



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: [clerk@terlingandfairsteadpc.co.uk](mailto:clerk@terlingandfairsteadpc.co.uk) · [www.terlingandfairstead.org.uk](http://www.terlingandfairstead.org.uk)

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 11<sup>th</sup> December 2018 at The Square & Compasses, Fuller Street.**

Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

5<sup>th</sup> December 2018

## AGENDA

21.36 *Apologies for Absence*

21.37 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda

21.38 *Meeting Open to the Public*

21.39 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 30<sup>th</sup> October 2018

21.40 *District and County Councillors' Reports*

21.41 *Chairman's Report*

21.42 *Two Casual Vacancies for Fairstead Ward*

21.43 *Finance*

The following cheques/direct debits to be approved for payment:

5th Nov	2476	British Legion	Wreath	17.00
5th Nov	2477	Terling Village Hall	Room Hire	14.80
5 <sup>th</sup> Nov	2478	James Todd	Payroll	31.20
5th Nov	2479	Lord Rayleigh's Farms	Garage Rental	20.00
5th Nov	2480	A H Jiggins	Handyman's Services Oct	249.92
5 <sup>th</sup> Nov	2481	Owls Hill Tearooms	Refreshment Litter Pick	46.75
5 <sup>th</sup> Nov	2482	Terling Mother's Union	Books	26.25
5th Nov	2483	F Killby	Salary/Office Allowance Oct	842.79



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5th Nov	2484 F Killby	Expenses Oct	125.69
5th Nov	2485 Inland Revenue	PAYE/Tax October	219.36
5th Nov	2486 Essex Pension Fund	Clerk's Pension October	272.70
8th Nov	2487 Fairstead Electrical	Electrics Recreation Ground	925.00
8th Nov	2488 G&B Finch	Scalpings	96.00
18 <sup>th</sup> Nov	DD EDF Energy	Electricity Rec Ground	8.00
18 <sup>th</sup> Nov	DD British Telecom	Clerk's Phone Line	38.10

Standing Orders – Finance Committee recommendations for approval by Full Council with minor amendments suggested by Internal Auditor.

Asset Register – Finance Committee recommendations for approval by Full Council for disposal/sale of obsolete handyman's equipment.

Budgets/Precepts to be formally approved at the next Parish Council meeting on Tuesday 22<sup>nd</sup> January. Councillors are reminded to submit budget requests prior to the meeting.

### 21.44 *Environmental & Footpaths*

- Location of new dog bin
- Green Waste Recycling Collection

### 21.45 *Estate Liaison*

### 21.46 *Health & Welfare*

- Playground – repainting/repairs
- Emergency Plan and Telephone Tree Test

### 21.47 *IT & Publicity*

### 21.48 *Planning and Highways*

All planning applications are available to view:

[https://www.braintree.gov.uk/info/200225/search\\_and\\_track\\_planning\\_applications](https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications)

**Planning App:** 18/010159FUL - Thatchetty Cottage, Terling, New two storey extension with glazed link to existing dwelling

**Planning App:** 18/02155/FUL, Widworthy Hayes, New Road, Terling. Two storey side and rear extensions. New double garage



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**Planning App** - 18/00329/TPOCON, Ford Cottage, Terling, Tree Cutting – for information only

Planning Enforcements Review

Local Plan

Housing Needs Survey

Directional Signs

Terling Ford Repairs

Oakfield Lane

Refurbishment of Village Sign

Fuller Street Surface Water

Traffic Calming Gates – Speed Survey by Essex Highways

Protecting Grass Verge Adjacent to Noticeboard Opposite School

Road Repairs Programme

War Memorial

Open Spaces Action Plan 2018-2019

- 21.49 ***Recreation Ground***
- 21.50 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***
- 21.51 ***Clerk's Report***
- 21.52 ***Bus Service***
- 21.53 ***Terling Village Hall Car Park***
- 21.54 ***Grant Applications*** – Changing cabin electrics, mental health first aiders and paint for playground.
- 21.55 ***New Ranks Green Noticeboard***  
Council to approve purchase of new noticeboard – Appendix I
- 21.56 ***Information Exchange/Next Agenda Items***
- 21.57 ***Date of next meeting, including committees*** – 7.30 pm, 22<sup>nd</sup> January, Parish Council Meeting, Terling Village Hall, 7.30 pm, 5<sup>th</sup> March, Parish Council Meeting, Terling Village Hall