

SOUTHOE & MIDLOE PARISH COUNCIL
MINUTES of the PARISH COUNCIL MEETING
Held on WEDNESDAY 6 March 2019
In SOUTHOE VILLAGE HALL at 7.30pm

Present A Marnes (AM) Chairman, S Brierley (SB) and R Horseman.
Ms R. Mimiene (RM) Clerk.
CC Cllr P Downes
HDC Cllr H Masson
2 members of the public
Angela Ellmer, Chairman of the VH Management Committee

2018/19

03/752 To Receive Apologies and Reasons for Non Attendance

03/752.1 Clerk reported that Cllrs D Saw, S Mitchel, A Ramplly and A Kiley sent apologies for absence.

03/753 Declarations of Interest for Members (Disclosable Pecuniary Interests)

03/753.1 None.

03/754 District and County Councillors Reports

03/754.1 CC Cllr PD brought PC attention a paper which is going to the Communities and Partnerships Committee which sets out the County Council's vision for how services will be provided in future. PC comments to be brought to the next meeting.

CC Cllr PD left the meeting

03/754.2 HDC Cllr HM written report attached.

HM left the meeting

Meeting was closed for the members of the public to raise any issues

03/755 Open Forum – For all members of the public and press present

No public participation.

Meeting was opened.

03/756 To Receive and Approve the Minutes of the Parish Council Meeting 6 Feb 2019

Add R Horseman to the attendee list

Proposal: Proposed by Councillor RH, seconded by Councillor SB, all in favour, and it was **RESOLVED** Carried that the minutes be accepted and signed as a true record of the meeting.

Minutes were signed by the chairman.

03/757 Matters arising from those Minutes

All matters are under the Agenda.

03/758 To further Consider Parish Neighbouring Plan/Neighbourhood Plan

Cllr RE reported that 6 responses received. Cllr RH will organize an open meeting.

03/759 A1 Matters. Link Road.

Serious potholes on slip road from Little Paxton Flyer over all the way to Lees Lane junction. Clerk to report on Highway England website.

03/760 Planning. Local Plan.

03/760.1 Planning received today:

Proposed front side and rear extensions. Site Address: 22 Lees Lane Southoe St
Neots Reference: 19/00414/HHFUL

PC Recommend Approval: No objections.

Proposal: Proposed by Councillor RH, seconded by Councillor SB, all in favour, and it was **RESOLVED** Carried that PC recommends approval to the above planning consultation.

03/761 Southoe Common Barns Wind Farm, update

Will be up and running late spring.

03/762 Finance

03/762.1 To note up to date Cashbook, Income and Expenditure report

Reserve a/c balance as at 31 Dec 18: £31,574.15 no further bank statement.

Current a/c balance as at 31 Jan 19 £2,760.30.

Signed for and on behalf of Southoe & Midloe Parish Council.....*R.J. Saw*.....2019

CHAIRMAN

- 03/762.2 Consider issue of the lap top for PC use
One other Cllrs have to have the user passwords. User set up.
LENOVO YOGA 51014 2in1 laptop 1tb hard drive purchased. PC thanked Cllr AM for purchasing the lap top and setting up it for PC use.

Date	Cheque No.	Payee and Description	Amount
6 Mar 19	1081	Reimburse Cllr AM re: Purchase of the PC lap top	£508.98 incl £88.16 VAT
Total:			£508.98

Proposal Proposed by Cllr RH, seconded by Cllr SB, all in favour and it was **RESOLVED** Carried that all items listed in 03/762 are to be paid.

- 03/762.3 To Note confirmation received from HDC re: The Precept request for 2019/20

Precept of:	£12626
Tax Base for Area (Equated number of Band D Properties)	154
Band D Charge (to cover Local Council Precept)	£81.99

- 03/762.4 Expenditure for approval 6 Mar 19
E-ON DD dated 24 Jan 19 debited from PC a/c on 8 Feb 19 for the period of 24 Dec 18 to 24 Jan 19
E-ON DD dated 24 Feb 19 to be debited from PC a/c 11 Mar 19 for the period of 24 Jan 19 to 24 Feb 19

Date	Cheque No.	Payee and Description	Amount
6 Mar 19	1082	Ramune Mimiene, Clerk's wages Feb 19	£188.74
6 Mar 19	1083	HMRC Tax deductions from Clerk's wages Feb 19	£47.00
6 Mar 19	DD	NEST pensions contribution Feb 19	£24.82
6 Mar 19	1084	R Mimiene, Expenses on running cost of PC Feb 19 (broadband & mileage)	£9.58
6 Mar 19	1085	Savills Rent of the Playing Field 25/03/19 to 28/09/19	£379.18
6 Mar 19	1086	Contribution towards Southoe Church Community Heating Fund for the Church building, chq payable to Conquest Oil	£500.00
		PC agreed to pay as these maintenance works were budgeted for	
6 Mar 19	1087	Mr Holdaway, Maintenance of the churchyard	£125.00
Total Mar 19 payments:			£1,274.32

Proposal Proposed by Cllr RH, seconded by Cllr SB, all in favour and it was **RESOLVED** Carried that all items listed in 03/762.4 are to be paid.

