

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
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19 December 2017

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 3 January 2018** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2017/18**

**01/429 To Receive Apologies and Reasons for Non-Attendance**

**01/430 Declarations of Interests for Members**

**01/431 District and County Councillors Reports**

*Close of meeting*

**01/432 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**01/433 To Receive and Approve the Minutes of the Parish Council Meeting 6 December 2017**

**01/434 Matters Arising from those Minutes**

**01/435 A1 matters**

**01/436 Planning** - No planning consultations received in this period.

**01/437 Consultation:**

Huntingdonshire Local Plan to 2036: Proposed Submission will be available for you to view and comment between the following dates: Start date: 18/12/17 09:00 End date: 05/02/18 17:00  
Please select the following link to view this event:

[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/lp2036\\_pro\\_sub](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/lp2036_pro_sub)

**01/438 Finance**

01/438.1 Funds transfer letter to be approved and signed

01/438.2 To note Current a/c balance as at 30 Nov 17 £2,641.97 and Business a/cs balance as at 30 Sep 17 £31,768.46

01/438.3 Bank Reconciliation 1 Oct to 30 Nov 17 – to be carried if both a/cs bank statements received on time for the meeting

01/438.4 Income and Expenditure report as at 30 Nov 17 (Current a/c bank statement up to 30 Nov 17 and business a/c statement till 30 Sep 17)

01/438.5 Regarding payment to HMRC: To further consider the best option for PC: DD, telephone and Internet banking. PC still can pay by Chq – advice received

01/438.6 Expenditure for approval 3 Jan 17:

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<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
3 Jan 18	1002	R Mimiene, Clerk wages Dec 17 £191.84 and	£191.84
3 Jan 18	1003	R Mimiene, Clerk - expenses on running cost of the Council Dec 17 £18.79 (mileage £4.80, stamps £6.72 and ink £7.27)	£18.79
3 Jan 18	1004	HMRC Tax deductions from Clerk wages Dec 17	£29.20
3 Jan 18	DD	Nest Pensions contribution Dec 17	£23.26
3 Jan 18	1005	Mr Holdaway: Nov grass cutting Churchyard 13 Nov 17	£120.00
3 Jan 18	1006	HDC: Grass cutting + additional works carried to boundary hedge	£1,873.05
		Total Jan 18 payments:	£2,256.14

**01/439 PC Risk Register, approved at the last PC meeting, Cllr A Kiley**

**01/440 To Review Standing Orders, Financial Risk Assessment, Financial Regulations, Maintenance schedules, Risk Assessment – it was agreed to carry this item forward to Feb 18 PC Meeting**

**01/441 To Approve Assets Register – in process, Cllr A Marnes and Clerk**

**01/442 Parish Council Website, update by Cllr R Horsman**

**01/443 To further discuss the Defibrillator for Southoe & Midloe Village**

**01/444 Village Security & Policing Matters**

**01/445 Highways Matters**

01/445.1 Southoe Common Barns Wind Farm, outcome

01/445.2 To consider the Village a HGV exclusion zone/area

**01/446 Village Grass cutting issues and Footpaths issues in the village**

**01/447 Play Area & Playing Field**

01/447.1 Monthly Play Area Risk Assessment and Yearly Inspection

**01/448 Village Hall**

**01/449 Village Matters**

01/449.1 Notice Board, update

01/449.2 Finger Post, update

**01/450 Streetlighting, update**

**01/451 Church & Burial Matters**

01/450.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

**01/452 Correspondence**

**01/453 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**01/454 Date of the Next Meeting: Wed 7 Feb 18 PC Meeting at 7.30pm**

Signed (Clerk) Ramune Mimiene



Date: 19 December 2017