

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
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28 February 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 6 March 2019 at 7.30pm** at **Southoe Village Hall**, to deal with the following business:
Public and Press are invited to attend

AGENDA and NOTICE

2018/19

03/752 To Receive Apologies and Reasons for Non-Attendance

03/753 Declarations of Interest for Members

03/754 District and County Councillors Reports

Close of meeting

03/755 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

03/756 To Receive and Approve the Minutes of the Parish Council Meeting 6 February 2019

03/757 Matters Arising from those Minutes

03/758 To further Consider Parish Neighbourhood Plan

03/759 A1 Matters. Link Road.

03/760 Planning, Local Plan

03/761 Southoe Common Barns Wind Farm, update

03/762 Finance

03/762.1 To note up to date Cashbook, Income and Expenditure report to 31 Jan 19, update

03/762.2 Lap top for PC use now purchased: Expenditure for Approval 6 Mar 2019

Date	Cheque No.	Payee and Description	Amount
6 Mar 19	1081	Reimburse Cllr AM re: Purchase of the PC lap top	£508.98 incl £88.16 VAT
		Total:	£508.98

03/762.3 To Note confirmation received from HDC re: The Precept request for 2019/20

03/762.4 Expenditure for Approval 6 Mar 2019:

Date	Cheque No.	Payee and Description	Amount
6 Mar 19	1082	Ramune Mimiene, Clerk's wages Feb 19	£188.74
6 Mar 19	1083	HMRC Tax deductions from Clerk's wages Feb 19	£47.00
6 Mar 19	DD	NEST pensions contribution Feb 19	£24.82
6 Mar 19	1084	R Mimiene, Expenses on running cost of PC Feb 19 (broadband, mileage)	£9.58
6 Mar 19	1085	Savills Rent of the Playing Field 25/03/19 to 28/09/19	£379.18

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6 Mar 19	1086	Contribution towards Southoe Church re: funding for the community benefit, the amount agreed at the last meeting	£500.00
		Total Mar 19 payments:	£1,149.32

03/763 To Consider General Data Protection compliance:

03/763.1 Social Media and Electronic Communication Policy

03/763.2 Information & Data protection Policy

03/763.3 List of documents for Retention or Disposal

03/763.4 Subject Access Request Form

03/763.5 Consent Form

03/763.6 Data Audit Schedule/ Mapping

03/763.7 Cyber Security Checklist

03/763.8 Security Incident Response Policy

03/764 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

03/765 The Defibrillator for Southoe & Midloe Village, outcome Cllr A Marnes

03/766 Village Security & Policing Matters, update by local PCSO

03/767 Highways Matters

03/768 Village Grass cutting issues and Footpaths issues in the village

03/769 Play Area & Playing Field

03/769.1 Monthly Play Area Risk Assessment.

03/769.2 Yearly Play Area Inspection carried, outcome.

03/769.3 Risk Assessment for the cabin, outcome.

03/770 Village Hall

03/771 Village Matters

03/771.1 Finger Post, update

03/772 Streetlighting: To approve and sign Streetlighting Maintenance contract

03/773 Church & Burial Matters

03/773.1 Security system to be installed on the roof of the Church. PC to further consider the contribution.

03.773.2 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

03/774 Correspondence

03/775 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

03/776 To Confirm and Implement the New Pay Scales issued by NALC. Clerk's annual appraisal.

03/777 Date of the Next Meeting: 3 April 2019 at 7.30pm at the Village Hall

Signed (Clerk) Ramune Mimiene



Date: 28 February 19