

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
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<http://southoe-midloe.btck.co.uk/>

29 August 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 4 Sep 2019** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

**Anyone wishing to address Parish Council, have to register their interest 3 clear days before the meeting. Please inform the Parish Council Clerk by email [southoe\\_pc@yahoo.co.uk](mailto:southoe_pc@yahoo.co.uk)**

## **AGENDA and NOTICE**

**2019/20**

**09/880 To Receive Apologies and Reasons for Non-Attendance**

**09/881 Declarations of Interest for Members**

**09/882 District and County Councillors Reports**

*Close of meeting*

**09/883 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**09/884 To Receive and Approve the Minutes of the Parish Council Meeting 3 Jul 2019**

**09/885 Matters Arising from those Minutes**

**09/886 To further Consider Parish Neighbourhood Plan**

**09/887 A1 Matters. Link Road.**

**09/888 CCC: Local Transport plan – Consultation till 27 Sep 19**

**<https://cambridgeshirepeterborough-ca.gov.uk/assets/Transport/CPCA-Consultation-Boards-A1-v1.4.pdf> responses to [LTP@cambridgeshirepeterborough-ca.gov.uk](mailto:LTP@cambridgeshirepeterborough-ca.gov.uk)**

**09/889 Planning, Local Plan**

Rear and side 'wrap around' single storey extension to provide facilities for disabled (wheelchair user) client. Site Address: 1 Highfield Farm Cottages West Perry Perry. Reference: 19/01418/HHFUL (*PC comments requested by HDC by 11 Sep 19*)

**09/890 To Discuss and Agree Councillor Responsibilities**

**09/891 Working with Parish and Town Councils and the Great Ouse Valley Trust to improve the Ouse Valley Way**

**09/892 To Approve Filming Policy**

**09/893 Southoe Common Barns Wind Farm, update**

**09/894 Finance**

09/894.1 Cashbook, Income and Expenditure report and Bank Reconciliation for Q1 1 Apr to 30 Jun 19

09/894.2 To choose the best quote for PC Insurance cover

09/894.3 To note August 19 payments:

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August						
01/08/2019		Wages	Wages Jul 19	1113		199.11
01/08/2019		HMRC	Tax deductions from Jul wages, employee only	1114		49.60
01/08/2019		Expenses	Expenses on running cost of Parish Council Jul 19	1115		9.72
01/08/2019		NEST	Pensions contribution employer + employee Jul 19	DD		26.18
					0.00	284.61

## 09/894.4 Expenditure for Approval 4 Sep 2019:

Sep						
04/09/2019		Insurance	<i>To be confirmed</i>	1117		
04/09/2019		CGM	Grass cutting PF 29 Jun & 11 Jul 19	1116		220.80
04/09/2019		Wages	Wages Aug 19	1118		198.91
04/09/2019		HMRC	Tax deductions Aug 19, employee only	1119		49.80
04/09/2019		Expenses	Expenses on running cost of PC Aug 19	1120		4.32
04/09/2019		NEST	Pensions contribution Employee & employer Aug 19	1121		26.18
04/09/2019		Alan Marnes	Reimbursement for the repair of the PA gates	1122		7.08
04/09/2019		Savills	Rent of the PF 29/9/19 to 24/3/2020	1123		379.18
04/09/2019		CGM	Grass cutting PF 6 Aug 19	1124		110.40
<b>Q2 - Both a/cs Bank Recociliation to be carried for Jul, Aug &amp; Sep 18</b>				Sep totals:		<b>0.00</b>
						<b>996.67</b>

### 09/895 To Consider General Data Protection compliance:

- 09/895.1 Information & Data protection Policy
- 07/895.2 List of documents for Retention or Disposal
- 07/895.3 Consent Form
- 07/895.4 Data Audit Schedule/ Mapping
- 07/869.5 Cyber Security Checklist
- 07/895.6 Security Incident Response Policy

### 09/896 To Review Review Risk Assessment SM\_HS001, Cllr A Kiley

09/897 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

09/898 The Defibrillator for Southoe & Midloe Village, update by Cllr A Marnes

09/899 Village Security & Policing Matters

09/900 Highways Matters

09/901 Village Grass cutting issues and Footpaths issues in the village

09/902 Play Area & Playing Field

- 09/902.1 Monthly Play Area Risk Assessment.
- 09/902.2 Risk Assessment for the cabin, to agree further actions

09/903 Village Hall

09/904 Village Matters

- 09/904.1 Finger Post, update

09/905 Streetlighting: Issues with the Invoices, Cllr AM approached CC, awaiting the feedback

# **SOUTHOE & MIDLOE PARISH COUNCIL**

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**09/906 Church & Burial Matters:**

09/906.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

**09/907 Correspondence**

**09/908 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**09/909 Date of the Next Meeting:** Wed 2 Oct 2019 at 7.30pm at the Village Hall

Signed (Clerk) Ramune Mimiene



Date: 29 Aug 19