

# SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
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<http://southoe-midloe.btck.co.uk/>

27 June 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 3 July 2019 at 7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## AGENDA and NOTICE

**2019/20**

**07/853 To Receive Apologies and Reasons for Non-Attendance**

**07/854 Declarations of Interest for Members**

**07/855 District and County Councillors Reports**

*Close of meeting*

**07/856 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**07/857 To Receive and Approve the Minutes of the Parish Council Meeting 5 Jun 2019**

**07/858 Matters Arising from those Minutes**

**07/859 To further Consider Parish Neighbourhood Plan**

**07/860 A1 Matters. Link Road.**

**07/861 Planning, Local Plan**

**07/862 To Discuss and Agree Councillor Responsibilities**

**07/863 Southoe Common Barns Wind Farm, update**

**07/864 Finance**

07/864.1 To Approve Cashbook for 2018/19, Income and Expenditure report to 30 Jun 19

07/864.2 To Approve a new signatory to PC bank account

07/864.3 Expenditure for Approval 3 Jul 2019:

01/07/2019		Wages	Wages Jun 19	1107		198.91
01/07/2019		HMRC	Tax deductions Jun 19	1108		49.80
01/07/2019	DD	NEST	Pensions submission PC & Employee Jun 19	DD		26.18
01/07/2019		Expenses	On running cost of PC Jun 19	1109		17.04
01/07/2019		Mr Holdaway	Burial Ground maintenance May 19 x 2 cuts	1110		250.00
01/07/2019		CGM Group	Maintenance of PF	1111		110.40

07/864.4 Due to no meetings in August: To approve in principle August 19 payments (wages, tax deductions, expenses)

**07/865 To Consider General Data Protection compliance:**

07/865.1 Social Media and Electronic Communication Policy

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07/865.2 Information & Data protection Policy

07/865.3 List of documents for Retention or Disposal

07/865.4 Subject Access Request Form

07/865.5 Consent Form

07/865.6 Data Audit Schedule/ Mapping

07/865.7 Cyber Security Checklist

07/865.8 Security Incident Response Policy

**07/866 To Review Review Risk Assessment SM\_HS001, Cllr A Kiley**

**07/867 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update**

**07/868 The Defibrillator for Southoe & Midloe Village, update by Cllr A Marnes**

**07/869 Village Security & Policing Matters**

**07/870 Highways Matters**

**07/871 Village Grass cutting issues and Footpaths issues in the village**

**07/872 Play Area & Playing Field**

07/872.1 Monthly Play Area Risk Assessment.

07/872.2 Risk Assessment for the cabin, to agree further actions

**07/873 Village Hall**

**07/874 Village Matters**

07/874.1 Finger Post, update

**07/875 Streetlighting: Issues with the Invoices, Cllr AM approached CC, awaiting the feedback**

**07/876 Church & Burial Matters:**

07/876.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

**07/877 Correspondence**

**07/878 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**07/879 Date of the Next Meeting:** Wed 4 Sep 2019 at 7.30pm at the Village Hall (no meetings in August)

Signed (Clerk) Ramune Mimiene



Date: 27 June 19