

SOUTHOE & MIDLOE PARISH COUNCIL
MINUTES of the ANNUAL PARISH COUNCIL MEETING
Held on WEDNESDAY 4 September 2019
In SOUTHOE VILLAGE HALL at 7.30pm

Present A Marnes (AM) Chairman, D Saw (DS) Vice-Chairman, S Mitchel (SM), Anna Ramply, A Kiley Parish Councillors
Ms R. Mimiene (RM), Clerk
5 members of the public
Angela Ellmer, Chairman of the VH Management Committee
P Downes, County Cllr
H Masson, HDC Cllr

PC received an email from the resident notifying PC that monthly PC meetings will be filmed. PC prepared the designated area for recording. PC have photographic evidence of the room lay out for the meeting.

The member of the public was not content with the designated area and left the meeting saying that he will be raising a complaint.

HDC Cllr HM asked for this to be put on record: Cllr HM was approached by the same resident during the meeting in July who informed Cllr HM that his intention was to film the meetings and upload the filmed material on internet for money making purposes.

2019/20 Chairman opened the meeting

09/880 To Receive Apologies and Reasons for Non Attendance

09/880.1 Clerk reported that Rachael Horseman sent apologies for absence.

09/881 Declarations of Interest for Members (Disclosable Pecuniary Interests)

09/881.1 None.

09/882 District and County Councillors Reports

09/882.1 CC Cllr PD: Report attached.

CC Cllr PD left the meeting after answering questions from council members and public.

09/882.2 HDC Cllr HM: Verbal report.

Meeting was closed for the members of the public to raise any issues

09/883 Open Forum – For all members of the public and press present

It was noted that Highways Agency record the number of the cars on the roads.

Member of public thanked chairman for handling the upsetting matter before the meeting started.

Members of the public raised an issue re: Cycle way to Little Paxton shop – PC could ask for the footpath. Chairman explained Buckden P.C. are working on a Scheme that could benefit the ward.

Meeting was opened

09/884 To Receive and Approve the Minutes of the Parish Council Meeting 3 July 2019

Proposal Proposed by Cllr SM, seconded by Cllr DS, all in favour and it was RESOLVED Carried that Minutes are approved.

Chairman signed the minutes.

09/885 Matters arising from those Minutes

All matters are under the Agenda.

09/886 To further Consider Parish Neighbouring Plan/Neighbourhood Plan (NP)

09/886.1 Carry forward to the next meeting.

09/887 A1 Matters. Link Road.

09/887.1 Repairs to road issues, 60mphr sign obscured – Cllr AM reported, no feedback. No application received by HDC re: The link possible road.

09/888 CCC: Local Transport plan – Consultation till 27 Sep 19

<https://cambridgeshirepeterborough-ca.gov.uk/assets/Transport/CPCA-Consultation-Boards-A1-v1.4.pdf> responses to LTP@cambridgeshirepeterborough-ca.gov.uk

Signed for and on behalf of Southoe & Midloe Parish Council.....2019

CHAIRMAN

Cllr AM noted that another roadshow requested at Buckden for all villages around but no response from CCC over a month now.

Note since meeting: Cllr AM chased C&P L.A. and found out that an event is booked for Tues 10 Sep, 10:30am-1pm, Buckden Library.

09/889 Planning. Local Plan.

Rear and side 'wrap around' single storey extension to provide facilities for disabled (wheelchair user) client. Site Address: 1 Highfield Farm Cottages West Perry Perry. Reference: 19/01418/HHFUL (PC comments requested by HDC by 11 Sep 19

Proposal Proposed by Cllr AM, seconded by Cllr SM, all in favour and it was RESOLVED Carried that it is approved.

09/890 To Discuss and Agree Councillor Responsibilities, list circulated

Clerk to recirculate the document.

09/891 Working with Parish and Town Councils and the Great Ouse Valley Trust to improve the Ouse Valley Way

PC signed for this earlier this year. Clerk to share the letter received from CCC to Clerk Buckden PC.

09/892 To Approve Filming Policy

Proposal Proposed by Cllr SM, seconded by Cllr AR, all in favour and it was RESOLVED Carried that the proposed Filming Policy is approved.

Clerk to have copies at every meeting. A copy of the policy to go onto the NB and PC website.

09/893 Southoe Common Barns Wind Farm, update

Date still to be set for the tour round the windfarm for up to 20 people, 18 already on the list.

09/894 Finance

09/894.1 To approve Cashbook, Income and Expenditure report to 30 Jun 19. Bank Rec carried for Q1.

Reserve a/c balance as at 30 Jun 19: £39,231.53 (Precept of £12,626.00 now received)

Current a/c balance as at 30 Jun 19: £3,351.78

09/894.2 To choose the best Quote for PC insurance cover – Quotes not received. POC have 3 years contract which will expire next year.

