

SOUTHOE & MIDLOE PARISH COUNCIL
MINUTES of the ANNUAL PARISH COUNCIL MEETING
Held on WEDNESDAY 5 Jun 2019
In SOUTHOE VILLAGE HALL at 7.30pm

Present A Marnes (AM) Chairman, D Saw (DS) Vice-Chairman, S Mitchel, A Ramply and R Horseman.
Ms R. Mimiene (RM) Clerk.
1 member of the public
Angela Ellmer, Chairman of the VH Management Committee
P Downes, County Cllr
H Masson, HDC Cllr

2019/20

06/826 To Receive Apologies and Reasons for Non Attendance

06/826.1 Clerk reported that Cllr A Kiley sent apologies for absence.

06/827 Declarations of Interest for Members (Disclosable Pecuniary Interests)

06/827.1 None.

06/828 District and County Councillors Reports

CC Cllr PD report attached.
HDC Cllr HM presented a verbal report.

Item brought forward:

06/829 To Note the Vacancy caused by Resignation

John Taylor attendee the meeting and put forward his application for co-option.

**Proposal Proposed by Cllr AM, seconded by Cllr RH, all in favour and it was RESOLVED that Carried
John Taylor is co-opted to Parish Council.**

Meeting was closed for the members of the public to raise any issues

06/830 Open Forum – For all members of the public and press present

Footpaths were reported as overgrown with crop. Cllr AM will approach the responsible person.

Meeting was opened

06/831 To Receive and Approve the Minutes of the Parish Council Meeting 3 April 2019

As there were not enough Cllrs present at the last meeting who attended the meeting in Apr it was agreed to approve Apr 19 Minutes at this meeting in Jun.

**Proposal Proposed by Cllr DS, seconded by Cllr AR, all in favour and it was RESOLVED that Carried
Minutes are approved.**

06/832 To Receive and Approve the Minutes of the Parish Council Meeting 1 May 2019

**Proposal Proposed by Cllr RH, seconded by Cllr DS, all in favour and it was RESOLVED that Carried
Minutes are approved.**

06/833 Matters arising from those Minutes

All matters are under the Agenda.

CC Cllr PD left the meeting

06/834 To further Consider Parish Neighbouring Plan/Neighbourhood Plan (NP)

No more info received from residents.

06/835 A1 Matters. Link Road.

06/835.1 Potholes on A1 and other issues reported to CCC Highways by Cllr AM,
Cllr AM reported via email to Highways the problems Southoe faces (24 May 19):
Central reserve Vegetation between the Lees Lane and Bell Lane junctions blocking the view of drivers entering or leaving Southoe village. This is very dangerous.
The condition of the Northbound carriageway is very bad from the Lt. Paxton through to Lees Lane, the surface is breaking up and causing vehicles especially motor cycles to weave in and out to miss the bad patches.
On the South bound very close to the Lt. Paxton/ Southoe boundary, there is an old milestone, this is completely covered with vegetation. This needs hand clearing so not to

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CHAIRMAN

damage the stone.

On the east of the southbound carriageway between Southoe Lees Lane and the Paxton (where the milestone is), there are several patches of Japanese Knot weed, which if not sorted out soon will start to undermine the footpath and the road itself.

Cllr AM has received acknowledgement from the H.E. Area Manager, that the team will inspect the reported area by the end of the week.

06/835.2 Recent accident on Southbound A1 caused a very big disruption when cars / lorries been diverted through the village.

06/835.3 No progress on Link Road. HDC Cllr HM confirmed that HDC did not have any info on pre-application from Savills.

06/836 Planning. Local Plan.

1) Proposed demolition of existing barn and erection of an office extension Site Address: The Old Stables Highfield Farm West Perry Reference: 19/00627/FUL – extension till 5 Jun 19 provided by HDC

Proposal Proposed by Cllr AM, seconded by Cllr DS, all in favour and it was RESOLVED that PC Carried recommends approval.

2) Adoption of HLP2036 will be available for you to view between the following dates: Start date: 17/05/19 16:35 End date: 31/12/19 16:00 Please select the following link to view this event http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption_of_hlp2036 - noted.

06/837 Southoe Common Barns Wind Farm, update

The Wind Farm is operational now.

06/838 Finance

06/838.1 To approve Cashbook, Income and Expenditure report to 31 May 19. Bank statement received for current a/c Apr and May 19.