- 03/763 **To consider General Data Protection compliance**
Cllr RH is working on documents and will have 2 documents ready for the meeting (SAR documents) and the rest for Jun 19.

- 03/764 **Parish Council Website: updated by Cllr R Horsman**
Website address <http://southoe-midloe.btck.co.uk/News> - up to date. Cllr RH is producing the log in details list for Clerk to be able to update the website on the absence of Cllr RH.

- 03/765 **To further discuss the Defibrillator for Southoe & Midloe Village**
The defibrillator delivered. VH Chairman will arrange the installation process.

- 03/766 **Village Security & Policing Matters**

- 03/766.1 No issues.

- 03/767 **Highways Matters**

- 03/767.1 Potholes reported. Hedges in Rectory Lane is with Highways.

- 03/767.2 East West rail proposal and online maps viewed and discussed by PC. Cllr AM will submit PC comments that our P.C. prefer route E as it caters for the larger communities along the route.

- 03/768 **Village Grass cutting issues and Footpaths issues in the village**

- 03/768.1 No issues.

- 03/769 **Play Area & Playing Field**

- 03/769.1 Monthly Risk Assessment done by a volunteer - Inspection done.

Signed for and on behalf of Southoe & Midloe Parish Council.....2019

CHAIRMAN

- 03/769.2 Yearly Play Area Inspection now carried, outcome - a few minor issues found, gates to be repaired. Fence been mended. Wicksteed started charging for 2 areas and PC are now considering outsourcing to another company. 1 quote received.
- 03/769.3 Risk Assessment for the cabin, discuss actions to be taken
The cabins at the windfarm are functional so PC cannot have it. This one will stay there till PC gets a replacement.
PC are prepared to buy one at the right price which is around £500 with installation. VH chairman will seek some advice.
- 03/770 Village Hall**
The hall is now refurbished and looking very good.
- 03/771 Village Matters**
03/771.1 Finger Post
PC have removed the old finger post with a view to refurbishing it and making it a feature for the village. The first-choice new location (on the edge of the church-yard) has been rejected by the Ely Diocesan people. A couple of alternatives have been suggested but PC believe they are on CCC owned land.
I Winfield, Highways officer was happy to meet to look at possible locations for the finger post locations.
PC preferred location is on the area of grass on the south side of the junction of Lees Lane and High St between the telegraph post and the "No Through Road" sign. It needs to be as close to the junction as possible, to be meaningful. Ideally, the Salt Bin and Road Sign would be moved few yards.
- 03/772 Streetlighting: To approve and sign Streetlighting Maintenance contract**
The price remains the same for either one or three years' contract. Fixed price agreed for 3 years.
- Proposal** Proposed by Cllr RH, seconded by Cllr SB, all in favour and it was **RESOLVED** Carried that the maintenance Contract is approved.
- 03/773 Church & Burial Matters**
03/773.1 Contribution discussed under Finance Agenda item.
03/773.2 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes
Cllr AM will check what other councils are doing regarding the ways of repairs.
Suggested to get it done professionally.
- 03/774 Correspondence**
Ouse river valley way footpath runs for 1.3 miles in Southoe & Midloe parish. A beautiful walk there. The new Charitable group are asking for interested parties along the path from S Neots to Earith to be part of the group and have a say to what happens next. Contribution is about £30.00 pa. Add to May's Agenda.
- 03/775 Councillors Questions**
None.

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EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

- 03/776 To Confirm and Implement the New Pay Scales issued by NALC. Clerk's annual appraisal.**
To be done in May 19 meeting and will be back dated accordingly.

- 03/777 Date of the Next Meeting: Wed 3 Apr 19 at 7.30pm**

For information only as agreed at Feb PC: Annual Parish Council meeting (1 May 19) and Annual Parish Meeting/Assembly (3 Apr 19 to start 7.30pm also a short PC meeting at 7pm to approve payments) dates

Meeting finished at 8.43pm

These minutes are considered draft until ratified at the Parish Council meeting

Signed for and on behalf of Southoe & Midloe Parish Council.....*R. J. Sam*.....2019

CHAIRMAN