09/894.3 To note August 2019 payments:

August					
01/08/2019		Wages	Wages Jul 19	1113	199.11
01/08/2019		HMRC	Tax deductions from Jul wages, employee only	1114	49.60
01/08/2019		Expenses	Expenses on running cost of Parish Council Jul 19	1115	9.72
01/08/2019		NEST	Pensions contribution employer + employee Jul 19	DD	26.18
					0.00
					284.61

Proposal Proposed by Cllr AM, seconded by Cllr DS, all in favour and it was RESOLVED Carried that August payments are approved.

09/894.4 Expenditure for Approval 4 Sep 19

PC Insurance cover Invoice yet to be received (PC signed for 3 years long term agreement back in 2017). This will be the last year.

Invoice for £250.00 received from Mr Holdaway for the maintenance of the Churchyard in July 2019 (2 & 16 Jul 19). PC agreed to pay tonight.

There was the emergency gate repair for £7.08 carried to the Play Area gates. Parts only supplied by Ibbetts, no charge for fetching/fitting. PC thanked Cllr AM for sorting this out.

Sep						
04/09/2019		Insurance	To be confirmed	1117		
04/09/2019		CGM	Grass cutting PF 29 Jun & 11 Jul 19	1116		220.80
04/09/2019		Wages	Wages Aug 19	1118		198.91
04/09/2019		HMRC	Tax deductions Aug 19, employee only	1119		49.80
04/09/2019		Expenses	Expenses on running cost of PC Aug 19	1120		4.32
04/09/2019		NEST	Pensions contribution Employee & employer Aug 19	DD		26.18
04/09/2019		Alan Marnes	Reimbursement for the repair of the PA gates	1121		7.08
04/09/2019		Savills	Rent of the PF 29/9/19 to 24/3/2020	1122		379.18
04/09/2019		CGM	Grass cutting PF 6 Aug 19	1123		110.40
04/09/2019		Mr Holdaway	Churchyard Maintenance 2 & 16 Jul 19	1124		250.00
Q2 - Both a/cs Bank Recociliation to be carried for Jul, Aug & Sep 19				Sep totals:		0.00
						1,246.67

Proposal Proposed by Cllr DS, seconded by Cllr AM, all in favour and it was RESOLVED Carried that all items listed in 09/894.4 are to be paid.

09/895 To consider General Data Protection compliance

Wait till Cllr RH present.

09/896 To Review Risk Assessment SM-HS001, Cllr A Kiley

Clerk to re-send the last version to Cllr AK.

Clerk

09/897 Parish Council Website: updated by Cllr R Horsman

No updates.

09/898 The Defibrillator for Southoe & Midloe Village

It is installed and working. 112 can be dialled if no signal. Demonstration carried. Signage queried.

09/899 Village Security & Policing Matters

No matters raised.

09/900 Highways Matters

Some of the potholes filled. Re: Hedges in Rectory Lane – contractor informed that they will need to wait till the end of Sep when bird nesting season is finished.

09/901 Village Grass cutting issues and Footpaths issues in the village

No problems raised. Footpaths are in reasonable state.

09/902 Play Area & Playing Field

09/902.1 Monthly Risk Assessment was carried by the Volunteer, noted by PC.

Lots of problems with grass cutting earlier this year. PC might look for another contractor at the end of the year.

Yearly Play Area Inspection will be carried by the new contractor in autumn 2019

Weeds at PA

Playing Field hedges were discussed. Usually PC get HDC to quote for this work which is carried yearly. Cllr AM agreed to obtain a quote. Chairman thought this would be about £600, councillors agreed to proceed if a quote for this amount is forthcoming, as H.D.C. have a tight schedule for this work.

Note since meeting: Playing Field Hedge Quotation for £545.18 + VAT received from HDC (HDC cut hedges yearly). Agreement to accept this quote was discussed at the meeting on Wednesday.

09/902.2 Risk Assessment for the cabin, to agree further actions

It was agreed to remove it as and when PC can. No replacement planned at this time.

09/903 Village Hall

The summer fair was successful. Councillors and the public thanked Angela Ellmer, Chairman of the VH Management for all her hard work, as well as the Volunteers and everybody attending which made a splendid day despite the terrible weather.

09/904 Village Matters

Signed for and on behalf of Southoe & Midloe Parish Council.....2019

CHAIRMAN

Finger post – no progress.

PC did not pay the Invoice due to the damage done to the Finger Post while excavating it. The crack also identified.

09/905 Streetlighting: Issues with the Invoices, Cllr AM approached CC, awaiting the feedback

Feedback from CCC received. No payments from PC required as Cllr A.M. provided all the information needed. Matter now closed.

09/906 Church & Burial Matters

09/906.1 To further discuss the outstanding repairs of the memorial stones, Cllr's D.S. and A. M. The repairs of the memorials are outstanding. The church Lych gate brickwork need repairing as cracks identified in the pillars. The Church Architect is looking into the matter. The repairs will be carried once details known.

09/907 Correspondence

Dealt with.

09/908 Councillors Questions

None.

09/909 Date of the Next Meeting: Wed 2 Oct 19 at 7.30pm at the VH

Meeting finished at 9.01pm

These minutes are considered draft until ratified at the Parish Council meeting