

# **SOUTHOE & MIDLOE PARISH COUNCIL**

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -  
Ms Ramune Mimiene  
24 Manchester Road  
Brampton  
Huntingdon  
PE28 4QF  
01480 535265

2 June 2017

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 7 June 2017 at 7.30pm** at **Southoe Village Hall**, to deal with the following business:

**Public and Press are invited to attend**

## **AGENDA and NOTICE**

**2017/18**

**06/269 To Receive Apologies and Reasons for Non-Attendance**

**06/270 Declarations of Interests for Members**

**06/271 District and County Councillors Reports**

*Close of meeting*

**06/272 Open Forum for all for all members of the public present including**

*Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.*

*Re-opening of the meeting*

**06/273 To Receive and Approve the Minutes of the Parish Council Meeting 3 May 2017**

**06/274 Matters Arising from those Minutes**

**06/275 To consider one Councillor Vacancy**

**06/276 A1 matters**

**06/277 Councillor portfolio: areas of Responsibilities, revised May 2017**

**06/278 Planning**

**06/279 Finance**

06/279.1 Cashbook and Bank Reconciliation up to 30 Apr 17

06/279.2 Income and Expenditure report as at 30 Apr 17

06/279.3 Expenditure for approval 7 Jun 17:

Date	Cheque No.	Payee and Description	Amount
7 Jun 17	970	R Mimiene, Clerk wages £201.07 and expenses on running cost of the Council £9.77 (mileage £4.80, cartridge £4.97) May 17	£234.96
7 Jun 17	971	HMRC Tax deductions from Clerk wages Apr 17 payable to HM Revenue & Customs only	£31.60
7 Jun 17	972	Mr Holdaway, grass cutting	£240.00
		Total Jun 17 Payments:	£506.56

**06/280 To Consider and Approve a new Model of Standing Orders issued by NALC as suggested by Internal Auditor**

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**06/281 To Approve Assets Register, Cllr A Marnes**

**06/282 To consider the FUTURE OF HDC TREE WARDEN CO-ORDINATOR, as suggested by HDC Cllr T Hayward**

**06/283 To consider Parish Council Website: PC received a request for [www.southoe-midloe.org.uk](http://www.southoe-midloe.org.uk) to be hosted elsewhere. It is moved to a new hosting platform (fasthosts.com) where it can stay for the time being. PC need to decide about the future of hosting of PC website**

**06/284 To further discuss the Defibrillator for Southoe & Midloe Village**

**06/285 To consider Pensions Regulator**

**06/286 Village Security & Policing Matters**

**06/287 Highways Matters**

**06/288 Play Area & Playing Field**

06/288.1 Risk Assessment of the Play Area – check sheet

06/288.2 To further consider works at Play Area

06/288.3 To further consider the hiring of the Field and price

**06/289 Village Hall**

**06/290 Village Matters**

06/290.1 Notice Board, update from Cllrs A Kiley and I Davies

06/290.2 Finger Post, update from Cllrs A Kiley and I Davies

**06/291 Streetlighting, update**

**06/292 Church & Burial Matters**

06/292.1 Risk assessment, Cllr A Kiley

06/292.2 To further discuss the possible repairs of the memorial stones, Cllr A Marnes

**06/293 Correspondence**

**06/294 Councillors' Questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

## **EXCLUSION OF THE PUBLIC AND PRESS**

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960*

**06/295 To Consider the Approval of the reviewed working hours for a Clerk, report from Cllrs A Marnes and S Brierley**

*Open the meeting*

**06/296 Date of the Next Meeting: Wed 5 July 17 PC Meeting at 7.30pm**

Signed (Clerk) Ramune Mimiene



Date: 2 Jun 2017