Minutes of the Parish Council Meeting 7 Nov 2018

12/678 Matters Arising from those Minutes

12/679 To further Consider Parish Neighbourhood Plan

12/680 To Review and Approve Councillor Responsibilities

12/681 A1 Matters. Link Road.

12/682 Planning, Local Plan

12/683 Southoe Common Barns Wind Farm, update

12/684 Finance

12/684.1 To note up to date Cashbook, Income and Expenditure report, update

12/684.2 To further Consider issue of the lap top for PC use

12/684.3 CIL report on expenditure for 2017/18 to be submitted HDC by 31 Dec 18

12/684.4 Expenditure for approval 5 Dec 18:

Date	Cheque No.	Payee and Description	Amount
5 Dec 18	1067	Ramune Mimiene, Clerk's wages Nov 18	£188.54
5 Dec 18	1068	HMRC Tax deductions from Clerk's wages Nov 18	£47.20
5 Dec 18	DD	NEST pensions contribution Nov 18	£24.82
5 Dec 18	1069	R Mimiene, Expenses on running cost of PC Nov 18 (mileage & cartridge)	£8.34
		Total Dec 18 payments:	£268.90

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12/685 To Consider General Data Protection Regulations (GDPR) compliance:

12/685.1 Social Media and Electronic Communication Policy

12/685.2 Information & Data protection Policy

12/685.3 List of documents for Retention or Disposal

12/685.4 Subject Access Request Form

12/685.5 Consent Form

12/685.6 Data Audit Schedule/ Mapping

12/685.7 Cyber Security Checklist

12/685.8 Security Incident Response Policy

12/686 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

12/687 To further discuss the Defibrillator for Southoe & Midloe Village

12/688 Village Security & Policing Matters, update by local PCSO

12/689 Highways Matters

12/690 Village Grass cutting issues and Footpaths issues in the village

12/691 Play Area & Playing Field

12/691.1 Monthly Play Area Risk Assessment.

12/691.2 Risk Assessment for the cabin carried, discuss actions to be taken.

12/692 Village Hall

12/693 Village Matters

12/693.1 Finger Post, update

12/694 Streetlighting, update

12/695 Church & Burial Matters

12/695.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

12/695.2 To consider the fees list

12/696 Councillor A Marnes and the Clerk attended the Conference on Fri 23 Nov 18 run by Cambs ACRE, Cllr A Marnes report on the community heating scheme being done by Swaffham Priory Village

12/697 Correspondence

12/698 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

12/699 Date of the Next Meeting: To be confirmed, planned day is 1st Wed in Jan 2019

Signed (Clerk) Ramune Mimiene



Date: 29 Nov 2018