Reserve a/c balance as at 31 Mar 19: £26,588.19. (Bank Statement is quarterly)

Current a/c balance as at 31 May 19: £4,607.75

Date	Cheque No.	Payee and Description	Amount
5 Jun 19	1097	Clerk's wages May 19	£209.28
5 Jun 19	1098	HMRC Tax deductions from Clerk's wages May 19	£52.40
5 Jun 19	1099	Grant to St Neots Museum S137 – last year paid £50.00	£50.00
5 Jun 19	DD	NEST pensions contribution May 19	£27.54
5 Jun 19	1100	Clerk's Expenses on running cost of PC May 19 (broadband, mileage)	£9.72
5 Jun 19	1101	CGM Group – Village Maintenance Apr 19 (9 th & 25 Apr 19)	220.80
5 Jun 19	1102	K & M Lighting Services: Maintenance Charge 1 May 19 to 30 Apr 20 – PC owned lights (Rectory Lane, Bell lane and 1 in High Str)	£121.80
5 Jun 19	1103	Mr Holdaway: Cemetery grass cutting x 3 (3 cuts in Apr 19)	£375.00
5 Jun 19	1104	MiJan Limited: Internal Audit 2018/19	£62.70
5 Jun 19	1105	CCC streetlighting energy 01/10/17 to 30/09/18	£448.04
5 Jun 19	1106	Mr Holdaway x 1 cut in Mar 19	£125.00
Total Jun 19 payments:			£1,254.24

* Note: After consideration it was agreed that no payment to be raised to CCC as PC are now paying E-ON for the streetlight energy and therefore CCC Invoice is out of date and incorrect. Cllr AM will approach CCC and explain that PC already paying E-ON.

Proposal Proposed by Cllr DS, seconded by Cllr SM, all in favour and it was RESOLVED that all Carried items listed in 06/838.2, except payment to CCC for streetlighting energy, are to be paid.

After Cllr S Brierley resignation PC needs a new signatory for the a/c– Agenda item for Jul meeting. Cllr SM agreed to be a signatory. Mandate to be signed in July. SM

08/839 To consider General Data Protection compliance

In process.

RH

06/840 Parish Council Website: updated by Cllr R Horsman

Website address <http://southoe-midloe.btck.co.uk/News>. A Guide produced to the Clerk. Log in details will be provided separately.. RH

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- 06/841 The Defibrillator for Southoe & Midloe Village**
 Installed and emergency services informed. 2 volunteers (Cllr AM and Chairman of the VH RH AE) are checking defibrillator on a weekly basis and submitting online form. Due to managed system PC has, checks have to be done once a week. Cllr RH agreed to cover when required.
 PC agreed that the defibrillator sign will be put in the VH window and other locations.
- 06/842 Village Security & Policing Matters**
 1 burglary was reported in the village.
- 06/843 Highways Matters**
 06/843.1 Letters re: Overgrown hedges will be issued and Cllr AM will deliver to the residents. AM
 06/843.2 Cllr DS chased CCC on 31 May 19. Cllr DS previously met with I Winfield, Highways Officer, in the village back in March. It was promised that the CCC contractor would be cutting back the hedges in Rectory Lane by one metre from the carriageway. This has not yet happened. The hedges and vegetation are obscuring the view of on-coming traffic and making passing difficult.
- 6/844 Village Grass cutting issues and Footpaths issues in the village**
 05/816.1 The overgrown footpaths and hedges discussed under the above Agenda item.
- 06/845 Play Area & Playing Field**
 06/845.1 Monthly Risk Assessment done by a volunteer – carried.
 06/845.2 Yearly Play Area Inspection – will be carried by the new contractor in autumn 2019.
 06/845.3 Risk Assessment for the cabin, discuss actions to be taken
 Signs checked. Hut Inspected by Cllr AM and a Clerk today, broken glass found, will be removed by Cllr AM. AM
 Cllr RH suggested that the decision needs to be made at the next meeting either keeping or removing the hut. Aim to sort before the Village Fete. Have a vote at the next month. Cllr SM SM
 will approach her contacts re: the replacement of the open container for the shelter. PC
 06/845.4 Clerk to contact CGM (grass cutting contractor) and get a plan for grass cutting season. Grass needs to be cut before 10 Aug 19 – Village Fete (preferably grass needs to be cut by w/c 6 Aug 19). No clumps to be left.
- 06/846 Village Hall**
 Nothing to report.
- 06/847 Village Matters**
 06/847.1 Finger Post – Cllr AK to do a sketch. No update. AK
- 06/848 Streetlighting: Streetlighting Maintenance contract signed**
 06/848.1 Dealt with under Finance Agenda item.
- 06/849 Church & Burial Matters**
 05/821.1 Contribution done, remove from the Agenda. Matter is closed. Remove from the Agenda. Clerk
 05/821.2 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes
 Cllrs AM and DS to report after the inspection been carried.
- 06/850 Correspondence – discussed and dealt accordingly.**
- 06/851 Councillors Questions**
 None raised.
- 06/852 Date of the Next Meeting: Wed 3 Jul 19 at 7.30pm at the VH**

Meeting finished at 9.11pm

These minutes are considered draft until ratified at the Parish Council meeting

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