

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
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26 September 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 2 Oct 2019** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

Public and Press are invited to attend

Chairman's Statement

Please note that Parish Council will be recording the meetings and uploading onto the Parish Council website.

AGENDA and NOTICE

2019/20

10/910 To Receive Apologies and Reasons for Non-Attendance

10/911 Declarations of Interest for Members

10/912 District and County Councillors Reports

Close of meeting

10/913 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

10/914 To Receive and Approve the Minutes of the Parish Council Meeting 4 Sep 2019

10/915 Matters Arising from those Minutes

10/916 To further Consider Parish Neighbourhood Plan

10/917 A1 Matters. Link Road.

10/918 Planning, Local Plan

10/919 To Discuss and Agree Councillor Responsibilities

10/920 To Review and Approve Complaints Procedure

10/921 Working with Parish and Town Councils and the Great Ouse Valley Trust to improve the Ouse Valley Way – correspondence from CCC received seeking Parish Council to assist in this process: attached letter and map regarding possible joined up working between Southoe & Midloe parish council and Cambridgeshire County Council to improve the Ouse Valley Way

10/922 Southoe Common Barns Wind Farm, update

10/923 Finance

10/923.1 Cashbook, Income and Expenditure report and Bank Reconciliation for Q2 to be carried if the bank statements received in time for the meeting

10/923.2 Consider re-joining CAPALC, the fees for 2019/20 are £212.90.

10/923.3 Consider Budget 2010/21 proposals.

10/223.4 Expenditure for Approval 2 Oct 2019:

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Oct 19						
02/10/2019		CGM	Grass cutting 21 Aug 19	1125		110.40
02/10/2019		ICO	Data protection Renew al	1126		40.00
02/10/2019		Clerk	Expenses on running cost of PC Sep 19	1127		17.04
02/10/2019		Wages	Wages including payment to HMRC	1128		248.71
02/10/2019		NEST	Pensions contribution Sep 19: Employer and Employee	DD		26.18

10/924 To Consider General Data Protection compliance:

- 10/924.1 Information & Data protection Policy
- 10/924.2 List of documents for Retention or Disposal
- 10/924.3 Consent Form
- 10/924.4 Data Audit Schedule/ Mapping
- 10/924.5 Cyber Security Checklist
- 10/924.6 Security Incident Response Policy

10/925 To Review Review Risk Assessment SM_HS001, Cllr A Kiley

10/926 Parish Council Website, <http://southoe-midloe.btck.co.uk/News> update

10/927 The Defibrillator for Southoe & Midloe Village, update by Cllr A Marnes

10/928 Village Security & Policing Matters

10/929 Highways Matters

- 10/929.1 Missing bin reported and as well as new bins installed in the parish**

10/930 Village Grass cutting issues and Footpaths issues in the village

10/931 Play Area & Playing Field

- 10/931.1 Monthly Play Area Risk Assessment.
- 10/931.2 Risk Assessment for the cabin, update

10/932 Village Hall

10/933 Village Matters

- 10/933.1 Finger Post, update by Cllr A Kiley

10/934 Church & Burial Matters:

- 10/934.1 To further discuss the outstanding repairs of the memorial stones, Cllrs A Marnes and D Saw

10/935 Correspondence

- 10/935.1 To consider the request to use football field for Junior games/practice
- 10/935.2 A link to HDC open spaces survey <https://www.huntingdonshire.gov.uk/leisure/parks-nature-reserves-and-green-spaces/>

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

10/936 To Consider the Complaint received

Open the meeting

10/937 Councillors' Questions

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Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

10/938 Date of the Next Meeting: Wed 6 Nov 2019 at 7.30pm at the Village Hall

Signed (Clerk) Ramune Mimiene



Date: 26 Sep 19