



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 12th December 2017 at The Square & Compasses, Fuller Street.**

Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

6th December 2017

AGENDA

- 19.12 *Apologies for Absence*
- 19.13 *Meeting Open to the Public*
- 19.14 *Minutes of Last Meeting*
Approve as a correct record the minutes of the Parish Council meeting held on 31st October 2017.
- 19.15 *Declaration of Interests*
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.
- 19.16 *District and County Councillors' Reports*
- 19.17 *Chairman's Report*
- 19.18 *Casual Vacancy - Terling Ward*
- 19.19 *Approval for S Fruchard to extend her leave of absence to February 2018*
- 19.20 *Finance*

The following cheques/direct debits to be approved for payment and signed:

7th Nov	2343 Acumen Wage Services Payroll Services	24.00
7th Nov	2344 Terling Village Hall Room Hire	28.80
7th Nov	2345 Lord Rayleigh's Farms Garage Rental	20.00
7th Nov	2346 A H Jiggins Handyman's Services Nov	267.11
7th Nov	2347 EALC RFO Course	25.00
7th Nov	2348 F Killby Salary/Office Allowance	723.31
7th Nov	2349 F Killby Expenses	36.83



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7th Nov	2350	Inland Revenue	Tax/PAYE	254.54
7th Nov	2351	Essex Pension Fund	Pension Contribution	242.69
7th Nov	2352	EALC	Planning Course	260.00
15th Nov	DD	EDF Energy	Electricity Recreation Ground	5.00
18th Nov	DD	British Telecom	Clerk's Phone Line	32.28
7th Nov	2343	Acumen Wage Services	Payroll Services	24.00
7th Nov	2344	Terling Village Hall	Room Hire	28.80
7th Nov	2345	Lord Rayleigh's Farms	Garage Rental	20.00
7th Nov	2346	A H Jiggins	Handyman's Services Nov	267.11
7th Nov	2348	F Killby	Salary/Office Allowance	723.31
7th Nov	2349	F Killby	Expenses	36.83
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18th Nov	DD	British Telecom	Clerk's Phone Line	32.28

- Budgets/Precept (to be formally approved at next Parish Council Meeting on 23rd January 2018)

19.21 ***Environmental & Footpaths***

19.22 ***Estate Liaison***

19.23 ***Health & Welfare***

- Emergency Plan to be approved (See Appendix I)

19.24 ***IT & Publicity***

- Wifi Village Hall

19.25 ***Planning and Highways***

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

Bakers Cottage Waltham Road Terling - Planning Enforcement Case No 17/00376/NCC3 - update



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- Local Plan - update
- Housing Needs Survey - update
- Eroded Verge Opposite Brookside Cottages – Fuller Street - update
- Highways Encroachment and Property Boundaries - Parish Review - update
- Maintenance of Dismals – BDC Councillors’ Community Grant - update
- Directional signs - update
- Terling Ford Gabion Wall - update
- Oakfield Lane - update
- Hollow Ditch Railings - update

19.26 ***Recreation Ground***

19.27 ***Councillors’ Reports, including Village Hall Report, School Report and Church Liaison***

19.28 ***Clerk’s Report***

19.29 ***Rural Community Council of Essex, 2017 Essex Village of the Year***

- prize money - purchase of sign, supply of flowers/planters for village hall

19.30 ***Grants – 2017-18***

- Essex County Council – Community Initiative Fund – grant funding for playground
- Local Service Fund Grant
- Councillors Community Grants – Playground and Noticeboard in Ranks Green

19.31 ***Bus Service***

19.32 ***Permanent Litter Collection Points***

19.33 ***Garden/Green Waste Collection Service - £216.76 plus VAT***

19.34 ***Essex and Herts Air Ambulance Clothing Donation Bank***

19.35 ***Local List of Heritage Assets***

19.36 ***Mental Health First Aiders***

19.37 ***Information exchange / next agenda items***

19.38 ***Date of next meeting, including committees***

23rd January, 7.30 pm, Parish Council Meeting, Terling Village Hall

6th March, 7.30 pm, Parish Council Meeting, Terling Village Hall