

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

Clerk to the Council: -
Ms Ramune Mimiene
24 Manchester Road
Brampton
Huntingdon
PE28 4QF
01480 535265

26 October 2017

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting**, which will be held on **Wednesday 1 November 2017** at **7.30pm** at **Southoe Village Hall**, to deal with the following business:
Public and Press are invited to attend

AGENDA and NOTICE

2017/18

11/377 To Receive Apologies and Reasons for Non-Attendance

11/378 Declarations of Interests for Members

11/379 District and County Councillors Reports

Close of meeting

11/380 Open Forum for all for all members of the public present including

Members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Re-opening of the meeting

11/381 To Receive and Approve the Minutes of the Parish Council Meeting 4 October 2017

11/382 Matters Arising from those Minutes

11/383 A1 matters

11/384 Planning

Outcome from HDC re: 3 Lees Lane, Southoe.

No planning consultations received in this period.

11/385 Consultations:

Housing & Economic Land Availability Assessment: October 2017 will be available for you to view and comment between the following dates: Start date: 04/10/17 18:00 End date: 03/11/17 16:30 Please select the following link to view this event: <http://consult.huntingdonshire.gov.uk/portal/pp/helaa/helaa-10-2017> 5 Oct 17

11/386 Finance

11/386.1 To consider and Approve Budget and Precept for 2018/19: draft report prepared by Cllrs AM and ID

11/386.2 To note Current and Business a/cs balance as at 30 Sep 17: Q2 accounts for Jul, Aug & Sep 17 – Bank Reconciliation carried, cashbook updated.

11/386.3 Income and Expenditure report as at 30 Sep 17

11/386.4 Regarding payment to HMRC: To further consider the best option for PC: DD, telephone and Internet banking. PC still can pay by Chq payment only the Post Office will not be able to do the payment via Employer Payment booklet after 15 Dec 17

11/386.5 To Note CIL payment for £1388.94 for the planning application Ref No 1301639FUL:

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

remittance advice received from HDC

11/386.5 Expenditure for approval 1 Nov 17:

Date	Cheque No.	Payee and Description	Amount
1 Nov 17	994	R Mimiene, Clerk wages Oct 17 £201.27 and expenses on running cost of the Council Oct 17 £4.80 (mileage £4.80)	£205.87
1 Nov 17	995	HMRC Tax deductions from Clerk wages Oct 17 payable to Post Office Ltd	£31.60
1 Nov 17	996	Savills: Rent 29/09/2017 to 24/03/2018	£379.18
1 Nov 17	997	Mr Holdaway, grass cutting Oct 17 (awaiting the Invoice)	£To be confirmed
		Total Nov 17 payments:	£To be confirmed

11/387 PC Risk Register, approved at the last PC meeting, Cllr A Kiley

11/388 To Approve Assets Register – in process, Cllr A Marnes and Clerk

11/389 Parish Council Website, update by Cllr R Horsman

11/390 To further discuss the Defibrillator for Southoe & Midloe Village

11/391 Village Security & Policing Matters

11/392 Highways Matters

11/392.1 To consider the Village a HGV exclusion zone/area

11/393 Village Grass cutting issues and Footpaths issues in the village

11/394 Play Area & Playing Field

11/394.1 Monthly Play Area Risk Assessment and Yearly Inspection

11/395 Village Hall

11/396 Village Matters

11/396.1 Notice Board, update

11/396.2 Finger Post, update

11/397 Streetlighting, update

11/398 Church & Burial Matters

11/398.1 To further discuss the outstanding repairs of the memorial stones, Cllr A Marnes

11/399 Correspondence

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

11/400 To re-sign Clerk's contract as amended after the pension scheme was agreed by PC and to consider annual increment for the Clerk

11/401 Councillors' Questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

SOUTHOE & MIDLOE PARISH COUNCIL

CHAIRMAN: Mr Alan Marnes

11/402 Date of the Next Meeting: Wed 6 Dec 17 PC Meeting at 7.30pm

Signed (Clerk) Ramune Mimiene



Date: 26 October 2017