

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
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30 May 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 5 Jun 2019** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

AGENDA and NOTICE

2019/20

06/826 To Receive Apologies and Reasons for Non-Attendance

06/827 Declarations of Interest for Members

06/828 District and County Councillors Reports

Close of meeting

06/829 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

06/830 To Receive and Approve the Minutes of the Parish Council Meeting 3 April 2019

06/831 To Receive and Approve the Minutes of the Annual Parish Council Meeting 1 May 2019

06/832 Matters Arising from those Minutes

06/833 To further Consider Parish Neighbourhood Plan

06/834 A1 Matters. Link Road.

06/835 Planning, Local Plan

- 1) Proposed demolition of existing barn and erection of an office extension Site Address: The Old Stables Highfield Farm West Perry Reference: 19/00627/FUL – extension till 5 Jun 19 provided by HDC
- 2) Adoption of HLP2036 will be available for you to view between the following dates: Start date: 17/05/19 16:35 End date: 31/12/19 16:00 Please select the following link to view this event
http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption_of_hlp2036

06/836 To Note the Vacancy caused by Resignation: PC can now Co-opt to fill the Vacancy

06/837 Southoe Common Barns Wind Farm, update

06/838 Finance

06/838.1 To Approve Cashbook for 2018/19, Income and Expenditure report to 31 May 19

06/838.2 Expenditure for Approval 5 Jun 2019:

Date	Cheque No.	Payee and Description	Amount
5 Jun 19	1097	Clerk's wages May 19	£209.28
5 Jun 19	1098	HMRC Tax deductions from Clerk's wages May 19	£52.40
5 Jun 19	1099	Grant to St Neots Museum S137 – last year paid £50.00	£50.00
5 Jun 19	DD	NEST pensions contribution May 19	£27.54
5 Jun 19	1100	Clerk's Expenses on running cost of PC May 19 (broadband, mileage)	£9.72
5 Jun 19	1101	CGM Group – Village Maintenance Apr 19 (9 th & 25 Apr 19)	220.80

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5 Jun 19	1102	K & M Lighting Services: Maintenance Charge 1 May 19 to 30 Apr 20	£121.80
5 Jun 19	1103	Mr Holdaway: Cemetery grass cutting x 3 (1 cut in Mar and 2 cuts in Apr 19)	£375.00
5 Jun 19	1104	MiJan Limited: Internal Audit 2018/19	£62.70
5 Jun 19	1105	CCC streetlighting energy 01/10/17 to 30/09/18	£448.01
		Total Jun 19 payments:	£1,547.25

06/839 To Consider General Data Protection compliance:

06/839.1 Social Media and Electronic Communication Policy

06/839.2 Information & Data protection Policy

06/839.3 List of documents for Retention or Disposal

06/839.4 Subject Access Request Form

06/839.5 Consent Form

06/839.6 Data Audit Schedule/ Mapping

06/839.7 Cyber Security Checklist

06/839.8 Security Incident Response Policy

06/840 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

06/841 The Defibrillator for Southoe & Midloe Village, update by Cllr A Marnes

06/842 Village Security & Policing Matters, update by local PCSO

06/843 Highways Matters

06/844 Village Grass cutting issues and Footpaths issues in the village

06/845 Play Area & Playing Field

06/845.1 Monthly Play Area Risk Assessment.

06/845.2 Yearly Play Area Inspection – Quote chosen at the last meeting, inspection is booked for Nov 19.

06/845.3 Risk Assessment for the cabin, outcome.

06/856 Village Hall

06/846 Village Matters

06/846.1 Finger Post, update

06/847 Streetlighting: Streetlighting Maintenance contract signed at the last meeting

06/848 Church & Burial Matters

06/848.1 Security system to be installed on the roof of the Church. PC to further consider the contribution.

06/848.2 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

06/849 Correspondence

06/850 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

06/851 Date of the Next Meeting: Wed 3 Jul 2019 at 7.30pm at the Village Hall

Signed (Clerk) Ramune Mimiene



Date: 30 May 19