

SOUTHOE & MIDLOE PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING

Held on WEDNESDAY 6 February 2019

In SOUTHOE VILLAGE HALL at 7.30pm

Present A Marnes (AM) Chairman, D Saw (DS) Vice - chairman, A Kiley (AK), S Brierley, S Mitchel (SM), Anna Ramply (AR).
Ms R. Mimiene (RM) Clerk.
CC Cllr P Downes
HDC Cllr H Masson
2 members of the public
Angela Ellmer, Chairman of the VH Management Committee

2018/19

02/727 To Receive Apologies and Reasons for Non Attendance

02/727.1 Clerk reported that there were no Cllrs apologies.

02/728 Declarations of Interest for Members (Disclosable Pecuniary Interests)

02/728.1 None.

02/729 District and County Councillors Reports

02/729.1 HDC Cllr HM report attached.

CC Cllr PD joins the meeting

02/729.2 CC Cllr PD report attached.

Meeting was closed for the members of the public to raise any issues

02/730 Open Forum – For all members of the public and press present

No matters raised.

Meeting was re-opened.

02/731 To Receive and Approve the Minutes of the Parish Council Meeting 2 January 2019

Proposal: Proposed by Councillor AK, seconded by Councillor SM, all in favour, and it was RESOLVED Carried that the minutes be accepted and signed as a true record of the meeting.

Minutes were signed by the chairman.

02/732 Matters arising from those Minutes

All matters are covered under the Agenda.

02/733 To further Consider Parish Neighbouring Plan/Neighbourhood Plan

Some examples provided to PC. Cllr RH will prepare a flyer. The meeting in Apr is Annual Parish Meeting / Assembly for residents to comment on NP. Cllr RH will put the flyer on Facebook, Grape vine and the PC Website. Clerk to provide some contact email addresses to Cllr RH. RH Clerk

02/734 A1 Matters. Link Road.

02/734.1 Cllr HM will report to the HDC contractor re: rubbish on A1. HM

02/735 Planning. Local Plan.

02/735.1 Nothing to report.

02/736 Southoe Common Barns Wind Farm, update

02/736.1 3 turbines nearly completed. There were no reported disruptions to the village during the installation process. Traffic management carried out well by the contractor.

CC and HDC Cllrs leave the meeting

02/737 Finance

02/737.1 To note up to date Cashbook, Income and Expenditure report, Q3 bank reconciliation carried for Oct, Nov & Dec 18.

Reserve a/c balance as at 31 Dec 18: £31,574.15. Oct interest £5.43, Nov interest £5.19, Dec interest £5.36.

Current a/c balance as at 31 Dec 18 £5,140.83.

02/737.2 Consider issue of the lap top for PC use

Signed for and on behalf of Southoe & Midloe Parish Council.....2019

CHAIRMAN

Cllr AM been looking for a laptop as discussed at the last meeting.
 Suggested one from Currys:
 HP 15-db0599sa 15.6" AMD A6 Laptop - 1 TB HDD, Burgundy
 to have Microsoft home and business for 1 lifetime user plus with antivirus software.
 All comes to £560.00 approx. ie under £300 for each PC.

Proposal: **Proposed by Councillor AM, seconded by Councillor RH, all in favour, and it was RESOLVED** Carried
that the amount to be approved in principle around £560.00 to be shared with another PC.

02/737.3 To approve £5000 bank transfer from Business to Current a/c

Proposal: **Proposed by Councillor SM, seconded by Councillor AK, all in favour, and it was RESOLVED** Carried
that the bank transfer is approved.

02/737.4 Expenditure for approval 6 Feb 19

E-ON DD dated 24 Dec 18 debited from PC a/c on 11 Jan 19 for the period of 24 Nov to 24 Dec 18.

Date	Cheque No.	Payee and Description	Amount
6 Feb 19	1076	Ramune Mimiene, Clerk's wages Jan 19	£188.54
6 Feb 19	1077	HMRC Tax deductions from Clerk's wages Jan 19	£47.20
6 Feb 19	DD	NEST pensions contribution Jan 19	£24.82
6 Feb 19	1078	R Mimiene, Expenses on running cost of PC Jan 19 (ink/paper & mileage)	£14.09
6 Feb 19	1079	Mr Holdaway maintenance Churchyard Dec 18 (cut back the hedges)	£125.00
6 Feb 19	1080	Wicksteed: Play Area Inspection	£103.20
		Total Feb 19 payments:	£502.85

Proposal **Proposed by Cllr SB, seconded by Cllr SM, all in favour and it was RESOLVED** Carried
that all items listed in 02/737.4 are to be paid.

