

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
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31 January 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 6 February 2019** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2018/19

02/727 To Receive Apologies and Reasons for Non-Attendance

02/728 Declarations of Interest for Members

02/729 District and County Councillors Reports

Close of meeting

02/730 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

02/731 To Receive and Approve the Minutes of the Parish Council Meeting 2 January 2019

02/732 Matters Arising from those Minutes

02/733 To further Consider Parish Neighbourhood Plan

02/734 A1 Matters. Link Road.

02/735 Planning, Local Plan

02/736 Southoe Common Barns Wind Farm, update

02/737 Finance

02/737.1 To note up to date Cashbook, Income and Expenditure report to 31 Dec 18, update

02/737.2 To further Consider issue of the lap top for PC use

02/737.3 To approve £5000 bank transfer from Business to Current a/c

02/737.4 Expenditure for approval 6 Feb 2019:

Date	Cheque No.	Payee and Description	Amount
6 Feb 19	1076	Ramune Mimiene, Clerk's wages Jan 19	£188.54
6 Feb 19	1077	HMRC Tax deductions from Clerk's wages Jan 19	£47.20
6 Feb 19	DD	NEST pensions contribution Jan 19	£24.82
6 Feb 19	1078	R Mimiene, Expenses on running cost of PC Jan 19 (ink/paper & mileage)	£14.09
6 Feb 19	1079	Mr Holdaway maintenance Churchyard Dec 18	£125.00
6 Feb 19	1080	Wicksteed: Play area	Trying to find out why the charge is

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			twice more than last year
		Total Feb 19 payments:	£To be confirmed

02/738 To Consider General Data Protection compliance:

02/738.1 Social Media and Electronic Communication Policy

02/738.2 Information & Data protection Policy

02/738.3 List of documents for Retention or Disposal

02/738.4 Subject Access Request Form

02/738.5 Consent Form

02/738.6 Data Audit Schedule/ Mapping

02/738.7 Cyber Security Checklist

02/738.8 Security Incident Response Policy

02/739 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

02/740 To further discuss the Defibrillator for Southoe & Midloe Village

02/741 Village Security & Policing Matters, update by local PCSO

02/742 Highways Matters

02/743 Village Grass cutting issues and Footpaths issues in the village

02/744 Play Area & Playing Field

02/744.1 Monthly Play Area Risk Assessment.

02/744.2 Yearly Play Area Inspection carried, outcome.

02/744.3 Risk Assessment for the cabin, outcome.

02/745 Village Hall

02/746 Village Matters

02/746.1 Finger Post, update

02/747 Streetlighting: To approve and sign Streetlighting Maintenance contract

02/748 Church & Burial Matters

02/748.1 Security system to be installed on the roof of the Church. PC to consider the contribution.

02/748.2 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

02/748.3 To review and approve cemetery plot fees

02/749 Correspondence

02/750 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

02/751 Date of the Next Meeting: 6 March 2019 at 7.30pm at the Village Hall

To Consider Annual Parish Council meeting and Annual Parish Meeting/Assembly dates

Signed (Clerk) Ramune Mimiene



Date: 31 Jan 19