

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Dick Saw

Clerk to the Council: -  
Ms Ramune Mimiene  
24 Manchester Road  
Brampton  
Huntingdon  
PE28 4QF

27 April 2017

Dear Member,

You are hereby summoned to attend the **ANNUAL Parish Council Meeting**, which will be held on **Wednesday 3 May 2017** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2017/18**

**05/245 Election of a chairman**

**05/246 Election of Vice chairman**

**05/247 To Receive Apologies and Reasons for Non-Attendance**

**05/248 Declarations of Interests for Members**

**05/249 District and County Councillors Reports**

*Close of meeting*

**05/250 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**05/251 To Receive and Approve the Minutes of the Parish Council Meeting 5 April 2017**

**05/252 Matters Arising from those Minutes**

**05/253 To consider one Councillor Vacancy**

**05/254 Councillor portfolio: areas of Responsibilities**

**05/255 A1 matters**

**05/256 Planning**

CCC: Consultation on the proposed 2017 revision of the Local Validation Guidance List and Local Validation Check List for planning applications for the County Council's own development and for waste development. The consultation period will run for 6 weeks from 6 April until 18 May 2017. 6 Apr 17

HDC Consultation: Houghton and Wyton Neighbourhood Plan: Proposed Alternative Modifications will be available for you to view and comment between the following dates: Start date: 07/04/17 16:00, End date: 22/05/17 17:00

**05/257 Finance**

05/257.1 Year End Accounts: Cashbook and Bank Reconciliation up to 31 Mar 17

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*CHAIRMAN: Mr Dick Saw*

05/257.2 Income and Expenditure report as at 31 Mar 17

05/257.3 Expenditure for approval 3 May 17:

<b>Date</b>	<b>Cheque No.</b>	<b>Payee and Description</b>	<b>Amount</b>
3 May 17	965	R Mimiene, Clerk wages £230.16 and expenses on running cost of the Council £4.80 (mileage £4.80) Apr 17	£234.96
3 May 17	966	HMRC Tax deductions from Clerk wages Apr 17 payable to HM Revenue only	£38.60
3 May 17	967	St Neots Museum Grant request	£20.00
3 May 17	968	E-ON Electricity Invoice, charges for the period of 02/11/2016 – 31/03/2017	£72.63
		Total May 17 Payments:	£366.19

05/257.4 To Approve Annual Return Section 1 – Annual Governance Statement 2016/17

05/257.5 To Approve Annual Return Section 2 – Accounting Statements 2016/17

05/257.6 To Approve Internal Auditor Report for 2016/17

**05/258 To further discuss the Defibrillator for Southoe & Midloe Village**

**05/259 Village Security & Policing Matters**

**05/260 Highways Matters**

**05/261 A1 Matters**

**05/262 Play Area & Playing Field**

05/262.1 To consider works at Play Area

05/262.2 To further consider the hiring of the Field and price

**05/263 Village Hall**

**05/224 Village Matters**

05/224.1 Notice Board, update from Cllrs A Kiley and I Davies

05/224.2 Finger Post, update from Cllrs A Kiley and I Davies

**05/225 Streetlighting, update**

**05/226 Church & Burial Matters**

05/226.1 Risk assessment, Cllr A Kiley

05/226.2 To further discuss the possible repairs of the memorial stones, Cllr A Marnes

**05/227 Correspondence**

**05/228 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**05/229 Date of the Next Meeting:** Wed 7 June 17 PC Meeting at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 27 April 2017