02/738 To consider General Data Protection compliance
 PC are covered what is on the website.

02/739 Parish Council Website: updated by Cllr R Horsman
 Website address <http://southoe-midloe.btck.co.uk/News> - up to date. Clerk and one more Cllr to learn to update the website.

02/740 To further discuss the Defibrillator for Southoe & Midloe Village
 The defibrillator is on its way. Training to be arranged for up to 50 people.

02/741 Village Security & Policing Matters
 02/741.1 No issues.

02/742 Highways Matters

02/742.1 Cllr DS agreed to write to Highways officer re:

- 1) Pot-hole repairs which have been done in the village and in Rectory Lane this last. The material used has not bonded and many of the repairs seem to have deteriorated with a few days of traffic. PC felt that the work carried needs to be checked by Highways officer.
- 2) Regarding the hedges in Rectory Lane, PC have not yet received the response from Highways whose responsibility is to maintain these hedges. As the growing season is approaching and the Lane is narrow enough already but with uncut hedges there will be a problem with cars not being able to safely pass. PC considers that CCC Highways should maintain the hedge. The hedge to PC knowledge was not cut in 2018.

DS

02/743 Village Grass cutting issues and Footpaths issues in the village
 02/743.1 No issues.

02/744 Play Area & Playing Field

02/744.1 Monthly Risk Assessment done by a volunteer – carried and submitted to the Clerk. A new sheet to be provided.

02/744.2 Yearly Play Area Inspection now carried, outcome - a few minor issues found, gates to be repaired. Cllr AM to speak to Wicksteed re: the double inspection charge this year.

AM

02/744.3 Risk Assessment for the cabin, discuss actions to be taken
 Cllr AM still trying to find out a cabin. Cllr AK was looking for one via the contact he was provided by HDC Cllr HM. Cllr AK looked online re: prices for repairs. Leave it till May Annual PC meeting (before summer season) – if PC get a new one or repair the old one. The sign is on it.

02/745 Village Hall

Signed for and on behalf of Southoe & Midloe Parish Council.....2019

CHAIRMAN

02/745.1 VH are about to receive money from Windfarm. But a committee still need to organise the procedure.

02/746 Village Matters

02/746.1 Finger Post, no update. No Invoice submitted. Sorry for breaking it. Cllr DS would seek the advice from Highways officer inviting him to come out. Planned to go on the grassed area by the Notice Board where the salt bin is located. I Winfield to assess the situation. PC to decide if the finger post to be fabricated or authentic. Get prices and examples, Cllr AK.

02/747 Streetlighting: To approve and sign Streetlighting Maintenance contract

02/747.1 Maintenance Agreement received. 14 lamps, 18w LED each. Total: £101.50. Get clarification on processes if PC went for 3-year contract.

02/748 Church & Burial Matters

02/748.1 Security system to be installed on the roof of the Church. Consider contribution – discussed under Finance Agenda item.

SLCC advice was that Local Government Act 1894 expressly forbids contributions to the fabric of the building.

Cllr AM spoke to the Vicar. Other parishes experience similar issues with providing funds for the fabric things, but they provide a 'Pop up cinema' which is justified as being a community benefit.

PC could provide funds to anything that is not fabric for example by providing capital to fund heating oil. Leave this item on the Agenda for the next meeting. Put on the list of payment of around £500.00.

02/748.2 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes Summer job. Check what other councils do re: ways of repairs.

02/748.3 Consider the fees

It was agreed to match Diocese of Ely fees. There was no increase for a few years now.

Proposal Proposed by Cllr AM, seconded by Cllr SM, all in favour and it was RESOLVED Carried that the increase is approved.

A copy will be placed for the NB and a copy will be sent for the website.

02/749 Correspondence

Dealt with.

02/750 Councillors Questions

A large stone which is in villager's garden offered to PC.

02/751 Date of the Next Meeting: Wed 6 March 19 at 7.30pm

- Annual Parish Meeting/Assembly (3 Apr 19 to start 7.30pm (a short PC meeting to start at 7pm
- Annual Parish Council meeting (1 May 19)

Meeting finished at 9.35pm

These minutes are considered draft until ratified at the Parish Council meeting